



Agenda

Library Advisory Committee

MEETING NO.	Meeting number 01/2023
DATE / TIME	Tuesday 2 May, 12:00 – 1:00pm.
VENUE	Graneek Room, Chifley Library, Roxanne Missingham/Margaret Prescott
CONTACT	

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Part 1. Formal items

1.1 Welcome, attendance and apologies

Welcome to new member Cameron Roles, Senior Lecturer, ANU College of Law. Thank you to Dr Clement (Yongxi) Chen, ANU College of Law for his service on the Library Advisory Committee.

Welcome to Christian West the new Associate Director, Library Services.

1.2 Minutes from the meeting of Tuesday 6th December 2022.

Action required	<input type="checkbox"/> For information	<input type="checkbox"/> For discussion	<input checked="" type="checkbox"/> For decision
Sponsor	Assoc. Prof Keturah Whitford, Chair, Library Advisory Committee		
Purpose	Record of previous meeting		
Background			
Recommendation	That the minutes be accepted.		

Minutes

Library Advisory Committee

MEETING NO.	2022 – Meeting 3
DATE / TIME	6/12/2022 - 3:00pm
VENUE	Graneek Room, Chifley Library and Zoom
ATTENDING	Chair: Associate Professor Keturah Whitford, ANU College of Business & Economics Roxanne Missingham, University Librarian Associate Professor Roald Maliangkay, ANU College of Asia & the Pacific Ben Yates, ANU Student Association (ANUSA) Irina Sampsonova, Postgraduate and Research Student Association (PARSA) Steve Leahy, College of Science Dr Clement (Yongxi) Chen, ANU College of Law Dr Rosalie Aroni, Medical School, ANU College of Health & Medicine Professor Rosalind Smith, ANU college of Arts & Social Sciences Margaret Prescott, Secretary
APOLOGIES	Dr Lexing Xie, ANU College of Engineering & Computer Science

OBSERVERS Heather Jenks, Associate Director, Library Services
 Kathryn Dan, University Archivist
 Tom Foley, Senior Manager, Client Services
 Rebecca Barber, Senior Manager, Collection Access and Discovery

Part 1 Procedural items

1.1 Apologies and announcements

The Chair welcomed new committee members Ben Yates and Steve Leahy and thanked everyone for attending. Appreciation was given to Heather Jenks, who is retiring from ANU, for her years of service and excellent work for the Library.

An apology was received from Dr Lexing Xie.

The Minutes of the meeting of Monday 30 June 2022 were approved with no corrections.

Resolution **The minutes were accepted as an accurate record of the meeting.**

1.2. Matters arising

Action ID	Description	Responsibility	Status	Notes
Meeting 2 2022 #1	Report to be provided to the University Research Committee on achievements under read and Publish Agreements	Roxanne Missingham	Completed	Well received
#2	Menzies Library to be open in semester 2 on Monday nights	Heather Jenks	Completed	Increased use
#3	ANU Community to be reminded that material from the Menzies Library can be requested for pick up in the JB Chifley Library on weekends and evenings	Heather Jenks	Completed	
#4	Provide information on the library system upgrade including a link to the test site to the Committee	Tom Foley	Completed	Committee advised via email
#5	Next meeting – to include tour of Underhill archives repository	Margaret Prescott	On agenda	

Resolution	Noted - University Librarian advised the Menzies Library late opening has move to Monday as recommended by the committee and attendance has increased.
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Part 2. Reports

2.1. Future library and archive planning and budget 2023

This report flagged the need to take a longer term planning approach now we are largely past COVID. There is a need examine the needs for library and archives services in 2023, particularly in light of the 2023 budget constraints.

The budget for 2023 has a reduction in both salary and non-salary funding. Advice from the Library Advisory Committee will assist in the shaping of the strategic vision for the future library and archives and establishing priorities to consider service change to meet the budget for 2023. SIS is looking to move to focus group discussion in lieu of traditional surveys.

Questions raised by committee regarding the report and addressing budget impact:

- New Library system which will hopefully save money as it will assist to streamline services and make ordering collection material faster.
- Changing some work practices such as commencing the staffing of branch information desks an hour later in the morning in line with when client's enquiries generally occur. Clients can also phone the enquiries number for a library and a staff member will assist them.
- Interlibrary loan (ILL), process to understand client needs and how to best meet them. This may be purchasing material as ILL can take over a week to arrive. Older materials not easily sourced could still be requested via ILL. ANU is no longer part of the Bonus+ system as it is not possible with the new library system. Group of 8 Universities are looking to set up a pod for interlibrary loans. An 'Australia pod' has already been set up, it's part of the Rapido system, and it replaces the BONUS+ service.
- The Library has reactivated the T&F Evidenced Based Acquisitions (EBA), and now many more back sets available. The JSTOR and ProQuest *Patron Driven Acquisition programs* also allow titles to be made available through records in the catalogue immediately as they are needed.
- There will be some salary savings due to the time taken to fill positions.
- Concerns regarding the accuracy of metadata from outsourcing cataloguing was raised and addressed by noting that most of this data comes with this information from the publishers with e-resources. The area for most traditional hardcopy materials is Asia-Pacific and we still do in-house cataloguing or source records from OCLC or the ANBD.
- Student spaces is an ongoing issue and it was suggested we discuss with Advancement for a potential philanthropic solution to fund a new library.

Resolution	Noted
Action # 1	Paper on ILL and Document supply trends and issues
Action # 2	Members asked for ideas on future of the Library and Archives

2.2. Buildings including storage

Storage is in crisis. Loss of space from basements and current storage full. Speaking with Facilities & Services about more temporary storage. Great need for student space particularly pre-exams and Innovative spaces.

Resolution	Noted
Action #3	Liaise with Advancement to explore philanthropy to fund a new building.

2.3. ANU Archives

Highlights - ANU fortunate to have unique research collection. The extensive collections are as large as many government archives. We continue to be well utilised by both local and international researchers from academia and the Australian community.

A key issues is encouraging research usage. Archives are seeking to increase training through embedded sessions in courses and online means. They are keen to connect with lecturers to provide students with an introduction on how to use the Archives.

Challenges - storage, working with digital materials, systems and interfaces for discovery need improvement, infrastructure requires improvement. Archival literacy skills for ANU staff and students are a priority for the future.

