

# Agenda

## Library Advisory Committee

MEETING NO.	Meeting number 03/2022
DATE / TIME	Tuesday 6 December, 2:00 – 3:00pm.
VENUE	Graneek Room, Chifley Library, followed by a tour of Underhill to see some of the ANU Archives collection. The tour will be from 3-4 - please rsvp
CONTACT	Roxanne Missingham/Margaret Prescott

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## Part 1. Formal items

### 1.1 Welcome, attendance and apologies

**Action required**     For information     For discussion     For decision

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Apologies to be listed:

Welcome to new members. Steve Leahy is attending his first meeting as representative of the College of Science. Irina Sampsonova is attending her first meeting as representative of PARSA.

Heather Jenks Associate Director Libraries has retired and we wish her well.

### 1.2 Minutes from the meeting of Thursday 30th June.

**Action required**     For information     For discussion     For decision

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Sponsor                      Assoc Prof Keturah Whitford, Chair, Library Advisory Committee

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Purpose                        Record of previous meeting

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Background                Meeting held Thursday 30th June including a tour of the Rare Books collection

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Recommendation        That the minutes be accepted.

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## Minutes

### Library Advisory Committee

MEETING NO.              2022 – Meeting 2

DATE / TIME                30/06/2022 - 3:00pm

VENUE                        McDonald Room, Menzies Library and Zoom

ATTENDING                Chair: Associate Professor Keturah Whitford, ANU College of Business & Economics  
Roxanne Missingham, University Librarian  
Associate Professor Roald Maliangkay, ANU College of Asia & the Pacific  
Christian Flynn, ANU Student Association (ANUSA)  
Gunjan Dixit, Postgraduate and Research Student Association (PARSA)  
Dr Lexing Xie, ANU College of Engineering & Computer Science  
Dr Clement (Yongxi) Chen, ANU College of Law  
Dr Rosalie Aroni, Medical School, ANU College of Health & Medicine  
Margaret Prescott, Secretary

APOLOGIES Professor Rosalind Smith, ANU college of Arts & Social Sciences

OBSERVERS Heather Jenks  
Kathryn Dan, University Archivist  
Tom Foley, Senior Client Services Manager

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## Part 1 Procedural items

### 1. Apologies and announcements

The Chair welcomed the committee members to the meeting.

An apology was received from Prof Rosalind Smith.

### 2. Minutes

The Minutes of the meeting of Monday 11 April 2022 were approved with no corrections.

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**Resolution** The minutes were accepted as an accurate record of the meeting.

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### 3. Matters arising

Action ID	Description	Responsibility	Status	Notes
<b>Meeting 2/2022 #1</b>	University Librarian to pass on to staff in SIS the Committee's appreciation for their work during the pandemic	Roxanne Missingham	Complete	
<b>#2</b>	The Library to review messaging to students to ensure that availability of support and library access is clearer	Roxanne Missingham	Commenced	
<b>#3</b>	The Library to provide a briefing on ACM and Read & Public licencing.	Library	Complete	
<b>#4</b>	The Library to provide a briefing on Sage and Read & Public licencing.	Library	Complete	
<b>#5</b>	The Library to provide a paper to the next meeting of the	Library	Complete	

	committee on Law Library 24x7			
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<b>Resolution</b>	Noted
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## Part 2. Reports

### 2.1. Open Access and Read & Publish

Read and Publish Agreements – these new agreements remove the payment of Article Processing Fees for journal articles to make them openly accessible. 112 articles from ANU authors this year have been published openly under these agreements. ANU has Read and Publish agreements with the following publishers:

- Association for Computing Machinery (ACM) (co-funded with the College of Engineering and Computer Science.)
- Brill
- Future Science
- Microbiology Society
- Portland Press Biochemical Society
- Springer Nature
- Wiley

Presentations to colleges have commenced.

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<b>Resolution</b>	Noted
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<b>Action # 1</b>	Report to be provided to the University Research Committee on achievements under read and Publish Agreements.
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### 2.2. Client survey (Insync) progress report

Implementation plan activities on track. Major areas of work are in relation to the replacement of library systems and collection maintenance including shelving reviews.

Extended hours in the Menzies Library for semester 2 2022 were discussed. The Library will be opening the Menzies Library for at least one night a week and the 2 Saturdays before end of year exams and during exams.

Committee members provided feedback that Monday night would be the best night for late opening.

The ANU Community will be reminded that they can have material that they would like to have access to from the Menzies Library send to the JB Chifley Library for pick up on evenings and weekends.

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<b>Action #2</b>	Menzies Library to be open in semester 2 on Monday nights.
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<b>Action #3</b>	ANU Community to be reminded that material from the Menzies Library can be requested for pick up in the JB Chifley Library on weekends and evenings.
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### 2.3. Chifley Flood collection replacement report

The team of staff dedicated to the flood replacement. If anyone requires an item that has not yet been replaced it will be prioritised, Many items still to be located are out of print so there are often delays with location but the Team can sometimes request digitised copies.

Over 10mil items have been acquired including titles acquired to add to the collection in areas where lost titles cannot be purchased.

How are the funds holding out? We have spent around 50% of the insurance funds.

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<b>Resolution</b>	Noted
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#### **2.4. Supporting teaching through a pandemic: ANU Library's collection development and use during COVID**

The paper outlines analysis of how the Library's collection strongly supported education in the university through the pandemic. A significant investment was made to add digital textbooks which has been beneficial in the move to online education. Greater engagement with academics resulted in improved collection building.

The Chair noted appreciation for the digital access particularly for students not yet on campus

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<b>Resolution</b>	Noted.
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#### **2.5. Rare Book Collection**

The report contained details of much of the Rare Books collection. A tour conducted at the close of the meeting

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<b>Resolution</b>	Report noted.
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#### **2.6. Workforce plan**

SIS has had 3 yearly workforce plans over the past decade to assist with developing for workforce into the future.

The plan allows for awareness of flexibility, language and cultural requirements including indigenous sensitivity.

A program to delivery University life wellness to enable staff to identify and work on local issues for improved workplaces, for example; communication; inductions and processes is being discussed.

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<b>Resolution</b>	Noted.
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#### **2.7. SIS Business plan**

Library systems changes – from 2 August you will see a new set of systems from the library replacing the library catalogue, interlibrary loan, Supersearch and introducing a new system to replace the current Ereserve process. Focus groups with students and academic staff have provided a wealth of information to assist in the configuration and design of the systems.

University Librarian has been in discussion with the Commonwealth Office of the Arts regarding a potential storage arrangement.

The plan is largely on track except for the delays to hail repairs due to supply issues.

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<b>Resolution</b>	Noted
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## 2.8. Library report

Progress has not been as quick as hoped with making Art & Music 24x7. Moving forward work with Facilities and Services and the School of Art & Design continues. Tom Foley noted that the school sees it as a positive development. That would improve the student experience.

System change is in progress – new platform provides greater flexibility and more user friendly. Launch 2 Aug. Sessions have been held to obtain student and Academic feedback. More sessions with Academics are planned.

The evening hours in Menzies have achieved reasonable attendance. Visitation during the weekends before exams has been higher with 40 around 40 using the library each time.

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<b>Resolution</b>	Noted
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<b>Action #4</b>	Provide information on the library system upgrade including a link to the test site to the Committee.
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## 2.9. Digitisation report

- New Treventis machine, air blown page turning for scanning books. We can arrange do a tour of the Digitisation team.

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<b>Resolution</b>	Noted with appreciation for the work of staff.
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## 2.10. Archives and Records report

- Researchers are returning
- Asbestos in collection of Humes (pipe manufacturer). Established a hazardous materials register and our disaster manual worked well.
- Access and outreach going well including Alumni week and Marie Reay exhibition – opening tomorrow.
- Still taking donations including AMP
- Memory of the World register application being considered for Friendly Societies collections
- We have contributed to JSTOR for exposure.
- Records – making good progress for upgrading training materials for system.

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<b>Resolution</b>	Noted with appreciation for the work of staff.
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## Part 3 Other business and closing remarks

- Next meeting to be September/October and include a tour of Underhill.

### 3.1 New and ongoing action items

### 3.2 Completed action items

Action ID	Description	Responsibility	Status	Notes
Meeting 2 2022				
#1	Report to be provided to the University Research Committee on achievements under read and Publish Agreements	Roxanne Missingham	Completed	Well received
#2	Menzies Library to be open in semester 2 on Monday nights	Heather Jenks	Completed	Increased use
#3	ANU Community to be reminded that material from the Menzies Library can be requested for pick up in the JB Chifley Library on weekends and evenings.	Heather Jenks	Completed	Communication sent
#4	Provide information on the library system upgrade including a link to the test site to the Committee	Tom Foley	Completed	Committee advised via email
#5	Next meeting – to include tour of Underhill archives repository	Margaret Prescott	On agenda	

## Part 2. Reports

### 2.1 Key issue: Future library and archive planning and budget 2023

<b>Action required</b>	<input type="checkbox"/> For information <input checked="" type="checkbox"/> For discussion <input type="checkbox"/> For decision
Sponsor	Roxanne Missingham, University Librarian
Purpose	To flag planning for a project to analyse future needs for library and archive services in 2023 and consider areas for service change in order to remain within the budget for 2023..
Background	In looking to the next 5 years the ANU Library and Archives will need to change to meet the evolving strategic directions of the university in regard to education, research and impact of research. The 2023 budget contains some reductions in salary and non-salary costs. Advice from the Library Advisory Committee will assist in the shaping of the strategic vision for the future library and archives and establishing priorities to consider service change to meet the budget for 2023.
Recommendation	That the committee provide advice on a strategic review and possible service changes in 2023.
Attachments	

#### Executive summary

The Library and Archives have evolved their services in recent years to deal with a range of challenges including COVID 19, the hailstorm, flood and changes to education with the move to online, and hybrid teaching. It has been a fast moving environment with Scholarly Information Services undertaking annual planning exercises and being highly flexible. It is now timely to take a broader view of client needs and developments that would both align the future library and archives with the University's vision and provide excellences in services.

