

Quick start guide to Clearing Cookies and Cache

Below are steps to clear cookies and cache and history for browsers: Google Chrome, Firefox, Microsoft EDGE, OPERA and Safari

For technical assistance in relation to HRMS or HORUS please contact HR Systems.

Email: hssystem@anu.edu.au

Phone: +61 2 6125 9622

Website: [HR Systems - Staff Services - ANU](#)

For general IT enquires please contact the ANU Service Desk.

Email: [servicedesk@anu.edu.au](mailto: servicedesk@anu.edu.au)

Phone: +61 2 612 54321

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For general Human Resources advice or queries please contact the relevant team below.

College of Arts & Social Sciences: hr.cass@anu.edu.au

College of Asia & the Pacific: cap.hradvisory@anu.edu.au

College of Business & Economics: hr.cbe@anu.edu.au

College of Engineering, Computing and Cybernetics: hradvisory.cecc@anu.edu.au

College of Health and Medicine: hr.chm@anu.edu.au

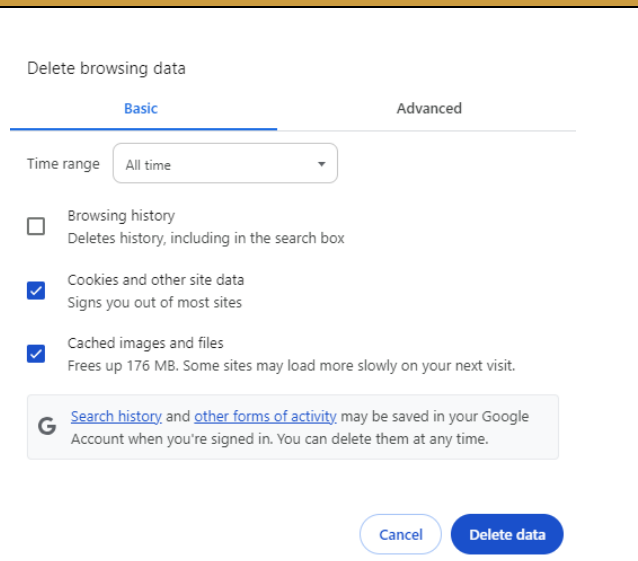
College of Science: hr.cos@anu.edu.au

HR Business Partners – P&C (Central Portfolios): hrbp.pc@anu.edu.au

Remunerations & Conditions (Pay Roll): employment.services@anu.edu.au

Google Chrome - [Clear cache & cookies - Computer](#) - [Google Account Help](#)

1. Navigate to Chrome
2. At the top right, click the three vertical dots (More option) and **Delete browsing data**
3. Select **All time** as the time range
4. Select the types of information you want to remove (Cookies and Cache)
5. Select **Delete data**
6. Close all browser windows and re-open the browser.



Delete browsing data


Basic Advanced

Time range All time

Browsing history
Deletes history, including in the search box

Cookies and other site data
Signs you out of most sites

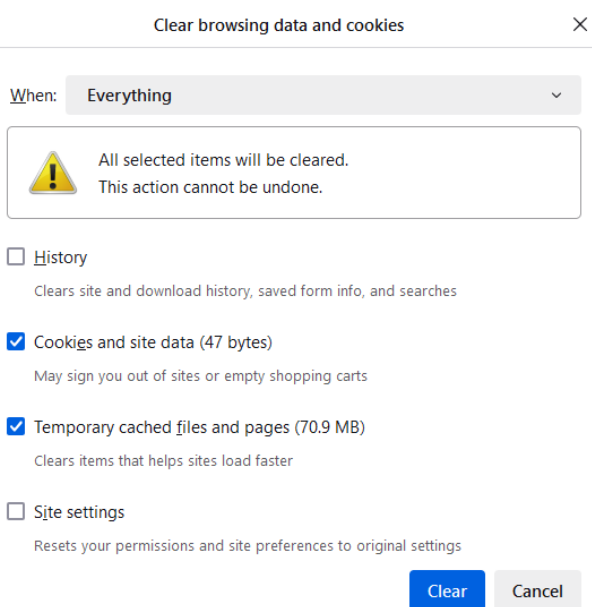
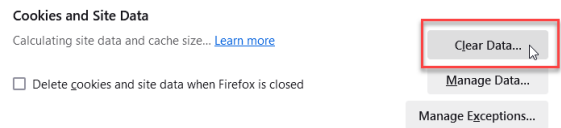
Cached images and files
Frees up 176 MB. Some sites may load more slowly on your next visit.