Resolution	Noted
Action # 4	University Archivist to contact Dr Rosalie Aroni re: teaching opportunities

2.4. Chifley Flood collection replacement report

- Latest report highlights the exciting acquisition of 46 ebook packages with more than 56,000 scholarly monographs. Vendors have been very helpful for flood replacements. Monographs are nearly complete. Focusing on serials and microfilm replacements.
- Working with ABS to arrange for back catalogue to be digitised.
- Over 4000 Items have been donated.
- Again please contact us if a lost item is required and it will be prioritised.

Resolution	Noted.
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2.5. SIS Business Plan

On track, storage still the issue.
Symposium - program attached.

Resolution	Noted.
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2.6. Library Report

5 branches and repository and ACDC are included in library services. 2022 included a successful academic integrity training program with staff and students. It included how plagiarism is dealt with and integrity in academic life.

Thanks to Heather for leadership and direction over the past very challenging years. She will be sorely missed.

Resolution	Noted.
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2.7. Digitisation Report

Report covers the selection of company for digitising the at risk materials.

2022 has seen many important research collections digitised.

Resolution	Noted
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Action # 5	Digitisation plan report for next meeting
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2.8. Archives and Records report

The next exhibition will be on the maritime unions. Other planned exhibitions for 2023 include:
Pacific – in association with Australian Association for Pacific Studies 'To Hell With Drowning'
conference
HIV/AIDS and public health
Vulnerable formats
Voice referendum.

Resolution	Noted
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Action # 6	University Archivist to discuss HIV/AIDS exhibition with Dr Rosalie Aroni.
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Part 3 Other business and closing remarks

- Next meeting to be March/April 2023.



3.1 New and ongoing action items

Item minutes

Action ID	Description	Responsibility	Status	Notes
#1	Paper on ILL and Document Supply-strategy and trends	Roxanne Missingham	To be prepared for meeting 2 2023	
#2	Members asked for ideas on future of the Library and Archives	Committee	Completed	
#3	Liaise with Advancement to explore philanthropy to fund a new building.	Roxanne Missingham	Discussion commenced	
#4	University Archivist to contact Dr Rosalie Aroni re: teaching	Kathryn Dan	Commenced	
#5	Digitisation plan 2023 report for next meeting	Roxanne Missingham	Included in agenda item 2.6	
#6	University Archivist to discuss HIV/AIDS exhibition with Dr Rosalie Aroni.	Kathryn Dan	Commenced	
#7	Next meeting	Margaret Prescott		

3.2 Completed action items

See above

1.3. Matters arising

Action ID	Description	Responsibility	Status	Notes
Meeting 3/2022 #1	Paper on ILL and Document Supply-strategy and trends	Roxanne Missingham	To be prepared for meeting 2 2023	
#2	Members asked for ideas on future of the Library and Archives	Committee	Completed	
#3	Liaise with Advancement to explore philanthropy to fund a new building.	Roxanne Missingham	Discussion commenced	
#4	University Archivist to contact Dr Rosalie Aroni re: teaching	Kathryn Dan	Commenced	
#5	Digitisation plan 2023 report for next meeting	Roxanne Missingham	Included in agenda item 2.6	
#6	Next meeting	Margaret Prescott	Commenced	

Part 2. Reports

2.1. Audio visual collections at risk

Action required	<input type="checkbox"/> For information	<input checked="" type="checkbox"/> For discussion	<input type="checkbox"/> For decision
Sponsor			
Purpose	To provide a report on progress of the project to digitise audio-visual materials and seek the committees' views on priorities for digitisation in the first year of the project.		
Background	<p>The ANU Archives and Library collections have significant audio-visual materials, all of which are at risk of deteriorating beyond repair. The best means of ensuring these valuable and often unique recordings are preserved is to make digital copies for use and preservation and restrict access to the originals, storing them as safely as possible within the physical spaces available to the Division.</p> <p>The digitisation project will take many years. A procurement process has resulted in the selection of a specialist company to undertake the digitisation, DAMsmart. They have extensive experience with digitising this type of material for other cultural institutions in Canberra.</p>		
Recommendation	<p>That the paper be noted.</p> <p>That the committee make suggestions for establishing priorities for the first year of digitisation to best support the university's strategic goals.</p>		

Audio visual material in the collection

A report was provided to the 11 April 2022 meeting of the Library Advisory Committee outlining the extent of audio-visual collection material in the ANU Archives and Library of national significance. The agenda papers with the report can be found here <https://services.anu.edu.au/files/committee/1%20Agenda%20-%20LAC%2011%20April%202022%20RFS.pdf>.

A significant number of resources are audio visual material in physical formats, with a limited life span:

All tape-based formats created in the 20th century are now obsolete. Tape that is not digitised by 2025, we risk losing forever.

Deadline 2025: collections at risk. National Film and Sound Archive.

<https://www.nfsa.gov.au/corporate-information/publications/deadline-2025>

4797 audio visual items have been identified in the Archive collection and 613 in the Library collection. Items are in a wide variety of formats including:

- Audio - 1/2-inch
- Audio - 1/4-inch
- Audio - Audio Cassette
- Audio - CD
- Audio - DAT
- Audio - Micro Cassette
- Audio - MiniDisc
- Audio - Vinyl 7" 45rpm

- Audio - Vinyl LP 12" 33 1/3
- Audio - Vinyl LP 7" 33 1/3
- Film - 16mm
- Film - 35mm
- Film - 8mm
- Film - 9.5mm
- Film - S8mm
- Video - 1"
- Video - 2"
- Video - Betacam
- Video - Betamax
- Video - S-VHS
- Video - U-Matic
- Video - U-Matic SP
- Video - VHS

Work has begun to establish the operational approach to digitisation.

Copyright and sensitivities

There is a vast collection to be digitised.

The material will be copied consistent with section 113H of the Copyright Act 1968 which allows libraries and archives to make preservation copies of material in their collection.

Where material has cultural sensitivities and is unpublished an assessment will occur before making the digital copies openly accessible. For material currently commercially available copies will be made available only to authorised users at the university.

Approach to digitisation

Because specialised equipment and skills are required to undertake the digitisation of such a diverse range of formats and large number of titles a specialist company has been contracted to do the work. The procurement process was successfully led by Erin Le Nevez, Manager of Digital Scholarship. She undertook extensive research, developed the specifications and worked with the Procurement Office for the tender process.

DAMsmart, an audiovisual digitisation services provider with extensive experience including dealing with specialised formats for the National Film and Sound Archive, the National Archives of Australia and National Archives of Australia, was the successful tenderer.