In addition to longer term planning, Scholarly Information Services needs to responsibly address a coming reduction in staffing and non-staffing budgets in 2023. Happily, there is no reduction to the collection budget. While there are some efficiencies through new systems implemented in 2022, there is a need to identify services that should be reviewed in early 2023 to obtain further efficiencies. It is most likely that the shortfall in the staff budget will be addressed by gaps in staffing between filling positions. For the non staff budget the main expenses, which are very small, are equipment and training.

To rethink priorities and ensure the views of the broader ANU community are collected for the future library and archive review and the 2023 short term financial realignment the Library.

#### Future library and archives

The Library and Archives have continued to develop services and products to support education and research. Extending and streamlining services has been the focus of the last 5 years. Particular programs have focused on digital services meeting the needs of clients wherever they are. This has proved to be highly beneficial through the period of online and hybrid teaching.

Research support has evolved with the integration of Carto-GIS and the development of greater support for research data management.



Developments in record management and data governance have resulted in major efficiencies in university operations for Divisions, Schools and Colleges.

The overarching plan for the division had identified these areas of support and new areas of work for privacy, copyright and data governance have added responsibilities to the Division with little funding.

Internationally there is evidence of a greater need for support from academic libraries for research support, particularly in managing research outputs, scholar identity and data. For archives dealing with born digital archives, discovery services and collection management.

Investigating the future needs of a world class university for library and archive services and collections needs to be situated within the strategic directions of the university. The release of the Education plan in November enables greater clarity about changing support for education and meeting student needs. The ANU Strategic plan includes important goals on diversity, equity and inclusions and research activities that also are important to consider for the future direction.

A preliminary workshop with division staff has identified areas for consideration in developing a future plan including:

- Establishing a holistic approach to supporting the Graduate attributes in partnership with the academic community;
- Developing an approach to supporting indigenous knowledge and incorporating indigenous culture into all aspects of the work of the library and archives;
- Supporting the next steps at the university in data governance and research metrics for improvements across the university in research, education and enterprise data;
- Contributing to the effectiveness of the university
- Actively engaging in and translating the university's approach to student experience.

Developing an overarching longer term strategic for the next 5-10 years, a process is required to seek the views of the academic community, students and staff. Analysis of trends in International Alliance of Research University Libraries and the Group of Eight will also provide important insights.

The outcome of establishing a vision for the future will provide a framework to review services including gaps together with an understanding of the capabilities essential to deliver the service changes required.

The Committee's views are sought on shaping a project to assess the vision for the future library and archive.

### **2023 budget considerations**

As noted there is a gap between the budget submitted by the Division and the funding in the University's 2023 budget. There are two areas of savings that the Division will review. The first is the operational efficiencies that have been gained through streamlining practices, in particular due to the introduction of new systems. This should provide some small assistance in making sure that the budget is met.

In addition, the Division has identified some areas for further investigation, including understanding costs and conducting some timely consultation to obtain the community's views. The areas at present on the list are:

- Staffed hours of information desks – there are very, very few clients asking for support before 10 am. Should we review demand and look at the implications of staffing the desks 10-4 during semester periods?
- Interlibrary loan/document supply for Undergraduate students – based on August demand has increased with costs to the library of over \$ 200k per annum to cover payment of ILL charges, ANU staff time and postage and packing. Should we review this service and the potential to introduce

charges? In particular, should we stream as many requests as possible into acquisition recommendations for better service.

- Collection processing is currently laborious and costly. Exploration of receiving books with catalogue records could reduce costs and improve service.

Feedback is sought from the Library Advisory Committee on areas for consideration for service change to meet the budget for 2023.

## 2.2 Key issue: Buildings including storage

<b>Action required</b>	<input type="checkbox"/> For information	<input checked="" type="checkbox"/> For discussion	<input type="checkbox"/> For decision
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Sponsor			
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Purpose	To provide a summary of the key problems identified by clients and staff in relation to physical spaces		
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Background	Collection storage has been identified for over a decade as inadequate to meet the needs of the university.  Over 200,000 items have been weeded since 2018 as space was required to store new collection items including flood replacement titles.  The physical libraries have been deteriorating and are not meeting the needs of students and academics well.		
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Recommendation	That the paper be discussed.		
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### Executive Summary

The Library spaces at ANU have faced a number of issues, in particular damage through hail, flood and lack of maintenance. The buildings are old with a number of small projects over the past 25 years to increase study space and update the facilities to a minimal standard

The major issues identified by students and academics remains the paucity of space for study purposes and the quality of spaces including problems with noise, equipment and flexibility to meet current needs.

There are two major areas of concern regarding buildings - storage and study space.

The University's budget for building work is constrained however, the lack of activity on building issues has occurred over the last 10 years.

The Library Advisory Committee is asked for input into an assessment of the building issues and advice on strategies to address the problems.

## Background

The two yearly client surveys undertaken using Insync surveys have consistently identified dissatisfaction with library buildings. The major issue of hours that the buildings are accessible has been resolved through 24x7 access.

The most recent report (2021) had 3 building issues in the top ten areas of dissatisfaction:

Variable	Mean
The items I'm looking for on the library shelves are usually there	6.41
I can get wireless access in the Library when I need it	6.33
I can find a quiet place in the Library to study when I need to	6.22

The feedback received regularly through email, cards and face to face reveals the three major issues as:

- Inability to find a place to study
- Areas of the libraries cannot be accessed because there are areas closed off due to water or other damage
- Facilities are not working or not adequate (e.g. bathrooms, water taps, air-conditioning, wi fi).

Throughout the year there are frequent occasions when all the seats in the Libraries are occupied and students cannot find a place to study.

There are two major areas of concern regarding buildings - storage and study space.

### Collection storage

The Library currently stores the majority of its collection at the Hume Print Repository (<https://anulib.anu.edu.au/using-library/branches/anu-print-repository>) approximately 19 kilometres from the campus. The facility has no temperature or humidity controls for the collection.

The Archive collection is stored in Underhill (a carpark converted with shelving) and the DA Brown Building. These facilities have no temperature or humidity controls for the collection.

The facilities are full and have been for some time.

In order to accommodate new collection material, including flood replacement titles, rigorous collection weeding has been required. Since 2018 over 74,000 monographs and 130,000 serial items have been removed from the collection. On occasion titles have needed to be replaced as they were required by clients.

Archive storage has regular but small water inundation in the Underhill storage area and the D A Brown building is aged and requires significant maintenance.

We continue to seek to participate in a multi-institutional storage bid for a purpose built storage solution.

The Division is discussing with Facilities and Services how the medium term need might be met with perhaps another rental storage solution. This solution is unlikely to have any environmental controls for the collection.

### Study space/libraries on campus

There are 5 locations on campus: Art & Music, J B Chifley (Chifley flood activities are reported separately), W K Hancock, Law and R G Menzies libraries. The Archives Reading Room is located in the R G Menzies library.

The libraries have been affected by floods, fires hail storms, regular water inundation and general deterioration. So far this year three outbreaks of black mould in the JB Chifley Library have led to roping off areas and disposal of affected material. In addition, areas in the J B Chifley Library have regularly been roped off because of water leaks from the ceiling due to the hail damaged to the roof and the nature of the temporary fixes put in place. The project to replace the roof (Hail remediation) has commenced.

Physical spaces have deteriorated and do not meet student need. A recent program by Woroni tv (<https://www.youtube.com/watch?v=Ndfr8Ajw2BQ>) highlighted a large number of issues.

The ones that the Library has received most frequent feedback on are:

- Overall lack of seating spaces for study
- Noise in the Hancock basement which makes it unsuitable for study
- Plumbing problems and bathrooms (old, smelly)
- Graffiti on the desks in the upper level in the Law Library
- Lack of study rooms
- Lack of access to the collections due to water inundation
- Generally old and worn facilities.

A report is being prepared for discussion with Facilities and Services in addition to logging jobs. Many of the issues have not been addressed over decades.

Feedback is sought from the Library Advisory Committee on building issues.

## 2.3 ANU Archives

<b>Action required</b>	<input type="checkbox"/> For information	<input checked="" type="checkbox"/> For discussion	<input type="checkbox"/> For decision
Sponsor	Kathryn Dan, Associate Director Archives and Records		
Purpose	Reports on the extent and significance of the archives and management of the collections.		
Background	.		
Recommendation	That the report be noted and any issues discussed		
Attachments	Paper		

### Executive Summary





The ANU Archives (Noel Butlin Archives Centre) is a nationally and internationally renowned research collection of personal papers, organisational records, audiovisual material, photographs, and rare pamphlets. The contents are unique and the collection is highly valued, including material listed on the UNESCO Memory of the World Register for documentary heritage of significance to Australia and the world. The collections are an important component of research infrastructure for ANU researchers and have contributed to numerous research publications. More broadly, they attract academics and scholars from Europe and North America, and throughout Australia and New Zealand, seeking to use material that is exceptional and has no equivalent in other collections. Material from the ANU Archives has been used in documentary films; touring exhibitions; to support Aboriginal family history, wages and Native Title claims; interpretive panels in urban redevelopments; heritage restorations; and many major academic publications. Researchers regularly praise the skills and knowledge of Archives staff providing reference services, online and in-person exhibitions, and specialised guides.

