

**Safety Awareness****Controlled Apparatus needs authorisation before transfer or disposal****Purpose**

To increase awareness about transfer or disposal of controlled apparatus. **Controlled Apparatus** refers to any of the following:

- An apparatus that produces ionising radiation when energised or that would, if assembled or repaired, be capable of producing ionising radiation when energised; or
- An apparatus that produces ionising radiation because it contains radioactive material; or
- An apparatus prescribed by the regulations that produces harmful non-ionizing radiation when energised.

**How do I know if an item of equipment is Controlled Apparatus?**

If any item of equipment has an ARPANSA Licensed Apparatus sticker, then that item is Controlled Apparatus.

**ARPANSA  
Licensed Apparatus**

Budget Unit: Research School of Biology

License item number: **RSB NA03**

It emits either ionizing or non-ionizing radiation, or is a laser, UV or Radiofrequency source.

Contact your local Radiation Safety Officer or the ANU WHS branch (x54485) **BEFORE** relocating or disposing of this item.

**How to relocate or dispose of Controlled Apparatus?**

Controlled Apparatus can only be transferred from the ANU or disposed of, if a transfer or disposal application has been approved by the CEO of ARPANSA.

**Who to contact to arrange ARPANSA permission to transfer or dispose?**

Prior to relocation or disposal, contact your local area Radiation Safety Officer, or the Safety and Wellbeing [whs@anu.edu.au](mailto:whs@anu.edu.au).

Take down: 31<sup>st</sup> January, 2017

Authorised by: Safety and Wellbeing

Contact: [whs@anu.edu.au](mailto:whs@anu.edu.au) for additional information

Staff and Students are reminded to report incidents to their supervisor and/or through the HORUS/ANUHub online incident notification systems.