In order to develop workflows and understand all the issues including metadata (descriptions of the content of the items), physical format issues (some will need conservation work before they can be digitised) and delivering and processing issues for the digital files a test is being carried out with DAMsmart with samples of material in different formats.

Erin and Archives staff, particularly Sarah Lethbridge and Kathryn Dan, have been undertaking extensive work get ready for the digitisation tests.

Priorities for digitisation

There is a vast collection to be digitised.

Spreadsheets have been prepared which are likely to cover most but not all of the material in the collections. Archives and Library have developed an approach to prioritise the material that should be digitised in the first year including:

- relevance to ANU teaching and learning priorities including Graduate attributes
- ANU research priorities

- Material of national interest
- Testing a range of formats
- Highlighting significant collections.

Titles suggested for prioritisation include:

- Marie Reay material
- ANU Art Forum recordings
- Maritime Union material (noting this is the 150th anniversary with the ANU archive lecture and an exhibition on the history of the maritime unions)
- Historic recordings of distinguished ANU academics
- Recordings of significant historic ANU ceremonies
- Indigenous material relevant to current research
- Selected material from the National AIDS collection that would promote this significant collection
- Asia Pacific language material relevant to teaching and research.

Spreadsheets with information on the audio-visual works identified so far in the collections are available online:

Advice from the ANU community on priorities would be of great value to enable the program to best meet the university's needs. We welcome input from the Library Advisory Committee and from the ANU community.

Attachment

List of audio visual material for digitisation

<https://anu365.sharepoint.com/:x/s/AVpreservationprojectteam/EWMwFRAxw-BCpw4dewwFh0cBPQE-rceKVVXXbeL1L-zWaw?e=rRG5oy>

2.2. Annual Report

Action required	<input checked="" type="checkbox"/> For information	<input type="checkbox"/> For discussion	<input type="checkbox"/> For decision
Sponsor			
Purpose	To provide a report on Scholarly Information Services Division activities in 2022.		
Background	Library, Archives, ANU Press and Digital scholarship provided services in a year of great change. Major activities included replacement of library systems to improve the experience of academics, students and library staff. The new reading list system provides a significant step forward to make copies of material accessible for teaching. Key issues included continuing work on library spaces (storage and study space), major acquisitions to replace material lost in the flood of the JB Chifley Library, commencement of the hailstone remediation through replacement of the roof of the JB Chifley Library and data governance and records work.		
Recommendation	That the paper be noted..		

Introduction

The Library Advisory Committee (LAC) provides strategic advice to the Library and Archives. The ANU Press Advisory Committee provides strategic advice to the Press. LAC met three times in 2022 (11 April, 30 June, 6 December). Papers and discussion included open access publishing including Read and Publish agreements, progress on actions from the 2021 Client survey, extended opening hours in the R.G. Menzies Library, spaces

(storage), library system upgrade and addressing the Graduate Attributes. The Committee toured the Rare Book collection after its June meeting and the Archives main repository (Acton Underhill) after its December meeting.

On the major issue of library spaces for storage and study no progress was made in 2022. The library and archive collections and study space demands have significantly outgrown the space available. A program that disposed of more than 250,000 titles over the last 4 years was completed to ensure the collection remains within current available space. Some titles have had to be repurchased as they were required for research and study. Discussions on long term storage with other agencies and F&S continued. Storage and study needs have been raised for 10 years with regular external reports on options including presentations to the Campus Planning Committee without success.

Key initiatives in 2022

Improved records and data governance: ANAO report

The implementation of ANAO Performance Audit Recommendations from the Governance audit of November 2021 required significant activity against recommendation 1: The Australian National University should take the necessary steps to ensure that its information and records management practices meet the information management standards issued by the National Archives of Australia, mandate the use of its Electronic Records Management System and update its supporting policies and procedures.

The updated Records Management Policy was approved on 27 October 2022 and was updated on the ANU Policy Library. New policy and procedures were developed, feedback obtained and approved. The Data Governance Policy, Data Governance Procedure and Information and Data Classification Procedure were finalised and have been published on the policy library.

A suite of training programs for the ERMS were implemented across business areas. The Recordkeeping web pages have been updated, providing more links to National Archives of Australia advice and information resources have been consolidated on a new SharePoint recordkeeping site. A Pulse module introducing records management at ANU is available to all staff.

31 sessions on 'Record Keeping' were run across a broad range of ANU units. These introductory engagement sessions were followed up with 39 training and advice sessions with Power Users and 50 sessions with general users of ERMS.

Open Access

Extensive work occurred during 2022 with the ANU Library signing agreements with publishers to enable ANU authors to publish accepted articles in eligible journals without any article processing fees. Five additional publishers were added to the list, bringing the total to 12:

- Association of Computing Machinery (ACM)
- American Institute of Physics Publishing (AIPP)
- Brill
- Elsevier
- Future Science
- Institute of Physics Publishing (IOPP)
- Microbiology Society
- Portland Press Biochemical Society
- SAGE
- Springer Nature
- Taylor & Francis
- Wiley

A detailed guide is available online with information sessions held in many colleges as well as a report to the University Research Committee on how these agreements benefit researchers.

275 articles were published through these arrangements and made openly accessible without payment of article processing fees.

OA publishing through the ANU press

ANU Press celebrated the release of its 1000th title. This is a remarkable achievement for the ANU Press. The milestone was celebrated at an event with speakers Professor James Fox (Chair of the ANU Press Advisory Committee), Professor Brian Schmidt (Vice Chancellor) and Roxanne Missingham (University Librarian), who all highlighted the importance of fully open access press in disseminating knowledge to the world.

ANU Press published 45 titles in the year with more than 3.9 million downloads and views.

Rebuilding the J.B. Chifley Library collection after the Flood

The extraordinary work replacing material lost in the flood and adding new material to the collection to strengthen the resource base for research and teaching continued. We reached a major milestone in 2022, with more than 12 million items acquired during the year. Over 54,000 eBooks were acquired in November including 46 eBook packages with material from Columbia University Press, Cornell University Press, Duke University, Edinburgh University Press: Archive, New York University Press, Fordham University, Harvard University Press, Penn State University Press, Princeton University Press, Rutgers University Press, Stanford University Press: Archive, University of California Press, University of Chicago Press, University of Pennsylvania Press, University of Toronto Press and Yale University

Education

There was a major change to library management systems when the Library launched Ex Libris software. A huge team of Library staff, SIS Communications staff and ITS staff worked together to deliver this extremely successful project.