The ANU Archives provides irreplaceable and unique sources for research and scholarship across many fields, particularly in the social sciences and humanities. The business collections date from the 1820s and are unrivalled as a source on companies such as Dalgety's, Tooth and Co, CSR, and Australian Agricultural Company that are the foundation of commerce and commodities in Australia and areas of regional influence. University records include personal papers of important anthropologists, linguists, lawyers, and University administrators. It would be impossible to labour history without referring to records from trade unions and activists held in the ANU Archives. The significant documentation of response to the HIV/AIDS pandemic is held here.

### Foundation and collections

The ANU Archives is both an in-house archives for significant records created by the University and its staff, and a major collecting archive preserving records relating to business, trade unions and industry bodies, activities in the Pacific, and HIV/AIDS. All collections are preserved and made accessible to support research by the University community and the general public. The Archives collections originated with economic historian Noel Butlin gathering records from companies to support research on the history of commerce and the Australian economy. (For more information on the history of the Archives, see *Light from the Tunnel: collecting the archives of Australian business and labour at the Australian National University, 1953-2003*, edited by Barry Howarth and Ewan Maidment, Friends of the Noel Butlin Archives Centre, Canberra, 2004.)

The ANU Archives now has four principal collecting streams:

 <p><b>Noel Butlin Archives Centre »</b> The Noel Butlin Archives Centre (NBAC) collects business and labour records from Australian companies, trade unions,...</p>	 <p><b>University Archives »</b> The University Archives hold a range of material dating from the 1920s relating to the history of The Australian...</p>
 <p><b>Pacific Research Archives »</b> The Pacific Research Archives (PRA) at The Australian National University is the premier Australian centre for research...</p>	 <p><b>National AIDS Archive Collection »</b> The National AIDS Archive Collection documents the history of AIDS education and prevention and related concerns in all...</p>

- The archives of business and labour, including professional associations and peak bodies (known as the Noel Butlin Archives Centre)
- The University Archives (of the University itself)
- National AIDS Archive, formed in the 1990s and still an active collecting area on HIV/AIDS, pandemics, public health and activism
- Pacific Research Archives - papers of ANU academics as well as individuals, organisations and societies relating to the Pacific

## Scope and extent

The Archives holds approximately 21,000 shelves (or 21 kilometres) of hard copy format records. It is difficult to make accurate estimates of items but figures below indicate the extent of material with potential for research use:

- Around 240,000 items listed – some large deposits are described only at a broad ‘collection’ level.
- Over 1600 creators – companies like the Australian Agricultural Company, Burns Philp or CSR; federally registered trade unions; professional associations; the University and its key parts; individuals such as political and social activists, academics, individuals associated with the Pacific
- At least 15,000 photographs and a similar number of slides, at least 700 films, more than 1000 videos, more than 1000 sound recordings
- At least 3000 maps, plans and posters

Given collecting activity since the 1950s, past periods of minimal staffing, and ongoing building of collections, the Archives has a backlog of material that is not fully listed. All material is shown on our catalogue so that it can be located by researchers but an estimated 38% is not yet fully described or listed. Processing collections to make them more discoverable is a substantial component of ongoing work of archivists.

Searchable information about the archives is made available via the web-based [AtoM database](#), the specialist archives catalogue. In the last year 2,000 items were added to AtoM and 60 descriptions of collections or creators were added or updated.

## Making the archives known and available

The principal source for information on what the ANU Archives holds is the AtoM catalogue. Users can search keywords for items, collections, and creators of the records. Increasingly, Archives staff are adding tags for place, subject, name and genre of material to assist users locate relevant information.

Guides and some indexes supplement the catalogue. Archives staff produce guides to particular subjects and areas of interest. These use Libguide format and are available on the website. A major ongoing project is to update past guides and produce guidance in using archival material.

A few specialist indexes have been created, particularly for material of high interest in tracing Aboriginal and Torres Strait Islander family history such as the Pastoral Station index and Victoria River Downs ‘Native Register’.

Contribution to portals is a key mechanism for discoverability. The ANU Archives holdings are accessible via the National Library’s TROVE service, Pacific portal [digitalpasifik.org](#), and a few digitised collections have been harvested by [JSTOR](#). There is potential to expand this kind of delivery.

Exhibitions provide a means to engage with the ANU and local community through physical display and to provide an ongoing source guide through the online exhibition that accompanies each physical exhibition curated by Archives staff. Items from the ANU Archives are lent for exhibitions at other institutions. These have included the Canberra Museum and Gallery and Museum of Australian Democracy and the South Australian Museum. Reproductions of items are also used in exhibitions held at other locations.

The Archives has increased collaboration with areas of the Library and the Colleges in creating exhibitions. For example, in the past year the Archives has prepared or collaborated with others on exhibitions regarding:

- ANU Press 1000<sup>th</sup> publication
- 75<sup>th</sup> anniversary of ANU – 3 exhibitions - *Campus and Buildings, People of ANU, Student life*
- *Exploring cultures through objects: Marie Reay in Papua New Guinea* – major exhibition in Menzies co-curated with Archaeology and Anthropology collection; Chifley library display supported by material from the Archives
- *Hiroshima, Nagasaki and the Atomic Bomb* – led by the Japan Institute, on loan from the Hiroshima Memorial Peace Museum

- Her Majesty Queen Elizabeth II

Archives staff provide direct support for teaching through presentations on archival literacy and specific topics in particular programs and courses including economic history, Pacific studies, and museum studies. Staff also present at relevant conferences.

Social media and direct engagement undertaken in conjunction with the Library Communications team foster increased knowledge of the ANU Archives and build connections with particular interest networks.

The Friends of the Noel Butlin Archives Centre is an independent body established to support and promote the ANU Archives. The Friends co-host the ANU Annual Lecture which has been held since 2002, and raise funds via donation for conservation work on highly valuable, fragile items in the Archives.

### **Research use**

The ANU Archives has around 1200 users each year who access between 17,000 and 22,000 items. Researchers use the archives for diverse purposes: undergraduate, postgraduate and academic research; Aboriginal family history; local history; family history; heritage assessment; publication including documentaries and films; native title claim or redress schemes; legal purposes; exhibitions; creative works. While most users are based in Australia, roughly 10% are enquiries from overseas, generally academics at other universities.

Archives staff advise users on effective searching and facilitate access to material from the Archives' repositories. Many researchers spend from a day to several weeks using archival material, depending on the nature of their research. Staff are able to assist with some information requests and often guide users in finding material on Open Research. Digitisation makes a fraction available for immediate use and re-use.

While research use ranges across a multitude of topics and collections, consistently well-used collections are:

Tooth and Co (brewing and hotels), CSR (sugar refining and associated businesses), Australian Agricultural Company (pastoral), various trade unions especially Waterside Workers Federation, University Archives, and the Pacific papers.

Recent collaborative work with Tim Sherratt, funded by AARNET, has made handwritten archival material accessible as data for research analysis. From digitisation, using handwriting recognition software, programming. Resulting data set has been used to support presentation of academic paper at economic history network. Potential to develop this concept in application to other records.

### **Working with donors and building the collection**

The Archives takes in approximately 400 shelf metres of material per year. This includes additions to the holdings from existing depositors and new offers in one of the areas of collecting focus. The Archives prefers to take donations of material as this confers ownership and greater control in use of the archives. Not all offers are accepted; the Archives' collecting policies and procedures guide acquisition. An acquisition may take several years of relationship building and negotiation.

In past 2 years Archives has worked with 64 people and organisations about donation of material to the Archives. Some negotiations may take more than 5 years to reach conclusion.

### **Current and future challenges**

- Appropriate storage and preservation facilities for expanding collection

The Archives has an annual growth rate of approximately 400 shelf metres per year. This represents acquisition of hard copy collections that relate to the four collecting strands. Transfers continue to be predominantly hard copy as they reflect past accumulations by individuals and organisations. Current repositories are very close to capacity and have ongoing issues with water entering vulnerable parts of the repositories

- Preservation of digital and vulnerable formats

Digital formats are being offered to the Archives at an increasing rate – from no transfers five years ago to 25 donations today.

Existing holdings of magnetic media and audio-visual formats are extremely vulnerable and should be copied to more stable media. A major SIS project to digitise such formats is underway but preserving such formats is likely to be a challenge for some time to come.

- Systems and interfaces for making archives known

Each year the Archives is able to expand the number of digitised items available via Open Research for immediate and remote use, through the activities of the Digital Scholarship team. As the volume increases, the search and presentation interface to make digitised archives discoverable with their context becomes more challenging. Reviewing the AtoM database and upgrades to Open Research are critical to providing better search capability and cross-links between digitised and other parts of the collection as well as other sources in the Archives catalogue and guides.

- Increasing use for teaching and research

The Learning and Teaching Strategy, graduate attributes and review of the Academic Competencies Digital Capabilities unit provide some opportunities for Archives staff to review how archival literacy and the collections can be used to better support teaching. This will be an area for review and development in 2023

- Embedding indigenous perspectives

Archives staff have begun to examine the archives to better reflect indigenous perspectives. There has been an MOU with AIATSIS in place for several years which has supported priority service for Aboriginal family history enquiries, collaborative information sessions, and exchange of finding aids and indexes, but this addresses a small aspect. Issues of recognising and reducing trauma in encountering the archives, access and restricted material, increasing knowledge of content, and incorporating different descriptive practices are just some of the areas that the Archives will address.

