

Timesheet period	Timesheet period Start Date (Monday)	Timesheet period End Date (Sunday)	Suggested Employee Submission Date (Sunday - except where highlighted)	Manager Approval Cutoff (Wednesday - except where highlighted)	Anticipated Pay Day Paid (Thursday)
T20251221	08-Dec-25	21-Dec-25	14-Dec-25	15-Dec-25	01-Jan-26
T20260104	22-Dec-25	04-Jan-26	04-Jan-26	07-Jan-26	15-Jan-26
T20260118	05-Jan-26	18-Jan-26	17-Jan-26	20-Jan-26	29-Jan-26
T20260201	19-Jan-26	01-Feb-26	01-Feb-26	04-Feb-26	12-Feb-26
T20260215	02-Feb-26	15-Feb-26	15-Feb-26	18-Feb-26	26-Feb-26
T20260301	16-Feb-26	01-Mar-26	28-Feb-26	03-Mar-26	12-Mar-26
T20260315	02-Mar-26	15-Mar-26	15-Mar-26	18-Mar-26	26-Mar-26
T20260329	16-Mar-26	29-Mar-26	28-Mar-26	30-Mar-26	09-Apr-26
T20260412	30-Mar-26	12-Apr-26	12-Apr-26	15-Apr-26	23-Apr-26
T20260426	13-Apr-26	26-Apr-26	26-Apr-26	29-Apr-26	07-May-26
T20260510	27-Apr-26	10-May-26	10-May-26	13-May-26	21-May-26
T20260524	11-May-26	24-May-26	23-May-26	26-May-26	04-Jun-26
T20260607	25-May-26	07-Jun-26	07-Jun-26	10-Jun-26	18-Jun-26
T20260621	08-Jun-26	21-Jun-26	21-Jun-26	24-Jun-26	02-Jul-26
T20260705	22-Jun-26	05-Jul-26	05-Jul-26	08-Jul-26	16-Jul-26
T20260719	06-Jul-26	19-Jul-26	19-Jul-26	22-Jul-26	30-Jul-26
T20260802	20-Jul-26	02-Aug-26	02-Aug-26	05-Aug-26	13-Aug-26
T20260816	03-Aug-26	16-Aug-26	16-Aug-26	19-Aug-26	27-Aug-26
T20260830	17-Aug-26	30-Aug-26	30-Aug-26	02-Sep-26	10-Sep-26
T20260913	31-Aug-26	13-Sep-26	13-Sep-26	16-Sep-26	24-Sep-26
T20260927	14-Sep-26	27-Sep-26	26-Sep-26	29-Sep-26	08-Oct-26
T20261011	28-Sep-26	11-Oct-26	11-Oct-26	14-Oct-26	22-Oct-26
T20261025	12-Oct-26	25-Oct-26	25-Oct-26	28-Oct-26	05-Nov-26
T20261108	26-Oct-26	08-Nov-26	08-Nov-26	11-Nov-26	19-Nov-26
T20261122	09-Nov-26	22-Nov-26	22-Nov-26	25-Nov-26	03-Dec-26
T20261206	23-Nov-26	06-Dec-26	06-Dec-26	08-Dec-26	17-Dec-26
T20261220	07-Dec-26	20-Dec-26	13-Dec-26	14-Dec-26	31-Dec-26
	21-Dec-26	03-Jan-27	03-Jan-27	06-Jan-27	14-Jan-27