Most significantly for education, the new reading list system, Leganto, was piloted and implemented, radically improving how resources are made available for teaching. All staff in the Library and many other areas of the Division worked tirelessly for much of 2022 to deliver the new system

A review of Academic Competencies & Digital Capabilities was conducted by Professor Sally Kift – President, Australian Learning & Teaching Fellows; Vice Chancellor’s Fellow, Victoria University; and Adjunct Professor: JCU, QUT and La Trobe University; Professor Annemaree Lloyd – Professor of Information Studies, Department of Information Studies, University College, London (UCL) and Mr Michael Gonzalez – University Librarian, University of Technology Sydney. In January 2021, the SIS services were enriched with the inclusion of Academic Skills into the Division. Academic Skills has combined with the Library’s Digital Literacy Team now to form a new area – Academic Competencies and Digital Capabilities (ACDC) – situated in the Chifley Library. The review identified the opportunity to contribute to the universities wider aspirations and work has been undertaken to develop and implement a new approach to these services.

Research

There was a major change to library management systems when the Library launched Ex Libris software. A huge team of Library staff, SIS Communications staff and ITS staff worked together to deliver this extremely successful project.

Indigenous knowledge

A Memorandum of Understanding between the National Indigenous Australians Agency (NIAA) and the Australian National University was signed, securing access to records to support claimants of the Territories Stolen Generations Redress Scheme. The MOU is a very important commitment from the University to assist in support for the scheme designed to address harm and ongoing trauma by assisting with healing of trauma for Stolen Generations survivors removed in the Northern Territory (NT) or the Australian Capital Territory (ACT) prior to their respective self-government, or in the Jervis Bay Territory.

Discussions occurred with senior staff from the Australians Institute of Aboriginal and Torres Strait Islander Studies (AIATSIS) building on the Memorandum of Understanding between the Division and AIATSIS.

Rebuilding after the hailstorm

The hailstorm seriously damaged the JB Chifley Library, Law Library and Menzies Library roofs. Work progressed on the JB Chifley Library with completion planned for mid 2023. Temporary roof coverage was affected by weather and there has been some damage to collections.

Space – collection storage and study spaces

The Art & Music Library opened 214 x 7 in September.

Key issues for 2023

Key issues include work on library spaces (storage and study space), completion of the program to replace material lost in the flood of the JB Chifley Library, completion of the hailstone remediation through replacement of the roofs of the JB Chifley Library, Law Library and Menzies Library and further data governance and records work.

Attachment 1 – [Scholarly Information Services. Annual report 2022.](#)

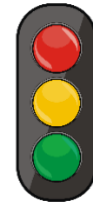
2.3. SIS Business Plan

Action required	<input checked="" type="checkbox"/> For information	<input type="checkbox"/> For discussion	<input type="checkbox"/> For decision
Sponsor	Roxanne Missingham, University Librarian		
Purpose	To provide information on work of the division in 2022.		
Background	The SIS plan was set against the environment of hybrid teaching and need to make significant uplift to support education. Good progress has occurred against the identified priorities.		
Recommendation	That the report be noted		

The report against the SIS plan on a page for 2023 follows.



Roxanne Missingham, Scholarly Information Services 2023



Service Portfolio Director Dashboard

Plan on a Page 2023 (Scholarly Information Services)

Our Team Purpose:

From: focus on systems and innovation to support the online university

To: strategic holistic planning for future scholarly knowledge services

How will we deliver on our future state:-

Not Started/ N/A	Delayed	In Progress – at risk	In progress – on track	Complete
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Critical Success Factors	Update	Q 2023	Lead	Partners	Status
1. Collections & physical infrastructure	<ul style="list-style-type: none"> - Completion of hailstorm damage and replacement of collection lost through water damage - Progress on storage centre - Increase digital dissemination (Press, Digital scholarship, archives, library) - Commence digitisation program for material at risk (AV) 	In progress	SIS	F&S	In progress – on track
2. Services – for a knowledge based university	<ul style="list-style-type: none"> - Reshape programs to align with Graduate attributes and teaching & learning strategy including competencies framework - Research and review of needs for the future university including "future library" report - Full implementation of systems to meet education needs - Continue to improve service from feedback including regular LAC meetings, PARSA/ANUSA engagement - Assess and develop projects to improve learning spaces to meet university's needs (with ITS and F&S) 	<p>Commenced, AD Libraries has held meetings with ANUSA and PARSA</p> <p>Lap top scheme launched and a great success</p>	SIS	<p>F&S</p> <p>Academic portfolio</p> <p>First nations portfolio</p> <p>ITS</p> <p>PARSA</p> <p>ANUSA</p>	In progress – on track
3. Scholarly communications environment/policy	<ul style="list-style-type: none"> - Contribute to national OA discussion including a meeting of scholarly presses - Contribute to national copyright discussion and reform including through UA, CAUL and RoundTable - Improve ANU awareness and expand programs to support OA e.g. R&P - Activities to improve accessibility of research resources, and support ANU academics' impact & engagement 	<p>Read & Publish sessions held</p> <p>Attendance at Ministerial Roundtable on Copyright and contribution to national submissions</p>		Research and Innovation portfolio	In progress – on track
4. University operations	<ul style="list-style-type: none"> - Data governance program and activities - Diversity, Equity and Inclusion program developed for ANU Press 	Data governance – collaboration with CISO and		FNP	In progress – on track

		participation in ITS committees Discussions held with FNP and Advancement			
5. Culture of professional excellence	<ul style="list-style-type: none"> - Commence analysis and engagement for indigenous strategy - Develop skills and knowledge through Division's development plan 	Skills development on track Indigenous strategy scope to be established			In progress – on track



2.4. Chifley Flood collection replacement report

Action required	<input checked="" type="checkbox"/> For information <input type="checkbox"/> For discussion <input type="checkbox"/> For decision
Sponsor	Christian West, Associate Director Libraries
Purpose	To provide information on progress on replacement of the collection lost in the flood.
Background	The program of flood replacement has resulted in significant acquisitions this year.
Recommendation	That the report be noted and any issues discussed

Executive Summary of Issues

February 2023 was the 5th anniversary of the 2018 Chifley Library Flood. The program for replacement of the monograph, reference and serial collections is almost complete.

The Flood replacement project plan for 2023 has identified key areas of focus to be the review and finalisation of monograph searching and final review of remaining thesis, serial and microform items.

Working closely with Library vendors the ANU Library has been very fortunate to be able to purchase many major collections to enable replacement of lost flood resources and significantly increase the collection in subject areas where material was lost.