Kathryn Dan  
University Archivist (AD Records and Archives)

17 November 2022

## 2.4 Chifley Flood collection replacement report

<b>Action required</b>	<input type="checkbox"/> For information	<input checked="" type="checkbox"/> For discussion	<input type="checkbox"/> For decision
Sponsor	Heather Jenks Associate Director Libraries		
Purpose	To provide information on progress on replacement of the collection lost in the flood.		
Background	The program of flood replacement has resulted in significant acquisitions this year.		
Recommendation	That the report be noted and any issues discussed		
Attachments	Paper		



## Executive Summary of Issues

February 2023 is the 5th anniversary of the 2018 Chifley Library Flood. The program for replacement of the monograph, reference and serial collections is almost complete. In 2023, the focus will be on microform, audio visual and government documents. Working closely with Library vendors the ANU Library has been very fortunate to be able to purchase many major collections to enable replacement of lost flood resources and significantly increase the collection in subject areas where material was lost.

Feedback received from the academics in the disciplines most affected by the flood enables the Library to give the highest priority to the monographs and reference works in those disciplines (history and philosophy).

Over 14 million items have now been acquired through the Flood replacement project.

## Monographs

In November, the Library ordered an extremely significant collection of 46 eBook packages from De Gruyter, created by the combination of titles from by 15 prestigious university presses. The package includes the complete eBook archives, back files and contemporary titles (2014-2017) published. In total, there is access to **54,682** Digital Rights Management (DRM) free eBook titles with unlimited concurrent user access included in this package, with outstanding coverage of subject areas affected by the flood. 595 of the titles directly replace material lost in the flood, while the remaining titles provide additional subject coverage of the.

The titles in this collection are from the following publishers:

<b>De Gruyter: University Press Library eBook Packages</b>	<b># of Titles (est.)</b>
Columbia University Press: Archive, 1658-1999	2246
Columbia University Press: Backfile, 2000-2013	901
Columbia University Press: Contemporary, 2014-2017	753
Cornell University Press: Archive, 1930-1999	1434
Cornell University Press: Backfile, 2000-2013	1336
Cornell University Press: Contemporary, 2014-2017	668
Duke University Press: Archive, 1964-1999	432
Duke University Press: Backfile, 2000-2013	1508
Duke University Press: Contemporary, 2014-2017	460
Edinburgh University Press: Archive, 19XX-1999 <i>[Digitisation in progress]</i>	285
Edinburgh University Press: Backfile, 2000-2013 <i>[Digitisation in progress]</i>	1291
Edinburgh University Press: Contemporary, 2014-2017 <i>[Digitisation in progress]</i>	648
Fordham University Press: Archive, 1962-1999	300
New York University Press: Archive, 1977-1999	300
Fordham University Press: Backfile, 2000-2013	471
New York University Press: Backfile, 2000-2013	952
Fordham University Press & NYU Press: Contemporary, 2014-2017	757
Harvard University Press: Archive, 1893-1999	2749
Harvard University Press: Backfile, 2000-2013	917

Harvard University Press: Contemporary, 2014-2017	634
Penn State University Press: Backfile & Archive, 19XX-2014	545
Penn State University Press: Contemporary, 2014-2017	244
Princeton University Press: Archive, 1927-1999	3780
Princeton University Press: Backfile, 2000-2013	2334
Princeton University Press: Contemporary, 2014-2017	835
Rutgers University Press: Archive, 1959-1999	1000
Rutgers University Press: Backfile, 2000-2013	988
Rutgers University Press: Contemporary, 2014-2017	310
Stanford University Press: Archive, 19XX-1999	550
Stanford University Press: Backfile, 2000-2013	1500
Stanford University Press: Contemporary, 2014-2017	454
University of California Press: Archive, 1928-1999	2881
University of California Press: Backfile, 2000-2013	1711
University of California Press: Contemporary, 2014-2017	667
University of Chicago Press: Archive, 1890-1999 <i>[Digitisation in progress]</i>	6000
University of Chicago Press: Backfile, 2000-2013	1377
University of Chicago Press: Contemporary, 2014-2018	1084
University of Pennsylvania Press: Archive, 1898-1999	1362
University of Pennsylvania Press: Backfile, 2000-2013	838
University of Pennsylvania Press: Contemporary, 2014-2017	409
University of Toronto Press: Archive, 1928-1999	2242
University of Toronto Press: Backfile, 2000-2013	1318
University of Toronto Press: Contemporary, 2014-2017	571
Yale University Press: Archive, 1959-1999	288
Yale University Press: Backfile, 2000-2013	1622
Yale University Press: Contemporary, 2014-2017	730

The acquisition of this e-book package will complete the monograph and reference collection in this area of the flood replacement project with the exceptions:

- Australian works – there is a joint project with the National Library of Australia to digitise the titles lost in the flood will occur in 2023
- Theses - additional digitised titles will be sourced from ProQuest in 2023
- Regular donations and the odd bookseller offer.

#### **Other formats**

Work is continuing to purchase serial and audio-visual replacements and microform replacements to be completed in 2023.

## Resources acquired since the previous meeting

During the second semester 2022 a large number of print and online resources have been made available through the ANU Library catalogue as a result of collection replacement and rebuilding including:

### *Monograph and reference collections*

Taylor & Francis, ebooks collection mix of subjects 35 titles DRM free

YBP, ebooks collection History 273 titles

Abe Books, print collection History 228 titles

GOBI, ebooks and print collection 70 titles

### *Serial collection*

Significant serial databases have been purchased and added to our collections providing broader and more in-depth coverage for each subject area, these include:

#### [British Library Newspapers : Part VI: Ireland, 1783-1950](#)

The Irish newspapers included in this collection represent a range of perspectives, both national and provincial. Many of the newspapers have not been digitised before, allowing researchers to construct new and original analysis by offering voices that have been marginalized in previous discourse.

#### [Cambridge Journals Digital Archive](#)

Drawing on more than 450 journals, 1.2 million articles and over 6 million pages of rich content, Cambridge Journals Digital Archive offers a vast and user-friendly resource that allows researchers to place current research in historical context.

#### [Financial Times Historical Archive 1888-2021](#)

The Financial Times Historical Archive delivers the complete online fully searchable run of the world's most authoritative daily business newspaper from its first issue through 2021. Initially focused on the global financial and economic issues that were to become the predominant forces of the twentieth century, the Financial Times expanded coverage in the post-war years, reporting on topics such as industry, energy, and international politics. In more recent decades, coverage of management, personal finance, and the arts have been added.

#### [MARG Magazine Archive Collection 1946-2020](#)

The MARG magazine publishes pioneering work on Indian arts, architecture, poetry, urbanism and film since 1946. Intended by its founder Mulk Raj Anand as a loose encyclopedia of the arts of India and related civilizations, it has turned into a periodical that is published until today. MARG is acclaimed for its high standards of production and editorship, as well as its lavishly illustrated content.

#### [Periodicals Archive Online](#)

Periodicals Archive Online offers full text access to the international scholarly literature of the humanities and social science disciplines. The database contains the full backfiles of 770 journals in 37 key subject areas

and multiple languages. Coverage is from volume 1 issue 1 of each journal and issues are digitised from cover to cover.

#### [The Far Eastern Economic Review \(1946-2009\)](#)

The Far Eastern Economic Review was devoted to many facets of the Asia-Pacific region, including politics, economics, international relations, and the arts/culture. Following an initial emphasis on China and Hong Kong, the scope of the magazine's coverage subsequently expanded to encompass other regions and countries, including Japan, India and Australia, as well as smaller Asian states. The Far Eastern Economic Review Archive offer users electronic access to the full run of this influential and renowned English-language newsweekly comprising almost 3,000 issues, from its launch in 1946 to 2009. By making more than six decades of content easily accessible, the archive allows researchers to take a historical approach to understanding contemporary political economy in Asian states and to trace the major financial, commercial, political, and social developments during this period.

#### [Wiley Journal Backfiles](#)

Covering the complete range of scientific, technical, medical, business, humanities and social science disciplines, Wiley Journal Backfiles titles extend to Volume 1, Issue 1, and include issues dating as far back as the 18th century. Articles are presented as full-text PDFs with XML-based headers, abstracts, and references which take users to related material published both before and after the citing articles.

### *Archival and primary resources collections*

#### [Archives Unbound: Association Against the Prohibition Amendment \(1920-53\)](#)

The Association against the Prohibition Amendment (AAPA) and the Women's Organization for National Prohibition Reform (WONPR) were in the forefront of the movement to repeal Prohibition. The AAPA was founded in 1918 and by 1926 claimed a membership of 750,000. In 1928 the association began a sophisticated publicity campaign against Prohibition. It was joined by the WONPR, founded in 1929 by Pauline Morton Sabin, who rallied over one million women to the cause. After the anti-Prohibition organizations celebrated repeal in 1933, they disbanded, and their records were scattered. The papers of the AAPA published here were gleaned from the personal files of Pierre S. du Pont, his brother Irénée, and John Raskob. The WONPR papers come from the files of Alice Belin du Pont, who was active in that group. The entire collection includes the following: correspondence, minutes, financial reports, membership lists, records of lobbying activities, and publications and press releases issued by the AAPA and WONPR.

#### [Archives Unbound: Federal Surveillance of African Americans, 1920-1984](#)

Throughout the twentieth century Black Americans of all political persuasions were subject to federal scrutiny, harassment, and prosecution. The Federal Bureau of Investigation enlisted black "confidential special informants" to infiltrate a variety of organizations. Hundreds of documents in this collection were originated by such operatives. The reports provide a wealth of detail on "Negro" radicals and their organizations. In addition to infiltration, the FBI contributed to the infringement of First Amendment freedoms by making its agents a constant visible presence at radical rallies and meetings.