 Search history and other forms of activity may be saved in your Google Account when you're signed in. You can delete them at any time.

Cancel Delete data

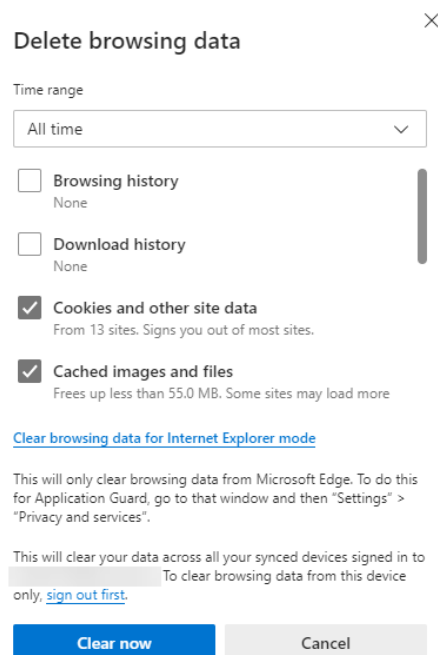
Firefox- [How to clear the Firefox cache | Firefox Help \(mozilla.org\)](#)

1. Navigate to Firefox
2. Select the menu button (three lines) and select **Settings**
3. Select **Privacy and Security**
4. Select **Clear Data** within the **Cookies and Site Data** section
5. Select **Everything** under the **When** dropdown
6. Tick **Cookies and site data**, and **Cached files and pages**
7. Select **Clear**
8. Close all browser windows and re-open the browser.



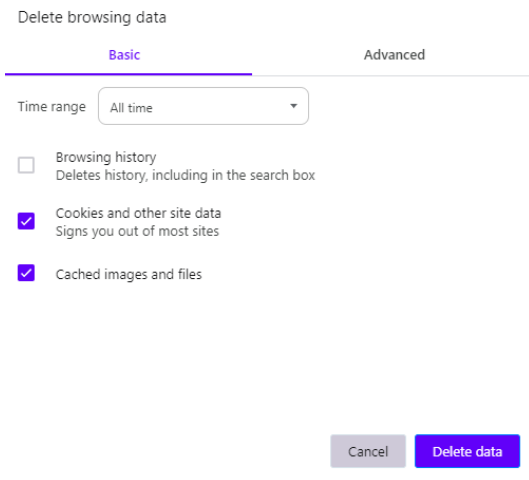
Microsoft Edge - [Clear cookies and Cache - Microsoft Edge](#)

1. Navigate to Microsoft EDGE
2. At the top right, click the three dots (Menu option) and **Settings**
3. Select **Privacy, search and services** and go to **Delete browsing data**
4. Select **Choose what to clear**
5. Select **All time** from the **Time range** drop down
6. Tick **Cookies and other site data** and **Cached images and files**
7. Select **Clear now**
8. Close all browser windows and re-open the browser.



Opera - [How to clear cache, cookies and other history data in browser | Opera](#)

1. Navigate to OPERA
2. Press **Ctrl+H**
3. Select **Clear browsing data**
4. Select **All time** from the **Time range** drop down
5. Tick **Cookies and other site data** and **Cached images and files**
6. Select **Delete data**
7. Close all browser windows and re-open the browser.



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Safari - [Clear your history in Safari on Mac – Apple Support \(AU\)](#)

1. Navigate to **Safari**
2. Click **Safari** on the menu bar and **Clear History** in the dropdown list
3. Select **All History** from the timeframe drop down followed by **Clear History**
4. Close all browser windows and re-open the browser.