Feedback received from the academics in the disciplines most affected by the flood enables the Library to give the highest priority to the monographs and reference works in those disciplines (history and philosophy).

Over 14 million items have now been acquired through the Flood replacement project. A report on material acquired January – March 2023 follows.

Monograph collection

- Monograph deliveries received:
 - Australian publications from Book Merchant = 743
 - Russian books from East View = 1,172
 - English books from East View = 393
 - French/German books from Erasmus = 984 books
 - French/German books from Casalini = 790 books
- Total number of monographs received = 4,082
- Monographs will be processed and added to the collection during second quarter 2023.

Microform collection

- 43 PDF replacement copies of graduate dissertations and theses have been purchased in perpetuity and added to the collection – the titles are discoverable via the ProQuest Dissertations and Theses Global platform in an unlimited user access model.
- 4 digital archives have been purchased from Gale Cengage to replace microform sets lost
 - *Archives Unbound: Diary of the Operations Division, War Depart General Staff, 1942-46*
 - *Archives Unbound: Federal Response to Radicalism in the 1960s*
 - *Archives Unbound: "Through the Camera Lens" Moving Picture World and the Silent Cinema Era, 1907-1927*
 - *Nineteenth Century Collections Online: Photography: The World Through the Lens.*

Donations

- A donation from Prof Geoff Brennan (Research School of Social Sciences) has been assessed with selected items identified as flood replacements to be added to the Library collection.

Digitisation

- Digitisation of *Lord John Russell Papers and correspondence* (microform set PRO 30/22 lost in flood) – four corrupted files supplied by the UK National Archives will need replacing.

Alma migration

- 1,508 flood items were identified as incorrectly allocated to *CAD Serials Write-offs* location during the Alma migration. These items are currently being updated by CAD and moved back to their original flood location so that accurate system reports and statistics can be created/collated.

Requesting flood replacement material

The ANU Library welcomes suggestions for purchases to replace items that were lost in the flood, or titles that will enhance and build our collections please use our [suggestions for purchases](#). If you require any material that was destroyed by the flood and has not yet been replaced, please [get in touch](#). We will prioritise your request, and try to locate an interim copy until a replacement is found.

Visit the ANU Library website to view [JB Chifley flood collection rebuilding updates](#).

2.5. Storage

Action required	<input checked="" type="checkbox"/> For information	<input checked="" type="checkbox"/> For discussion	<input type="checkbox"/> For decision
Sponsor	Roxanne Missingham, University Librarian		
Purpose	To provide information on progress on storage.		
Background	The library and archive collections cannot be accommodated in the current physical space available on and off campus. A major weeding program has been completed and discussions continue with Facilities and Services and the Commonwealth on options. Until the issue of accommodation is resolved acquiring new material including flood replacement material and donations is problematic and can only be accommodated by further weeding unless more space is acquired.		
Recommendation	That the committee discuss progress and issues.		

Introduction

The Library spaces at ANU have faced a number of issues, in particular damage through hail, flood and lack of maintenance. The buildings are old with a number of small projects over the past 25 years to increase study space and update the facilities to a minimal standard

The major issues identified by students and academics remains the paucity of space for study purposes and the quality of spaces including problems with noise, equipment and flexibility to meet current needs.

The University's budget for building work is constrained however, the lack of activity on building issues has occurred over the last 10 years.

The Library Advisory Committee continues to be asked for input into an assessment of the building issues and advice on strategies to address the problems.

A detailed [report](#) was provided to the last meeting of the committee.

Short term solutions: discussions with Facilities and Services

Meetings have occurred with Facilities & Services, the Drill Hall Gallery who also require storage space and SIS since October last year. There are now monthly meetings to urgently seek options.

While investigation of options near to the current off site repository at Hume were suggested no progress has been made on that front.

Facilities and Services have suggested the basement of the A D Hope Building which flooded when the Chifley Library flooded as possible storage location. It does not have adequate environmental controls at present, thus material stored there would be at risk of deterioration. It would not be suitable for Archives material. The Insurance Office has not yet provided advice. The Library collection cannot be stored at the basement levels in the Hancock or Chifley libraries because of the insurance issues after the flood.

Long term solutions:

Discussions continue to occur with the Commonwealth on the potential to be part of a national storage facility for cultural institutions. Professor Sally Wheeler, Deputy Vice-Chancellor (International & Corporate), has written to the Minister for the Arts strongly encouraging consideration be given to including the university in plans for a national facility.

It is unlikely that funding for a facility will be part of the 2023-24 Commonwealth budget.

2.6. Library report

Action required	<input checked="" type="checkbox"/> For information	<input type="checkbox"/> For discussion	<input type="checkbox"/> For decision
Sponsor	Christian West, Associate Director Libraries		
Purpose	To provide information on work of the ANU libraries in 2022.		
Background	The Library has responded to the challenges faced by the university with changes meeting the 2023 needs of the university.		
Recommendation	That the report be noted That advice be provided on an option to have opening hours for the Art & Music Library as 9-midnight 7 days a week rather than 24x7.		

Executive Summary of Issues

The ANU Library consists 5 physical libraries; Art & Music, J B Chifley, W K Hancock, Law and R G Menzies. In addition, the Print Repository located at Hume houses library storage. The Academic Competencies and Digital Capabilities team plus the SIS Facilities team are also under the libraries umbrella.

ANU Library spaces

ANU Library has received positive feedback on the ongoing 24/7 access to the Chifley, Art & Music, Law and Hancock libraries throughout semester one of 2023, and the extended Monday opening hours of the Menzies Library has continued to be successful.

The Art & Music Library opening 24x7 was agreed as a trial which has operated for around two semesters to assess what model best supports the needs of students and academics. The Library is staffed 9-5 Monday to Friday with swipe card access outside those times. There have been no safety incidents, no collection loss

and no risks found from offering extended hours without having staff present. This is consistent with the experiences in the Chifley, Hancock and Law libraries.

Feedback so far and evidence on use of the Art & Music Library is that there is no recorded attendance after 8pm each day. The weekend use is reasonable on Saturdays and negligible on Sundays. ANU security staff undertake rounds at least hourly for the Art and Music Library between 5pm and 9am on weekdays and weekends to ensure it is a safe space. The cost of that is around \$150k per annum and comes from the Library's general budget. The Library has worked with the School of Art & Design and Facilities and Services on the model to fund security for the building.