#### [Archives Unbound: Industrial Mobilization in Britain and the Ministry of Munitions, 1915-1918](#)

This standard reference source on the unprecedented industrial mobilization of an entire economy to fight the war of 1914-1918 is essential for anyone who wants to study the economics behind World War I, the career of David Lloyd George and the process of state intervention in industry.

#### [Archives Unbound: The Official and Confidential Files of FBI Director J. Edgar Hoover](#)

The 164 files reproduced in this collection were collected and maintained in Hoover's own office during his directorship, from 1924 to 1972. This collection contains extensive documentation, mostly derogatory, on such figures as John F. Kennedy and Martin Luther King, Jr. Several of the files also concern controversial FBI activities, such as attempts to discredit the civil rights movement.

#### [British Literary Manuscripts Online - Part 1: c. 1660-1900](#)

This collection presents facsimile images of literary manuscripts — including letters and diaries, drafts of poems, plays, novels, essay, journals, and more — from the Restoration through the Victorian era. It encompasses extensive materials related to major British literary figures from the Bronte sisters to Sir Walter Scott to Oscar Wilde.

#### [British Literary Manuscripts Online -Part 2: Medieval and Renaissance](#)

This collection offers students and researchers unprecedented online access to rare manuscripts from the Medieval and Early Modern periods, c.1100 to 1660. Users can explore a rich tapestry of letters, poems, stories, plays, chronicles, religious writings, and commonplace books through searchable online catalogue records. Scholars will find important cultural and historical sources, like the 1488 manuscripts of Barbour's Life and Acts of Robert the Bruce.

#### [China and the Modern World: Imperial China and the West Part 1 \(1815-1881\)](#)

Digitised from British Foreign Office Files at the UK National Archives, Part 1 of Imperial China and the West provides General Correspondence relating to China from 1815-1881. The primary source material from the FO 17 series provides a vast and significant resource for researching every aspect of Anglo Chinese relations during the 19th century, ranging from diplomacy and war, to trade, piracy, riots and rebellions within China, international law and foreign affairs.

#### [China and the Modern World: Imperial China and the West Part 2 \(1865-1905\)](#)

Digitised primarily from the British Foreign Office Files FO 17 Series together with several volumes of Law Officers' reports from the FO 83 series, this archive provides scholars with valuable insight and detail into every aspect of Chinese-Western relations during 1865-1905, ranging from diplomacy to trade/economy, politics, military, Chinese emigration, law, and translation and language studies.

#### [Church Missionary Society Archive](#)

This module is a rich repository of source materials on the work of the Church Missionary Society, a globally influential organisation, founded in 1799 as an Anglican evangelical movement and still active today. It includes records of both the CMS and the many other missionary societies which have become associated or amalgamated with it over its lifetime. Scholars of missionary and global history will find this collection an invaluable research source.

#### [Nineteenth Century Collections Online: Science, Technology, and Medicine Part II](#)

This extensive collection includes a rich array of topics from leading libraries, including: Natural History (500,000 pages of monographs from the Huntington Library); The Rise of Public Health in England and Wales (300,000 manuscript pages from the National Archives in England); and Academies of Science Publications (two million pages of periodicals from Brill). The archive supplements other published resources (such as Making of the Modern World, Parts I & II) and supports enhanced "scientific literacy." Using the archive, scholars will be able to analyse technical and conceptual dimensions of scientific knowledge -- from physics to psychoanalysis to macroeconomics. Diversity of coverage ensures an expansive, integrated, global view of science and technology from a critical era of scientific development.

### [Nineteenth Century Collections Online: Women and Transnational Networks](#)

Using a wide array of primary source documents - serials, books, manuscripts, diaries, reports, and visuals - Women: Transnational Networks focuses on issues at the intersection of gender and class from the late 18th century to the era of suffrage in the early 20th century, all through a transnational perspective. The collection contains deep information on European and North American movements, but also expands its scope to include collections from other regions. Researchers and scholars will find rare content related to social reform movements and groups, high and "low" culture, literature and the arts, immigration, daily life, religion and more.

### [Nineteenth Century UK Periodicals, Part 2: Empire](#)

This collection turns its attention to the role Britain played beyond its own borders as an imperial power throughout the nineteenth century. Complete runs of 170 periodicals chart a century in which Britain extended its influence, reaching new heights of empire building. Sourced from the British Library, the National Library of Scotland, and the National Library of Australia, the collection contains periodicals from Australia, Canada, Ceylon, India, New Zealand, and South Africa.

### [The Making of the Modern World - Part I: The Goldsmiths'-Kress Collection, 1450–1850](#)

This collection offers ways of understanding the expansion of world trade, the Industrial Revolution, and the development of modern capitalism, supporting research in variety of disciplines. The module follows the development of the modern western world through the lens of trade and wealth – the driving force behind many of the major historical events during the period (1450-1850). Users have access to an abundance of rare books and primary source materials, many of which are the only known copy of the work.

### [The Making of the World - Part II: 1851–1914](#)

This collection traces the progress of the rapidly changing economies of the nineteenth century. The breadth and depth of the collection deepens researchers' access to international coverage of nineteenth-century social, economic, and business history as well as political science, technology, industrialization, and the birth of the modern corporation.

### [The Making of the World - Part III: 1890–1945](#)

This collection covers the key events that have shaped the modern world in the twentieth century. Beyond the study of economic thought, the module provides an invaluable resource for the studying of social forces unleashed by the economy.

### [The Making of the World - Part IV: 1800-1890](#)

This collection offers definitive coverage of the "Age of Capital," the industrial revolution, and the High Victorian Era, when the foundations of modern-day capitalism and global trade were established. The module includes hard-to-reach formats such as plans and pamphlets. This technically challenging material is now surfacing and offering original study resources to researchers.

## **Digitisation**

The digitisation of the Australian Bureau of Statistics microfiche material lost in the flood is underway and will be completed in 2023.

## Donations

### *Major print donations*

Over 4,000 books have been donated to the Library since the flooding incident. All the items have been catalogued and are available for borrowing from the J.B. Chifley branch. We continue to work with donors and the [list of Chifley flood-affected titles](#) remains online for consultation.

## Requesting flood replacement material

The ANU Library welcomes suggestions for purchases to replace items that were lost in the flood, or titles that will enhance and build our collections please use our [suggestions for purchases](#). If you require any material that was destroyed by the flood and has not yet been replaced, please [get in touch](#). We will prioritise your request, and try to locate an interim copy until a replacement is found.

Visit the ANU Library website to view [JB Chifley flood collection rebuilding updates](#).

## 2.5 SIS Business plan

Action required	<input checked="" type="checkbox"/> For information	<input type="checkbox"/> For discussion	<input type="checkbox"/> For decision
Sponsor	Roxanne Missingham, University Librarian		
Purpose	To provide information on work of the division in 2022.		
Background	The SIS plan was set against the environment of hybrid teaching and need to make significant uplift to support education. Good progress has occurred against the identified priorities.		
Recommendation	That the report be noted		

The report against the SIS plan on a page for 2022 follows

A major activity was the SIS Symposium which was attended by approximately 75 SIS staff and staff from other university libraries in Canberra. The program Included:

SIS Symposium 2022		
9.30-10.15 am	University of Sydney Library project on Indigenous protocols	Lisa McIntosh, Director Access Services, The University of Sydney
10.15-10.30 am	Morning tea	
10.30-11.30 am	Lightning talks on): 1. Open access publishing and read and publish initiatives 2. Archives – revealing our collections 3. Publishing & Marketing – increasing the reach of the ANU Press 4. CartoGIS – story map, digital maps and more 5. Leganto - changing practice with reading lists 6. Renewing our academic and information literacy programs	Rebecca Barber and Erin Le Nevez ANU Archives staff Ben Wilson and Elouise CartoGIS Library Services ACDC
11.30-12.00 noon	Curriculum change	Prof Grady Venville, DVC Academic
1-1.45 pm	Professional Pathways project	Trish Hepworth, Australian Library and Information Association
1.45-2.30 pm	Closing speaker	Prof Ann Martin, Director, Tjabal Indigenous Higher Education Centre





Australian National University

Roxanne Missingham, Scholarly Information Services 2022



# Service Portfolio Director Dashboard

## Plan on a Page: Q3 2022 (Scholarly Information Services)

### Our Team Purpose:

**From:** innovation focus on meeting immediate priorities (COVID years)

**To:** sustained holistic improvements across the whole of scholarly support for knowledge services

### How will we deliver on our future state:-

Not Started/ N/A	Delayed	In Progress – at risk	In progress – on track	Complete
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Critical Success Factors	Update	Q 3 2022	Lead	Partners	Status
<b>1. Collections &amp; physical infrastructure</b>	<ul style="list-style-type: none"> <li>- Rectification of hailstorm damage and replacement of collection lost through water damage</li> <li>- Progress plan for infrastructure storage/research centre</li> <li>- Increase digital collection (Press, Digital scholarship, archives, library)</li> <li>- Identify collection material at risk (AV) and digitise</li> <li>- Flood replacement collection rebuilding</li> </ul>	See flood report	SIS	F&S	<p><b>In progress – at risk</b></p> <p><b>Hailstorm remediation delayed</b></p> <p><b>Collection replacement on track</b></p>
<b>2. Services – for a knowledge based university</b>	<ul style="list-style-type: none"> <li>- Assess university’s needs in particular for students for digital capabilities and academic competencies</li> <li>- Align services to graduate attributes and identify and resolve gap</li> <li>- Develop collections &amp; services to support First nations policy &amp; program</li> <li>- Library system upgrade to meet the needs of a world class university focused on education needs</li> <li>- Expand library access to support 24x7 study</li> <li>- Continue to improve service from feedback program including survey, regular LAC meetings, PARSA/ANUSA engagement</li> <li>- Assess and develop projects to improve learning spaces to meet university’s needs (with ITS and F&amp;S)</li> </ul>	ACDC review, working on recommendations	SIS	<p>F&amp;S</p> <p>Academic portfolio</p> <p>First nations portfolio</p> <p>ITS</p> <p>PARSA</p> <p>ANUSA</p>	<b>In progress – on track</b>
<b>3. Scholarly communications environment/policy</b>	<ul style="list-style-type: none"> <li>- Contribute to national OA discussion with innovative proposals</li> <li>- Improve ANU awareness and expand programs OA e.g. RAP</li> <li>- Activities to improve accessibility of research resources, and support ANU academics’ impact &amp; engagement</li> <li>- Contribute to UA, IARU, CAUL &amp; Gof8 on policy issues e.g. copyright</li> </ul>	RAP increased, policy contributions occurring		Research and Innovation portfolio	<b>In progress – on track</b>

