



# Agenda

## ANU Library Staff Consultative Committee

MEETING NO. Meeting number. 06/2024

DATE / TIME Tuesday 10 December, 2024, 2:00 - 3:30pm

VENUE Graneek Room, JB Chifley Library and Zoom  
<https://anu.zoom.us/j/85279389236?pwd=FeC8snVxHK9FNRmtlaTWs66F0BA4fl.1>  
(Meeting ID: 852 7938 9236 Password: 339567)

CONTACT Roxanne Missingham | Tom Foley

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## Part 1. Formal items:

### 1.1 Minutes from the previous meeting

Minutes of the meeting of 8 October 2024 Meeting 04/2024

[https://services.anu.edu.au/files/2024-](https://services.anu.edu.au/files/2024-50/ANU%20Library%20Staff%20Consultative%20Committee%20Minutes%208%20October%202024_0.pdf)

[50/ANU%20Library%20Staff%20Consultative%20Committee%20Minutes%208%20October%202024\\_0.pdf](https://services.anu.edu.au/files/2024-50/ANU%20Library%20Staff%20Consultative%20Committee%20Minutes%208%20October%202024_0.pdf)

**Action required**    For information    For discussion    For decision

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### 1.2 Matters arising from the last meeting

Meeting	Item	Status	Responsible officer/notes
#5 ACTION 1	Encourage all dot points are to be provided 24 hours prior to the meeting and circulated to members.	Members encouraged to provide reports earlier than the day of the meeting	All members
#5 ACTION 2	To cut down on time have a shareable document that could be set up for members to upload dot points.	In progress	Secretariat
#5 ACTION 3	Ivo Lovric to research the issue of representation ANU Staff Consultative committee and membership and work with Roxanne on a paper for the next committee meeting for consideration by members.	In progress	Ivo Lovric and Roxanne
#5 ACTION 4	Roxanne to promote the <a href="#">Presentation</a> at Psychosocial again in the newsletter.	Completed	Roxanne
#5 ACTION 5	Encourage staff to submit proposals for exhibitions in the next newsletter	Completed	Roxanne

## 1.3 Attendance and apologies

**Action required**    For information    For discussion    For decision

Apologies: Fiona Nelson Campbell

The term of appointment of members shall be 2 years, with members not serving more than 2 consecutive terms. Retiring members will be asked to recommend a replacement.

[https://services.anu.edu.au/files/committee/TOR\\_0.pdf](https://services.anu.edu.au/files/committee/TOR_0.pdf)

## Part 2. Reports and policy matters

### 2.1 Report from the Chair (Roxanne)

- Chair's report
- Business planning 2025

**Action required**    For information    For discussion    For decision

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### 2.2 Library and Work Health & Safety report (Tom)

- WHS
- Library

**Action required**    For information    For discussion    For decision

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### 2.3 Reports from work areas present (5 dot points, copy to Roxanne please of possible 24 hours before the meeting)

**Action required**    For information    For discussion    For decision

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## Part 3. Other business

### 3.1 Any other business

3.2 Future membership of the committee post implementation of the DVCR&I change

**Action required**    For information    For discussion    For decision

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### 3.2 Next meeting

Tuesday 11th February 2025, 2:00 - 3:30pm



## 4.1 New and ongoing action items

Item minutes

Action ID	Description	Responsibility	Status	Notes
#1	Identifying commencement dates for LSCC members and reflecting on the Committee website. (add to <a href="https://services.anu.edu.au/planning-governance/governance/library-staff-consultative-committee-lscc">https://services.anu.edu.au/planning-governance/governance/library-staff-consultative-committee-lscc</a> )		In progress	
#2	The term of appointment of members shall be 2 years, with members not serving more than 2 consecutive terms. Retiring members will be asked to recommend a replacement. <a href="https://services.anu.edu.au/files/committee/TOR_0.pdf">https://services.anu.edu.au/files/committee/TOR_0.pdf</a>		BAU	

#1 Identifying commencement dates for LSCC members and reflecting on the Committee website.

(add to <https://services.anu.edu.au/planning-governance/governance/library-staff-consultative-committee-lscc>)

In progress Please advise Roxanne so we can add the information to the website

#2 The term of appointment of members shall be 2 years, with members not serving more than 2 consecutive terms. Retiring members will be asked to recommend a replacement. [https://services.anu.edu.au/files/committee/TOR\\_0.pdf](https://services.anu.edu.au/files/committee/TOR_0.pdf)

In progress