We are keen to evaluate the pilot that has run over the past two semesters and to receive feedback from students and the academic community on the options below:

- Continuing the current 24x7 model
- Moving to a model of opening 9am-8pm 7 days a week with library staff present 9-5 Monday-Friday.

The views of the committee are welcomed as part of the consultation process. The School of Art & Design is working with Library staff on seeking student and academic feedback. ANUSA and PARSAs are being formally approached to see their members views as well.

All libraries spent time in January preparing for an increased student load across spaces, with usage of the spaces beginning to resemble pre-pandemic levels in many spaces, especially throughout March. The increase in building usage is likely to have a number of contributing factors, including the move to 24/7 access to most buildings, tailoring the opening hours of Menzies to the study patterns of CAP students, and the general increase in student attendance on campus.

Hail remediation work has continued throughout 2023 on the roof of the Chifley Library, with full works expected to be complete mid-year. This resulted in the shut-down of Level 4 of the building from November 25, 2022 until April 13, 2023. Throughout this period the staff of the Chifley Library retrieved 1,734 items for the students and researchers of ANU, a fantastic effort from all involved, especially considering the WHS issues involved in retrieving books throughout a worksite. The level recently re-opened with new ceiling tiles and a water-tight roof.

Within the next six months it is expected that hail remediation work will begin on the Art & Music and Law libraries, with Menzies to follow soon after. It is expected that each library will experience some disruption during the period, especially when work is undertaken on the roof at the entrance to the Law library.

A big win for the users of Menzies Library was the replacement of the failing lift.

In addition to study assistance appointments at Chifley, the ACDC team have begun offering appointments for students in the Hancock and Law libraries.

A number of events were contributed to by library staff across the spaces, including staff participating in O-Week, Open Day, ANU Market Day and Alumni Week. Open Day was particularly successful with staff talking to 350 prospective students.

For Alumni week Library staff developed a bespoke display of the Library's Rare Book collection, that included the smallest book and a significant cross section of the over 44,000 rare books.

ANU Library online

After a successful pilot of the new Leganto reading list system in 2022, 50 units are currently utilising the system to share readings with their students. The system easily allows course instructors to build and manage course reading lists for students with one simple, interactive system, and also manages copyright compliance around each reading. Leganto links seamlessly into Wattle, and academics have provided positive feedback on the ease of use.

Staff based in the Hancock branch are working with academic staff on a Leganto list for Professionalism and Leadership (PAL) as part of the Doctor of Medicine and Surgery (MChD)

A University wide team has commenced creation of a Transdisciplinary Problem Solving Library Guide with key contributions being made from by Library staff. Currently the ACDC team are identifying programs and Client Services staff are reviewing Library sessions that contribute to this important Graduate Attribute.

A general review of our library guides is underway, with guides for Law Studies, Classical Chinese and a guide on The Aboriginal and Torres Strait Islander Voice to Parliament Referendum is currently in development. In addition to this, an upgrade to the library website is underway, and a new WHS page is in development.

Training and academic support at ANU Library

SIS was successful in receiving \$124,741 of SSAF funding for five projects throughout 2023, the majority relating to peer assisted support for students. These include the Peer Writers program offering a student-led drop in service to provide academic writing support, the Let's Speak English conversation group supporting hybrid learning mode English language support, and the Writing Coaches assignment assistance program run by experienced PhD students. In addition, funding was made available to the ANU Undergraduate Research Journal and the development of an online game teaching academic integrity concepts. The programs employ many ANU students contributing to their career success through the training and support provided to them and the work experience they achieve.

Staff from the library and ACDC teams have continued providing high quality training to students, researchers and staff across ANU. These include Literature Review Writing, HDR Journal Article Writing, Thesis Proposal Reviews, Essay Writing, Editing and Polishing, Academic Integrity and Referencing, Endnote and Word Formatting, data management and digital essentials. A particular highlight was a round of applause from the 260 first year students who attended the research class for Foundations of Australian Law.

The collections of ANU Library

With assistance from the Associate Dean (Research), staff in the College of Law conducted a gap analysis of the collection and everyone was very pleased with the suggestions required to meet the needs of the College. Staff in the Law library are further investigating what can be done to support the recommended outcomes of the analysis.

The implementation of the Rialto book purchasing module has vastly improved turnaround time for purchase requests. A recent CAP academic was happily surprised that a book he requested was available in his email the morning after he requested it, and the library will look at adding print books to the system in the second half of 2023. Additionally, the new systems acquired in 2022 have allowed a larger number of ANU patron requests to be supplied at a lower cost.

With thanks to funding from ANU Services and amenities (SSAF) Fund. The ANU Library instigated Laptop Loans for ANU Students in O-Week 2023. The laptop loans will make it easier for students to work outside of the Library and ease some of the stress and financial pressure that can come with an unexpected computer failure. The laptops can be borrowed between 9am and 5pm, Monday through to Friday and need to be returned within these hours.

A small selection of resources added to the collection in recent months include:

[ClinicalKey Student](#) – provides access to over 250 e-book including the key teaching textbooks for the Medical School, quick access summaries videos and images, personalised study tools, tools for faculty. Students can Personalise their bookshelf, highlight and make notes, revise with flash cards and create practice exams

[Research Methods: Primary Sources](#) – This resource will empower students to engage with primary sources and assess historical evidence with confidence. This platform gathers practical advice and instruction from experts working around the world, with nearly 200 hundred essays, videos, how-to guides, and case studies by subject specialists which answer your questions about working with primary sources.

[Sex & sexuality](#) – This collection explores changing attitudes towards human sexuality, gender identities and sexual behaviours from the nineteenth to the twenty-first centuries. Investigating the breadth and complexity of human sexual understanding through the work of leading sexologists, sex researchers, organisations, and personal accounts.

Staff within ANU Library

Since the last meeting a number of staffing changes have occurred. Of significance, the Manager Academic Competencies and Digital Capabilities, Terra Starbird, left ANU in January and recruitment for this position is currently underway, and the Associate Director Library Services, Heather Jenks, retired and has been replaced by Christian West. Other new staff include Bronwyn Krix in Chifley, Aimee Richards in Law and Melinda Burrows in Hancock.

Within the Collections, Access and Discovery Team, all vacant positions have been filled, and the ACDC team has a full complement of staff.

Student Library Ambassadors have been working across all Library branches in peer support roles assisting all student library users.

There are currently vacancies in the Chifley, Law and Art & Music libraries, most as a result of acting arrangements. We also farewelled long term staff member Jason Murdoch from Chifley library.