<b>4. University operations</b>	<ul style="list-style-type: none"> <li>- Data governance program and activities</li> <li>- Address findings of ANAO report and continue to improve record keeping</li> </ul>	ANAO recommendation completed		PSP	<b>In progress – on track</b>  <b>policies and procedures approved</b>
<b>5. Culture of professional excellence</b>	<ul style="list-style-type: none"> <li>- Develop skills and knowledge through Division’s development plan</li> </ul>	Workforce plan approved, SISI symposium run			<b>In progress – on track</b>



## 2.6 Library report

<b>Action required</b>	<input checked="" type="checkbox"/> For information <input type="checkbox"/> For discussion <input type="checkbox"/> For decision
Sponsor	Heather Jenks, Associate Director Libraries
Purpose	To provide information on work of the ANU libraries in 2022.
Background	The Library has responded to the challenges faced by the university with changes meeting the 2022 needs of the university.
Recommendation	That the report be noted
Attachments	

### Executive Summary of Issues

The ANU Library consists of the Art & Music, J B Chifley (Chifley flood activities are reported separately), W K Hancock, Law and R G Menzies libraries, plus the Print Repository located at Hume, which the Library storage area. The Academic Competencies and Digital Capabilities team plus the SIS Facilities team are also under the libraries umbrella.

### ANU Library – Client Services, Collection Access and Discovery and Document Delivery teams

ANU libraries are now all open during Monday-Friday 9.00 to 5.00 p.m., with Chifley, Art & Music, Law and Hancock libraries also open 24/7. Library staff continue to work in a hybrid fashion with some hours worked on campus and others from home where applicable. Training sessions and in-depth research sessions are conducted via webinars and via Zoom or Teams plus using LibChat and LibAnswers, and of course, we are still offering live face-to-face sessions.

All libraries have staff available to work with students, academics and researchers in order for them to access the resources they need for their studies, research and work. Information desk services are available in all libraries between 9.00 a.m. and 5.00 p.m. Monday to Friday.

Upon receiving the advice from the LAC members, the Semester 2 2022, evening hours were changed from the Thursday night to the Monday night from 5.00 p.m. – 8.00 p.m. in the Menzies Library, which resulted in a 43.1% increase in utilisation by students. We are very grateful to the Committee for this salient advice.

Menzies Library has been open for additional hours on these Saturdays – 22nd, 29th October, 5th<sup>h</sup> and 12th June from 1-7 pm and this provided additional study spaces for those preparing for exams and completing assignments. There has been good attendance on the Saturdays (8-45 attendees) and students have expressed their gratitude for having this additional study space.

The ANU Library achieved the ALMA go live date of 2 August for the major customer-focussed project undertaken by the Library this year. Staff from all areas of the Library worked on updating their skills through training workshops in readiness to use this new platform. The ALMA

Library services platform is a unified platform managing print, electronic and digital materials in a single interface. Both Primo (loaning and return items) and Rapido (document delivery system) modules are up and running. Leganto (reading lists) and Rialto (purchasing of resources) modules will be fully operational by the beginning of Semester 1 2023.

This time of year is the serials renewal time for the Collection Access and Discovery team. The renewal process for the majority of the ANU Library print and electronic serials is completed during the September to December period. Ongoing purchasing of monograph continues throughout this time all serial titles undergo a review period prior to renewal, input from the Faculties and Colleges ensures that the Library maintains a balanced collection of resources. As always, the volatile foreign exchange landscape makes it challenging to know what an item will cost in Australian dollars.

Read and Publish (RAP) agreements are increasing with new agreements for RAP to commence in 2023 for the following publishers in addition to the existing agreements:

- American Institute of Physics
- Institute of Physics
- Elsevier ScienceDirect
- Taylor & Francis
- Institute of Physics.

The Client Services teams continue to work with our community to locate and place requests for the resources that our academics, researchers and students need. With the A&M Library providing 24/7 services during this period, students had an increased choice for where they wished to undertake their additional exam studies. During the second semester exam study period, from close of business on Friday 4<sup>th</sup> November 5pm – Monday 7<sup>th</sup> November 9am (first week and weekend of the exam period), there were 5,000 visitors counted through the “IN” gates at the Chifley Library. In the following week, from close of business on Friday 11<sup>th</sup> November 5pm – Monday 14<sup>th</sup> November 9am, there were 2,791 visitors counted through the "IN" gates at the Chifley Library. Chifley was a very busy place and any empty study space was very quickly filled again.

The latest LibGuide created by the Hancock Library staff and published on the ANU Library website covers Cybernetics, has had excellent feedback from the academics and can be viewed here - <https://libguides.anu.edu.au/c.php?g=955179&p=6930489&preview=d43668a513dd7e77303a61d321eb611d>

Requests for Document Supply increased post going live with ALMA, particularly for undergraduate students. The ANU Library was temporarily removed from the supply roster for Australian libraries while the Library undertook the upgrade to ALMA, however this month ANU Library has returned to the supply roster.

The Library continues to increase the depth and breadth of our collections, our recent acquisitions include;

- [Colonial Period Korea Online](#) (a unique collection of rare documents relating to the Japanese occupation of Korea, from the late nineteenth century up to 1945. Drawn from the holdings of the C.V. Starr East Asian Library at Columbia University, New York, the collection includes more than 62,000 pages in Japanese language, 18,000 pages of Western (in most cases English) early impressions of Korea, and Korean texts (16,000 pages).)
- Bloomsbury Hart Publishing 2021 ebook collection (128 Law titles)
- CABI select ebook collection 2010-2019 (31 Science titles)
- Royal Society of Chemistry 2022 ebook collections (75 Chemistry titles)
- Springer Synthesis Collection of Technology eBooks (90 technology titles)
- Re-activation of the Taylor & Francis EBA

### **Academic Competencies and Digital Capabilities**

The Academic Competencies and Digital Capabilities team was the subject of a strategic review in January this year. A literacies framework is the main outcome of the review and will be integral in ensuring that Scholarly Information Services is able to respond and contribute to the Graduate Attributes activities by articulating how our collections and services will help achieve these wider University goals. Progress on creating this framework has begun.

A second Academic Integrity workshop for ANU staff was held this semester. There were 31 attendees at the Embedding Academic Integrity into the curriculum workshop, 19 who attend the discussion panel and 27 who attend the guest speaker spot with Rowena Harper.

The ACDC team are involved when students commit a breach of plagiarism, and the Learning Adviser guide and enlighten them about the reasons why plagiarism is not permitted and explain how to paraphrase, quote, synthesise and summarise sources of information to be used within their written and coding work.

### **Staff changes**

Rebecca Barber was appointed to the position of Senior Manager Collection Access and Discovery.

Katy Najafi was appointed to the Collection Initiatives and Analysis Managers role vacating the Team Leader Document Supply position. Amanda Valent is acting in this role until the recruitment of a permanent replacement.

There have been a number of temporary staff changes throughout the year.

### **Displays**

Chifley Library



The Chifley Library also mounted a display depicting the many aspects of Marie Reay's career.

### **Menzies Library**

The display in the foyer of the Menzies Library, until the end of October, celebrates the life and times of Marie Reay.



With the death of Queen Elizabeth II, a display of photographs and the desk and chair that the Queen used when she opened the Menzies Library in 1963 was created to mark this memorable occasion.

### **Buildings, infrastructure and WHS**

As noted above the Art & Music Library is now operating 24/7.

Hail remediation work is underway on the Chifley Library roof. During the exam period, the construction of the scaffolding stopped to allow students to carry on studying in a quiet environment.

The Library is very grateful to the F&S staff who have worked hard to ensure that the Library buildings are able to function efficiently throughout this semester.

Lift replacement in the Menzies Library has begun. Completion is expected early in 2023.

Students have created a video pointing out some of the building issues within the libraries.

The ongoing leak issues within the Chifley Library, particularly on Level 4 due to the hail damage, have resulted in plastic sheets being used to cover the books and protect them from water damage.

- A volunteer has been working on the globe in the Chifley Library and bollards were placed around it while the cleaning of the surface was undertaken, further work was to be undertaken however, the volunteer became ill. These bollards have now been removed.
- A slow running water fountain in the Menzies Library was featured; a job has been logged in Maximo to investigate why the water pressure is so low.
- Lighting in the stacks of the Law Library was noted as very low, Facilities and Services have been asked to review the lighting levels and undertake a bulb replacement program if required.
- Desk graffiti in Law was also highlighted this job has also been logged in Maximo
- The Hancock Basement study area requires sound proofing and updated furniture.

Scholarly Information Services underwent a WHS Audit. Thanks to all the staff who participated in this required exercise.

