

## STUDENT RESIDENT\* PERMITS 2025 (Full time students, enrolled in 18 units or more)

\*A resident student lives on the Acton campus

To renew your parking permit:

### The ANU Parking Office

Level 1 Fulton Muir Building #95

Daley Road ACTON ACT 2601

Phone: 02 6125 0179

Email: [parking@anu.edu.au](mailto:parking@anu.edu.au)

1. Sign in to an existing ePermit account or create an account at <https://epermits-anu.orikan.tech/ssp> entering your SSO email account and password.
2. If you have not used ePermit before, you will need to create an account. Please use your university ID email address e.g. [u100000@anu.edu.au](mailto:u100000@anu.edu.au) or [a00000@anu.edu.au](mailto:a00000@anu.edu.au) to create your account. If you don't do so you will not be able to create an account.
3. Select 'Apply for a Permit'.
4. Select the Student Resident Permit group
5. Select the resident permit type you are applying from the drop-down menu. You need to select the residence where you live and duration of your permit – 30 June, 30 November, 31 December 2025 or 90 days. If you choose a different date your application will be denied.
6. You will be asked to upload confirmation of your resident status e.g. a copy of your completed residential *acceptance* email confirming your residential status for 2025. The document needs to be uploaded in jpeg or pdf format. To upload a letter confirming your eligibility to hold a resident permit go to the Documents section, select Add, browse your files to find and select the relevant document, it will automatically attach to your application.
7. Enter payment details. If you don't want to pay online, after completing your application, please contact the call centre on (02)61250179) choosing option 1 and your payment will be processed over the phone.
8. Your personal details will be automatically populated by your SSO.
9. You may enter \*one vehicle registration number. It is the permit holder's responsibility to ensure the details entered are correct.
10. Read and agree to the Conditions then select 'Submit'.

**Your resident permit is not active and you are not permitted to park on campus until payment has been processed and your permit is activated.**

**The Call Centre will activate your permit within 24 hours. If your permit status does not appear as 'Granted' please contact them on the number below.**

If a permit does not appear for your residence you will be automatically added to a waiting list. Until a space becomes available you may purchase a permit for either the Acton, Baldessin or Kingsley Street parking stations. **Resident students are not eligible to purchase non-resident surface permits.**

### Using your parking permit

Your account details (including car registration details) can be managed by logging in to vPermit online.

Your vehicle may only park in the designated parking area for your residence e.g. if you are a Fenner Hall resident you may only park on level 4 of the Kingsley Street parking station.

\*To update your vehicle registration, log in to your ePermit account and select 'My Current Permit' and 'Manager Vehicle(s)'.

Permits are for the sole use of the permit holder.

To cancel your permit, log in to your account select My Current Permit and 'Withdraw'. If a refund is due please contact the call centre and select option 1.

If you have any questions please don't hesitate to contact the call centre on (02) 6125 0179.