COURSES, PROGRAMS & MMS

CMS User Manual

Breadcrumb Navigation

Curriculum Management System
Courses, Programs & MMS

HOME / COURSES, PROGRAMS & MMS

Courses, Programs & MMS

Buttons **1**

CHANGE IMPACT REPORT | AUDIT REPORT | WORKFLOW | AMEND | MODIFY | VIEW | + NEW

SEARCH BY TITLE OR CODE
e.g. Bachelor of Biotechnology

TYPE: All
ORGANISATION: CMBE - ANU College
WORKFLOW: All
STATE: All
DATE: Select date...

Filters **2**

☐ Created by me   ☐ Recently modified or reviewed by me   ☑ Include child orgs   ☑ Latest Version only   Clear All Filters

REPORT   EXPAND ▾

Reports - expands **3**

#	TYPE ⇅	CODE ⇅	TITLE ⇅	VER ⇅	ORGANISATION ⇅	WORKFLOW ⇅	STATE ⇅	PROGRESS ⇅	DATE ⇅	☰
1	☑ Major	PSYC-MAJ	Psychology	003	06030 - Research Scho...	Disestablish Maj...	DRAFT		03/06/2020	
2	☐ Specialisation	PSYC-SPEC	Psychology	002	06030 - Research Scho...	Amend Specialis...	PUBLISHED		03/06/2020	
3	☐ Postgraduate Award	8950XMCHD	Doctor of Medicine...	001	09 - ANU Medical Scho...	New Program	PublishFailed		03/06/2020	
4	☐ Course	PSYC1004	Psychology 2	002	06030 - Research Scho...	Amend Course	PublishFailed		03/06/2020	
5	☐ Course	PSYC1003	Psychology 1	002	06030 - Research Scho...	Amend Course	PublishFailed		03/06/2020	
6	☐ Postgraduate Award	8950XMCHD	Doctor of Medicine...	001	09 - ANU Medical Scho...	New Program	PublishFailed		03/06/2020	
7	☐ Postgraduate Award	7601XMCPSY	Clinical Psychology	002	06030 - Research Scho...	Amend Program	ASQO endor...		26/05/2020	
8	☐ Postgraduate Award	MPPSY	M Professional Psy...	006	06030 - Research Scho...	Amend Program	ASQO endor...		26/05/2020	
9	☐ Course	MEDI8205	Governing Public H...	002	09 - ANU Medical Scho...	Amend Course	CEC endors...		15/05/2020	
10	☐ Course	POPH8310	Applied Epidemiolo...	002	64 - Research School of...	Amend Course	CEC endors...		11/05/2020	
11	☐ Course	POPH8399	Bound Volume(S)	002	64 - Research School of...	Amend Course	CEC endors...		11/05/2020	
12	☐ Course	POPH8311	Field Placement(S)	002	64 - Research School of...	Amend Course	CEC endors...		11/05/2020	
13	☐ Course	CHMD8016	International Migra...	002	09 - ANU Medical Scho...	Amend Course	CEC endors...		11/05/2020	
14	☐ Course	MEDI8202	Intro to Clinical Go...	002	09 - ANU Medical Scho...	Amend Course	CEC endors...		11/05/2020	
15	☐ Course	MEDI8201	Qual & Soc Res for ...	002	09 - ANU Medical Scho...	Amend Course	CEC endors...		11/05/2020	
16	☐ Course	MEDI8116	Pub Health disaste...	002	09 - ANU Medical Scho...	Amend Course	CEC endors...		11/05/2020	
17	☐ Course	MEDI8114	Evidence Based Pr...	002	09 - ANU Medical Scho...	Amend Course	CEC endors...		11/05/2020	

Header – icons sort **4**

Expand/Contract row height in table

Table View – based on filters **5**

Display results, list *size, page* selection

Currently displaying 289 results   **6**   ‹ ‹ page [1] of 15 › ›   **6**   20 ▾ items per page   **6**

---

1 Button functionality

Selecting an item enables buttons based on your role permissions.

Change Impact Report
- Lists what other Curriculum relates to the chosen item. Shows direct links, Text references and any link items.

Audit Report
- Compare two versions of a Curriculum Item and produce a list of all changes

Workflow
- Change workflow state, see history and comments. Provides graphical view of workflow

Amend
- Create new version of existing curriculum Item
- Item must be in published state AND user must have role in organisation owning the item else button will not be enabled

Modify
- Make changes to the content of the Curriculum Item

View
- Read only access to Curriculum item content
- Can print to PDF from view mode

New
- Create new curriculum items

---

2 Filters

Filters add together – allowing for complex searching and improved reporting

Search by Title or code
- Free text, searches title and code tables columns

Type, Organisation, Workflow, State
- Provide drop down lists relating to content stored in the columns of the same name.
- Items in drop downs are multi-selectable

Date
- Allows date range selection

Checkbox Controls
- Latest Version only – unselect to see all versions
- Created by Me – select to show only your items
- Recently modified by me – modified in the last month
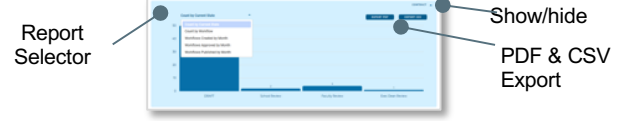- Include child orgs – on by default, includes parent and child academic organisations in filter

3 Reports

Five **Reports** available via top left drop down
- Count by current state or workflow
- Workflows created, approved or published by month (across 1, 2 or 3 years)

Dynamically updates based on **Filter** choices **2**

Export to **PDF** (graph view) or **CSV** (table view)

Report Selector

Show/hide

PDF & CSV Export

4 5 6 Other

Header – columns can be sorted by clicking on icons

Row Height – Icon at far right of columns controls row height – Alternates between condensed view or expanded view so all text can be displayed

Table View – To select an item click anywhere in the row. Some buttons **1** require an item to be selected to become active

Display – A page number can be entered in small box to jump to any page.   Items per page can be 10, 20 or 50