There are a number of issues that SIS staff are required to address, including:

- Ensuring the First Aiders and Fire Wardens update and keep current their certifications. This process has already begun, with Supervisors checking PDR's to ensure that the dates for renewal are included in this document
- Any staff member who undertakes any WHS activities on behalf of SIS needs to ensure that this is recorded in their PDR.

**Author:**

Heather Jenks, Associate Director, Libraries

15 November 2022

## 2.7 Digitisation report

<b>Action required</b>	<input checked="" type="checkbox"/> For information <input type="checkbox"/> For discussion <input type="checkbox"/> For decision
Sponsor	Roxanne Missingham, University Librarian
Purpose	To report on progress on digitisation of collection material.
Background	The digitisation program enables online access to resources that are critical for teaching and research.
Recommendation	That the report be noted.

### Audio visual collection at risk project

The Request for Quotation took quite some time to prepare. Erin Le Nevez led this project and undertook extensive research in order for the documentation to be relevant and comprehensive. Her work has been excellent. Submissions from the 3 vendors have been received and are being evaluated.

The evaluation criteria are:

Criteria	Weighting %
Capability and Capacity demonstrated experience of similar scope and size experienced specified personnel allocated to the project the ability to meet the timeframes/phases specified	40%
Culture Fit Experience in working in the higher education or research/cultural collecting sectors, preferably with Australian universities and other Research/cultural collecting organisations.	5%
Management Sound account management practices in place	20%
Sound methodology and business practices in place	20%
Speed and Flexibility Ability to quote and deliver in the required time frames	10%
Compliance Compliance with ANU legal and statutory requirements	5%
Cost will be evaluated on a value for money basis	



The Evaluation Committee has been formed and there will be a Steering Committee for the project comprising the University Librarian, University Archivist and Associate Director Libraries.

## Digitisation Update -

The ANU Library Digitisation Team are continuing to digitise rare and special materials from the ANU Library and ANU Archives.

This update details some of the recent items digitised as part of the ongoing ANU digitisation project. More information about the digitisation procedure is available at the [ANU Policy Library](#).

Visit the ANU Library website to [view past issues or subscribe to this update](#) via email.

## Trade Union Photographs



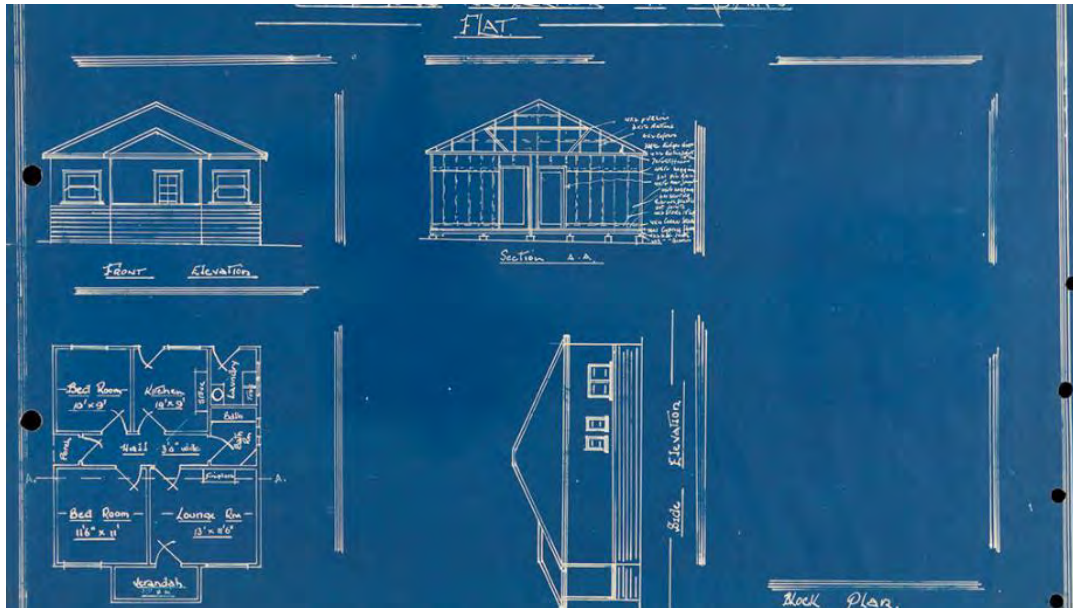
1885/164101

This [collection of approximately 4,000 photographs](#) relate to a wide variety of trade unions, professional associations and Australian companies.

The K Series photographs provide insight into the history of a broad variety of Australian trade unions and companies, dating from circa 1850s-1960s. They provide visual documentation of the history and key events in many industries and associated trade unions in Australia, including mining, building, teaching, engineering, manufacturing, agricultural and maritime industries.

The photographs are of value to a variety of researchers including historians, genealogists, academics, and depositors. They relate to some of our most requested collections such as the Australian Agricultural Company and Goldsbrough Mort.

## Lake George Mines Maps and Plans



1885/272699

This [collection of 117 architectural maps and plans](#) relating to Lake George Mines Pty Ltd has been digitised. These maps and plans provide insight into the planning and workings of one of the largest metal mining operations in Australia, at Captains Flat New South Wales, between 1892 and 1962.

They provide visual documentation of the development of the township of Captains Flat, which became one of Australia's most important mining sites. The company was one of Australia's key producers of lead, silver, zinc, sulphur, copper, and gold.

## James Squire's Brewery Ledger

1828				1828			
Apr 11	1 1/4 h <sup>2</sup> beer	3	Shaling	Apr 25	16 1/2	16 1/2	16 1/2
24	1 1/4 h <sup>2</sup> D	3	"	May 21	to Candles	"	"
28	1 1/4 h <sup>2</sup> D	3	"	"	Butter left in Plates	"	"
May 17	1 1/4 h <sup>2</sup> D	3	"	"	& Vending the	"	"
"	"	"	"	"	Whole	6	3 7
"	currency	13	16	"	Paid Cash to JCF	7	12 5
June 9	1 1/4 h <sup>2</sup> beer	3	"	June 9	to Hat	13	"
20	1 1/4 h <sup>2</sup> D	3	"	"	12 6 <sup>th</sup> Candles	"	"
July 2	1 1/4 h <sup>2</sup> D	3	"	"	2 Packet Ink Powder	"	"

1885/272740

This [historically significant ledger](#) provides insight into the operations of Australia's first commercial brewery, James Squire's Brewery.

Established by First Fleet convict James Squire in Sydney in the early 1800s, the Brewery operated at Kissing Point (Ryde) on the banks of the Parramatta River from the early 1800s until the late 1820s. Squire is widely considered to be one of the earliest, if not the first, to brew beer in the new colony and the first to successfully cultivate the hop plant. The ledger includes details of orders placed with Squire's Brewery from 1828-29.

The ledger includes the names of many prominent early European settlers of the greater Sydney region.

## Aerial Photos of Papua New Guinea



1885/272848

[177 aerial photos of Papua New Guinea](#) have been added to the collection.

Taken during the 1950s, these composite aerial photos were used to create maps of the Papua New Guinea mainland.

These images will be valuable to a range of researchers.

## Gender Resources

As part of Open Access Week, the ANU Library is promoting a recent digitisation project undertaken in collaboration with the ANU Gender Institute. Seven historical publications have been digitised which will enhance the resources available on the early studies of women in the Australian academy.

- [The role of women in the Australian National University](#) – a report to be submitted for the consideration of the Council of the Australian National University on 14 May 1976

- [Towards Equal Opportunity: Women and Employment at the Australian National University](#) – a report submitted for the consideration of the Vice-Chancellor of the Australian National University, March 1984
- [Waiting in the wings: a study of early career academic researchers in Australia](#) – commissioned by the Australian Research Council
- [Women in science, engineering and technology](#) – a discussion paper prepared by the Women in Science, Engineering and Technology Advisory Group
- [Why so Few? Women academics in Australian Universities](#) – foreword by Susan Ryan
- [Report on the employment of women at the University of Sydney](#) – by Gretchen Poiner, Hilary Golder, and Rebecca Bishop
- [No primrose path: women as staff at the University of Sydney](#) – by Gretchen Poiner and Roberta Burke.

You can read more about this project and the benefits of making these items accessible to all in this [Open Access Week news item](#) by the ANU Library.

## Other additions

- [A history of the Australian Natives Association](#) – thesis by Marian Aveling from 1970.

### 2.8 Archives and Records report

<b>Action required</b>	<input checked="" type="checkbox"/> For information <input type="checkbox"/> For discussion <input type="checkbox"/> For decision
Sponsor	Kathryn Dan, Associate Director, Archives and Records
Purpose	To report on major activities undertaken by the ANU Archives and Records program in 2022
Background	
Recommendation	That the report be noted.

#### Executive Summary of Issues

Usage has returned to levels comparable to the period prior to COVID-19 pandemic and other disruptions of past 2 years. There has been successful engagement directly with academics and through exhibitions. Records and data governance has progressed significantly.

#### Research and Use

As at 31 October 2022, the number of archives users was 1070 and the items used was 17,691. This compares favourably with 2021 figures of 959 users (+10%) and 14,350 items used (+19%). It is reassuring to see steady research use from Australia and overseas with an increase in enquiries from Ph.D. students, academic researchers, and the regular flow of local and family history requests. Reference enquiries included a number of requests for permission to use material in publications, exhibitions, documentary films and TV series.