2.7. Digitisation report

Action required	<input checked="" type="checkbox"/> For information	<input type="checkbox"/> For discussion	<input type="checkbox"/> For decision
Sponsor	Roxanne Missingham, University Librarian		
Purpose	To report on progress on digitisation of collection material.		
Background	The digitisation program enables online access to resources that are critical for teaching and research.		

Digitisation plan 2022-23

The Digitisation Plan for 2023 can be found here https://anulib.anu.edu.au/files/document-collection/SIS-Digitisation-plan-2022_2023.pdf.

The program aims to enable broader access to these resources, as well as produce preservation copies before degradation occurs to vulnerable items. The selected projects align with the University's strategic vision, including: a commitment to being the National University; meeting our responsibilities to the Asia-Pacific region; enhancing access to traditional knowledge of First Nations Peoples; and making important research and knowledge accessible to all.

Major collections identified for digitisation include:

- Maritime Union Australia
- Adelaide Steamship Company
- Dr Ian Maddocks: Papua New Guinea Audio-Visual materials
- Dr Ian Maddocks: Pari Photographs
- Australian National University: Design Unit Drawings and Photographs
- Australian National University: London Office Correspondence

- Colonial Sugar Refining Company: Maps and Plans, Photographs and Staff Records
- Diana Howlett: Pacific Slides
- Dunlop Rubber Company Australia: Photographs
- Lake George Mines: Maps and plans
- Mount Stromlo and Siding Springs: Slides
- Squires Brewery Ledger
- Australian National University: School of Art, Art Forum Recordings, 1983-2005
- Amirah Inglis: Australians in the Spanish Civil War
- James Normington Rawling and Phil Thorne Collection

Digitisation activities completed January - March 2023

Colonial Sugar Refining Company Limited: Photographs



Work is well underway on this exciting project with almost 12,000 images recently added to the collection. The photographs relate to the operations of the Colonial Sugar Refining Company (CSR). The CSR formed in 1855 and is one of Australia's oldest and most successful companies. The photographs illustrate all aspects of the company's operations in Australia and the Pacific dating from the late 1800s to late 1900s. [View the full collection online.](#)

Reports on the Cook, Niue and Tokelau Islands



New Zealand Department of Islands Territories reports spanning years 1955–1965. Presented to the House of Representatives, authority of R. E. Owen Government printer, Wellington, New Zealand. [View the full collection online.](#)

Agriculture in the South Pacific titles



Report on the economics of agriculture, Kingdom of Tonga

This article outlines the economic role of agriculture in the Kingdom of Tonga, highlighting that agriculture is the basis of the nation's economy. The article was published in 1970. [Read in full online.](#)

Proceedings of the Second Papua New Guinea Food Crops Conference. Department of Primary Industry, Port Moresby. Bourke R.M. and Kesavan, V. (eds.). (1982)

In May 1975 the first Papua New Guinea Food Crops Conference was held at the University of Technology in Lae. This article outlines the conference proceedings. [Read in full online.](#)

Implications of the 1986 outbreak of coffee rust in Papua New Guinea. Islands/Australia Working Paper No. 86/15. Shaw, D., Bourke, R.M., Bell, S. and Shaw, B. (1986). National Centre for Development Studies, Australian National University, Canberra

This article outlines how coffee plant rust could negatively impact production of coffee in Papua New Guinea, causing significant negative economic impact. The article was published in 1986. [Read in full online.](#)

Papua New Guinea's food problems: time for action. Research Bulletin 29. Department of Primary Industry, Port Moresby. Bourke, R.M., Carrad, B. and Heywood, P. (1981)

This paper outlines how low food production contributed to rising malnutrition in Papua New Guinea and steps the government could take to improve food production and health outcomes. The article was published in 1981. [Read in full online.](#)

Potential for exporting fruit from Papua New Guinea to overseas markets during their off-seasons. Papua New Guinea Journal of Agriculture, Forestry and Fisheries 37(2). Camarotto, C. and Bourke, R.M. (1994)

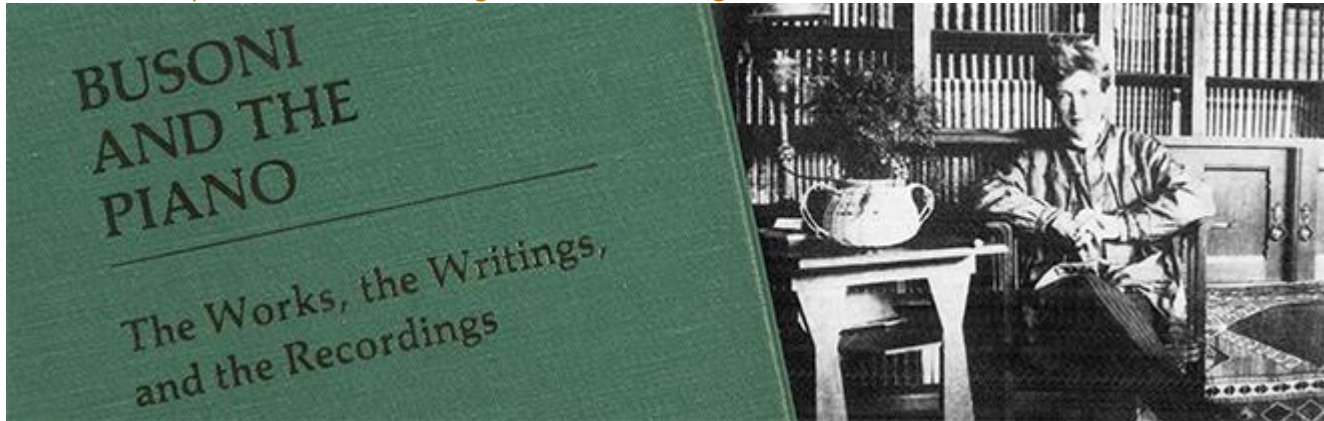
This study, published in 1994, identifies fruit crops that could be exported from Papua New Guinea to nearby overseas markets during their off-seasons. [Read in full online.](#)

Bibliography of fruit and nuts in Papua New Guinea. Technical Report 82/1. Department of Primary Industry, Port Moresby. Bourke, R.M. and Aburu, K. (1982)

This work provides a comprehensive list of fruits and nuts produced across Papua New Guinea. The article was published in 1982. [Read in full online.](#)

Other additions

Busoni and the piano: the works, writings, and the recording



This seminal work by celebrated Australian composer, musician and ANU scholar, Larry Sitsky, is a complete survey of composer Ferruccio Busoni's piano music. The book was first published in 1986 and is [now accessible online](#).

