



Please read the information below about parking at ANU including the use of ePermit and PayStay.

Conditions for Parking at Australian National University

The ANU Parking Conditions are issued under the *ANU Parking and Traffic Statute 2019 (the Statute)*. In accordance with the *Australian National University Act 1991*, the Statute enacts supplementary legislation for the regulation and control of traffic and parking on ANU campus/es. The Statute should be read in conjunction with Australian Capital Territory road transport legislation which applies within the ANU.

- Drivers must observe any traffic and parking control signs at the entrance to or within ANU land and must comply with directions given by any ANU parking or security officer.
- A parking fee applies to vehicles parked on ANU land at all times during the specified hours. If a driver brings a vehicle onto ANU land and wishes to park, the driver agrees to pay the parking fee as advertised on any parking control sign or on the ANU website, through ePermit or PayStay as indicated.
- Drivers may pay a parking fee by:
 - i. by paying online using the ePermit system; or
 - ii. by paying using the PayStay App, available from the [Apple App Store](#) or the [Google Play Store](#); or
 - iii. by paying online using the PayStay web function; or
 - iv. by paying over the phone through the PayStay customer service number.

Both the online parking system and PayStay App are supported by Orikan Australia on behalf of the ANU.

- All vehicles must be parked in marked bays (where appropriate).
- Contravention may attract a parking infringement notice (PIN). All ANU campuses have been gazetted and sign posted in accordance with the requirements of the ACT road transport legislation.
- The purchase of a parking permit (including this ePermit) gives a driver permission to park in ANU designated parking areas however it does not guarantee a parking space.
- ANU reserves the right to cancel a driver's parking in ePermit or withdraw permission to park on ANU land.

- The payment of a Parking infringement Notice (PIN) does not entitle a driver to a refund of ePermit fees.
- Drivers are permitted only to apply for and hold ePermits for which they are eligible. For eligibility requirements please refer to: <https://services.anu.edu.au/campusenvironment/transport-parking/parking-options-on-acton-campus>
- It is the driver's responsibility to ensure they have registered online and have either paid the relevant parking fees or chosen to pay for the relevant parking fees to be paid by via scheduled payment i.e. payroll deduction.
- ePermits are not valid until payment has been received and a receipt number entered.
- ePermits cannot be sold, transferred or shared between drivers.
- The purchase of a Permit (including this ePermit) gives driver permission to park in ANU designated parking areas, however, it does not guarantee a parking space.
- Parking station permit holders may not allow others to park in their parking station without written permission from the parking office.
- Drivers are able to register up to three vehicles to their permit for use when parking on campus. However, at any given time only one of these three vehicles will be authorised to park on campus.
- If more than one vehicle listed on the same permit is parked on campus at any given time a PIN may be issued.
- In the case of ePermit and PayStay, it is the driver's responsibility to ensure their account details are correct, including but not limited to vehicle registration number/s, state, address and mobile number). Otherwise an infringement notice might be issued to the vehicle.
- The minimum period an e-Permit is 90 days (payroll deduction permit holders excepted- see next paragraph).
- ePermits issued to eligible staff members may be paid for by payroll deduction and the deduction will continue until the it is cancelled by the permit holder. It should be noted the payroll deduction amount may change on 1 January each year.
- Permits paid through salary deductions are charged for a full fortnight, in arrears, they are not pro-rata based on the permit start date. This is to align with fortnightly pay runs. Permit holders can choose to start their ePermit at the beginning of the parking cut-off period (see table on ANU Parking fees page) and use PayStay for daily parking permits as an interim measure if they prefer.
- Casual staff members are not able to pay for their ePermit by payroll deductions.
- If an ePermit has been cancelled a new ePermit cannot be purchased within two weeks of the cancellation unless approved by the Parking office.
- ANU reserves the right to cancel a driver's parking permit or permission to park on ANU land if circumstances require.

PayStay – Additional Information

- In the case of PayStay, it is the driver's responsibility to ensure their account details are correct, including vehicle registration number, state, address, mobile number.
- It is the driver's responsibility to ensure they have selected the correct zone when parking on campus. The zone number is included on all PayStay parking signs. If a driver does not select the correct zone when parking on campus, the parking session is not valid and they may receive a PIN.
- It is the driver's responsibility to ensure they start and stop their paid parking session when parking on campus. No refunds will be provided should a driver forget to stop their parking session. If a driver forgets to start and/or ensure their parking session continues they may receive a PIN.

General Information

- All vehicles must be parked in marked bays (where appropriate). Contravention may attract a parking infringement notice (PIN). All ANU campuses have been gazetted and sign posted in accordance with the requirements of the ACT road transport legislation.
- A copy of the ANU Parking & Traffic Statute can be accessed at <http://www.anu.edu.au/about/governance/legislation>
- For further information regarding parking at the ANU please go to <https://services.anu.edu.au/campus-environment/transport-parking>
- A map of parking zones on camp may be accessed at [ANU Designated Parking Areas Map](#)
- Please be aware that parking zones are subject to change and may vary from the online map you may find on ANU website. It is the driver's responsibility to ensure they are legally parked before leaving their vehicle.
- Drivers parking on campus do so at their own risk & personal belongings should be removed from vehicles before leaving the vehicle unattended.
- While the ANU takes care in providing parking and parking facilities on its land, it accepts no liability or responsibility whatsoever for any theft from or of, or loss or damage to, a vehicle entering or parking on ANU land. Drivers enter and park at the ANU at their own risk.
- Drivers parking on campus who choose to place a car cover on their vehicle do so with the understanding that Security Officers may remove the cover to determine the registration number of the vehicle and place an infringement notice on the vehicle if appropriate.
- Drivers parking on campus for extended periods of time (residents) are required to check their vehicle on a weekly basis to ensure an infringement notice has not been placed on the vehicle.

- Drivers may not leave their vehicle on campus during extended absences e.g. during semester break, sabbatical etc.
- Trailers should not be parked on campus without prior written approval from the parking office (loading zones excepted)
- Vehicles believed to have been abandoned on campus may be removed and disposed of at auction or destroyed in accordance with the Uncollected Goods Act.
- The ANU reserves the right to declare by notice that parking restrictions, or parking restrictions of a particular kind do not apply for a period and for a particular place on ANU land.
- The University issues parking infringement notices under the ANU Act and ANU Parking and Traffic Statute. When an infringement notice remains unpaid and is not appealed, a request is sent to the relevant State/Territory authority to determine the registered owner of the vehicle. The Privacy Act allows the University to request this information in respect of matters of law enforcement namely parking infringements.
- If the infringement notice remains unpaid after 28 days, is not withdrawn and neither an infringement notice declaration notice, written request disputing liability, application for withdrawal nor written request for extension of time in respect to any of the above is received an administration fee will be added to the original penalty to cover the cost of issuing the reminder notice.
- Permission to park on ANU land is not a condition of enrolment or employment.
- Drivers acknowledge and agree that parking and driving on ANU land is managed under the ANU Parking and Traffic Statute 2019.