Archives staff are progressively updating and adding to subject guides and finding aids for the archives using a new template in the Libguide format. Guides published to date are:

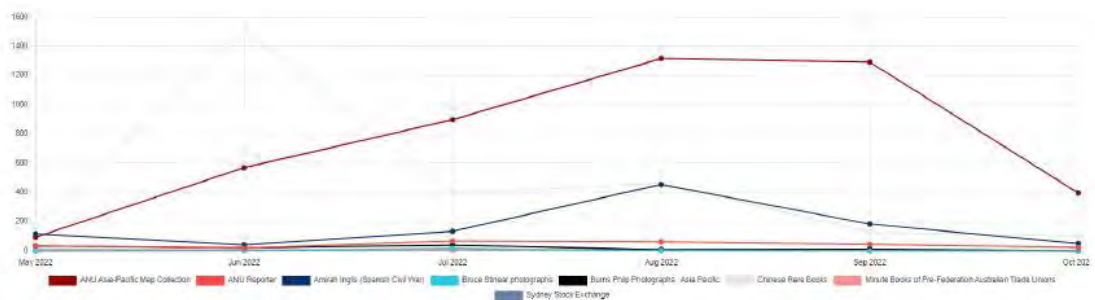
[Australia - Indonesia relations, 1945 - 1949](#)

[Australia in World War II, 1939 - 1945](#)

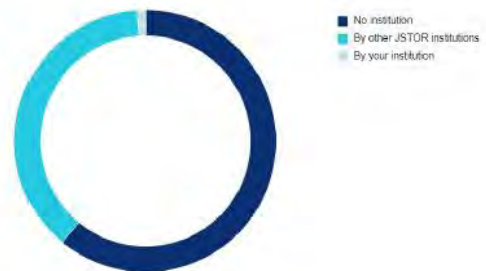
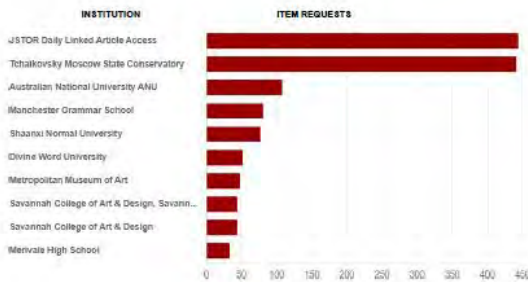
[Family history sources in the University Archives](#)

[Records about gold mining](#)

Digitised collections from the Library and Archives have been added to the trial [JSTOR service Collections](#), exposing these material to new research audiences. Below is an overview of use in the past 6 months.



ITEM	ITEM REQUEST	COUNTRY	ITEM REQUEST
<a href="#">Agnes Hodgson (right) and English nurse, Patience Darton, playing cyclos</a>	292	United States of America	2,19
<a href="#">Australian Red Cross Unit</a>	244	China	1,76
<a href="#">India, Political Subdivisions of India, National Geographic Series (reverse of India-Myanmar</a>	119	Australia	76
<a href="#">Dao han wei yan Zhang Binglin zhu 'Diaojo' 'de' zao' '22.W</a>	105	Malaysia	50
<a href="#">Indonesia-Thailand-Malayala, Eastern Islands of Malay Archipelago, 1836</a>	65	Russian Federation	46
<a href="#">Indonesia, Java, Bandung, Series: AMS T725, Sheet 4522 III, 1962, 1:50 000</a>	60	India	36
<a href="#">Se kai sh. by. 8611 N. uij-eYGO</a>	45	United Kingdom of Great Britain and Northern Ireland	35
<a href="#">Ai shan zhi chang sheng shu Yan Cai zhi zhuan a. lq [P: wu 'S -H' C - ' d'</a>	39	Indonesia	29
<a href="#">Malaysia-Borneo, Geoidical Map of Sarawak, Sheet II, 1950, 1:500 000</a>	39	France	21
<a href="#">Palestine, Bilde Lands and the Cradle of Western Civilization, National Geographic, 1946, 1</a>	33	Viet Nam	19



## Access and outreach

### Archives made accessible

Archives processed and made accessible via the AtoM database in the last period include:

- AMP Limited (founded as the Australian Mutual Provident Society in 1849) is completed and contains various company papers (catalogue record N434). While of significant value, the AMP did destroy many of its archives over the years. Records documenting their Circular Quay building were donated to the National Trust. Some photographs will be proposed for

the Digitisation plan. We have commenced discussion with the Trust about collaboration on an exhibition or guide. ANU Archives staff are scoping a project to digitise significant photographs which will be submitted for the Digitisation Plan.

- Justice Paul Munro's papers from the Conciliation and Arbitration Commission, Australian Industrial Relations Commission, Industrial Relations Society, Australian Institute of Employment Rights and the Papua New Guinea Association of Australia (N435)
- Bill Bowtell's papers on the response to COVID-19 (N436)
- Mavis Robertson's papers on labour activism and introduction of superannuation (N347). This is already attracting researcher interest

#### Teaching and research support, exhibitions and engagement

Archives staff provided support for learning and teaching through presentations on archival literacy to HIST3007 Making History students; and on Pacific archives to the workshop *Pasifika Perspectives on the History of Archaeology*, 26-28 October.

The Archives hosted a student intern, James Grainger, from the Heritage and Museum Studies course. He completed work for assessment including a report on the placement and practical work on improving access to collections in National AIDS Archive. Currently a student volunteer is also contributing in this area.

On 30 September, Archives staff met with Paul House, Ngambri and Ngunnawal custodian and member of the First Nations portfolio, to share information on Archives collections at ANU. We anticipate this will be the first of many discussions.

'Marie Reay in Papua New Guinea: exploring cultures through objects', a joint exhibition by the School of Archaeology and Anthropology and the Archives, was extended until mid-November. It continues to be available online <https://archives.anu.edu.au/exhibitions/marie-reay-papua-new-guinea-exploring-cultures-through-objects>

Under the leadership of Dr Lauren Richardson, the Japan Institute in collaboration with the Menzies library hosted an exhibition from the Hiroshima Peace Memorial Museum. The exhibition panels were supplemented with a display of publications from the Library's Asia-Pacific collections together with posters, badges and documents from the Archives relating to anti-nuclear and peace movements, and international relations. Material from the Hon. Professor Gareth Evans' papers were included. Professor Evans spoke at the [exhibition launch](#) on 6 September, along with Professor Helen Sullivan, Dean of the College of Asia and the Pacific, atomic bomb survivor, Ms Yoshiko Kajimoto, and University Librarian Ms Roxanne Missingham. Visits to this exhibition were included in teaching by academics from the Coral Bell School. The exhibition, which was due to close on 30 November, has been extended for a few days to be included in the College of Asia and the Pacific event *Immersion: Engage with the Pacific and Asia, 1-3 December*.

The exhibition being installed in December will commemorate the 150<sup>th</sup> anniversary of waterside workers and maritime unions.

The Australian Association for Pacific Studies will hold its 2023 conference, *To Hell with Drowning*, at ANU. In conjunction with Menzies Library staff, the Archives is working with conference organisers to facilitate an exhibition in the Menzies foyer to coincide with the conference. The Archives, Library, Pacific Manuscripts Bureau and other partners will also participate in conference sessions and showcase research collections available for scholars.

Professor Emerita Marian Quartly from the Monash University School of Philosophical, Historical and International Studies delivered the 2022 ANU Archives Annual Lecture on 3 November. Thanks to the Friends of the Noel Butlin Archives Centre for supporting the event. Professor Quartly's topic was *Friendly society or force for nationalism? The Australian Natives Association 1871-1901*. The in-person event was well attended and provoked interesting discussion. The Archives will make the recording available via the Archives' website when editing is complete.

## **Collections**

Records recently acquired include:

### National AIDS Archive

- David Buchanan SC – records documenting his membership of NACAIDS (National Advisory Committee on AIDS) particularly concerned with discrimination

### Pacific Research Archive

- Papers of Ralph Bulmer, anthropologist and pioneer of ethnobiology via colleague Andrew Pawley. Discussions continue about Andrew Pawley's papers
- Papers of Matthew Spriggs on Pacific anthropology

### University Archives

- ANU 75<sup>th</sup> Anniversary Time Capsule. The ANU75 Closing Ceremony celebrated the bringing together of items for the time capsule. <https://www.anu.edu.au/news/all-news/anu-turns-75>
- Ann Curthoys' papers on Women's Studies at the ANU

### Noel Butlin Archives Centre

- Addition to The Institute of Brewing - Asia Pacific Section
- Barbara Curthoys' papers on the Union of Australia Women

## **Projects**

Significant work has been done to identify audio-visual and vulnerable format material for priority copying as part of the broader SIS project.

The Stock Exchange share register project has created a significant source of data for researchers. Frank Liu delivered a paper based on the data, 'Trading Activity and Sentiment on the Sydney Stock Exchange 1901 – 1950', to the Economics and Business History Network in early November.

## **University Records**

EY conducted an internal audit of the University's implementation of recommendations from the Australian National Audit Office 2021 review of the University's governance and control framework. It has marked the recommendation about improving information and records management practices complete. This reflects outstanding work by the Records team with Megan Easton's leadership to implement:

- a Pulse training module available to all staff;
- revised Records management policy and procedure (simultaneously the Data Governance policy and procedure documents have been published);
- redesigned Webpages with new content;
- new SharePoint site with practical tips, guides and videos;
- engagement briefings with 31 units of Colleges and administrative divisions; and
- 39 follow up training and advice sessions with Power Users and 50 sessions with general users

### **Author:**

Kathryn Dan, University Archivist

15 November 2022

### Part 3. Other business and closing remarks

**Action required**     For information     For discussion     For decision

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Sponsor                      Associate Prof Keturah Whitford, Chair

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Purpose                        To allow any other business to be raised.

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