The structure of tertiary education fees



This paper, published in 1988, is an attempt to apply the standard framework of conventional welfare economics to the question of tertiary education fees. [Read in full online](#).

A brief history of the Australian National Parks and Wildlife Services (ANPWS) and its successor the Australian Nature Conservation Agency (ANCA) 1973-1994



This work outlines the origins of the Australian National Parks and Wildlife Services following introduction of environmental conservation legislation in the mid-1970s. [Read in full online](#).

Attachment. [Digitisation Plan for 2023](#)

2.8. Archives and Records report

Action required	<input checked="" type="checkbox"/> For information <input type="checkbox"/> For discussion <input type="checkbox"/> For decision
Sponsor	Kathryn Dan, Associate Director, Archives and Records
Purpose	To report on major activities undertaken by the ANU Archives and Records program in 2023
Background	
Recommendation	That the report be noted.

Executive Summary of Issues

Usage has increased compared to last year reflecting successful engagement with academics and stakeholders through exhibitions, public lecture, conference and teaching. Underpinning work on data governance progressing.

Research and Use

In the first quarter 2023, the number of archives users was 272 and the items used was 10,500. This compares favourably with the same quarter in 2022 with 284 users (-4%) and 5827 items used (+80%). The vast increase in numbers of items used reflects several researchers who spent a week or more in the Archives working intensively on particular collections of records. A number of researchers from interstate and overseas were able to undertake research impeded by travel restriction in the last couple of years. Reference enquiries included requests for permission to use material in publications, exhibitions, documentary films and TV series including a forthcoming ABC documentary on Australia at work and celebrations for the 30th anniversary of the AMP Foundation.

Archives staff are progressively updating and adding to subject guides and finding aids for the archives using a new template in the Libguide format. Two guides have been added this year:

Weather and climate change

Records about the anti-apartheid movement

Access and outreach

Archives made accessible

Archives processed and made accessible via the AtoM database in the last period include:

- Papers of economic historian Emeritus Professor Graeme Snooks (ANUA 770)
- Waterside Workers Federation member Glen Fingleton's report on his visit to the Soviet Union in 1952 (N441) available at <http://hdl.handle.net/1885/287233>
- Federated Engine Drivers' and Firemen's Association New South Wales Branch (N439)

Work continues on large collections from Pat Troy and Business and Professional Women.

Teaching and research support, exhibitions and engagement

Archives staff provided support for learning and teaching through presentations on archival literacy to ECHI1006 The Australian Economy, Past and Present on March 6.

The exhibition *Struggle, Solidarity and Unity: 150 years of maritime unions in Australia* was installed in the Menzies library from December 2022 to 31 March 2023 and commemorated the rich history of waterside workers, seamen and maritime unions reflected in records held by the Archives. Officials from the Maritime Union of Australia visited the exhibition while it was on display. The exhibition continues to be available online for research use.

Linking strongly with the exhibition, the 2023 Archives Annual Lecture was held on 21 March, organised in conjunction with the Friends of the Noel Butlin Archives Centre (NBAC). Professor Diane Kirkby spoke on 'Here to Stay!' – *Militancy and Longevity in Australia's Maritime Labour History*. Warren Smith, Deputy National Secretary of the MUA, and National Research Officer, Penny Howard came from Sydney to attend

the lecture. One of the new patrons of the FNBAC, Professor Joy Damousi was also able to attend and held discussions with the FNBAC Chair, Professor Bruce Scates, and the University Archivist about research collaborations.

The Australian Association for Pacific Studies 2023 conference, *To Hell with Drowning*, has just concluded. Pacific Studies students, artists and academics curated the exhibition *Citing Ourselves* using material from the ANU Archives, the Pacific collections of the Library and the Pacific Manuscripts Bureau in CAP. The exhibition is on display until July.

Staff from the Archives (Kathryn Dan and Catherine Ziegler) and the Library (Jacky Clements) appeared on a panel including Indigenous and Pacific researchers and archivists in a 'relating' conference session titled 'Navigating the Archive'.

The Archives, Library and ANU Press provided a showcase throughout the conference of research collections and other resources available for scholars. This was held in conjunction with partners Pacific Manuscripts Bureau, PARADESIC and the National Library of Australia.

Collections

Records recently acquired include:

Pacific Research Archive

- Papers of Roy Scragg, a medical doctor and long-time resident of Papua New Guinea (ANUA 773).
- Additional papers from Harold Brookfield (ANUA 599)

University Archives

- Papers of James Grieve

Noel Butlin Archives Centre

- Records of Forestry Australia, the professional association for foresters, private forestry, commercial tree growing and all forestry professionals. N443

Projects

Archives staff are working with the Australian Agricultural Company to source material for publications and displays celebrating the company's bicentenary in 2024.

Staff continued to compile information on audio-visual records for digitisation.

Adam Mathew Digital are producing a resource on Shopping and Department Stores which will provide contextualised digitised resources from a range of libraries and archives including the British Library, Selfridges Brand Archives, Bibliotheque Nationale de France, State Library of NSW. From the ANU Archives records from James McEwan and Co., McDowell's Ltd, Marcus Clark and Co. and the Shop Assistants' and Warehouse Employees Federation of Australia will be included. Following settling of the contract, Archives staff met (online) with the UK based team and with the local digitisation company about arrangements.

University Records and Data Governance

Work continues on developing a program of work to underpin Data Governance policy and approaches.

Developments in 2023 include:

- Delivery of a new induction program together with Office of the Chief Information Security Officer and Research office staff dealing with foreign interference legislation compliance. The session introduces new staff to the ANU workplace and key issues in data governance, security, privacy, management of information and records. The course is offered monthly and will be adapted and offered to existing ANU staff once bedded down.
- There has been significant engagement with the work program of the Digital Master Plan about information management
- Data governance and records staff assistance to the Finance and Business Services data de-risking project. It is expected this will provide a model for future data governance templates and tools

Author:

Kathryn Dan, University Archivist (Associate Director Records and Archives)

18 April 2023



Catherine Ziegler at the Australasian Association of Pacific Studies conference 'Archives Roadshow'



Friends of NBAC Chair, Professor Bruce Scates, FNAC patron Professor Joy Damousi and Professor Emerita Rae Frances at the Annual Lecture, 21 March 2023



Professor Diane Kirkby delivering the 2023 Annual Lecture

Part 3. Other business and closing remarks

- Next meeting to be September/October.