



Agenda

ANU Library Staff Consultative Committee

MEETING NO.	Meeting number. 06/2023
DATE / TIME	Tuesday 12 th December, 2023, 2:00 - 3:30pm
VENUE	Graneek Room, JB Chifley Library and Zoom
CONTACT	Dinah Withey/Roxanne Missingham

Contents

Part 1. Formal items: -----	2
1.1 Minutes from the previous meeting-----	2
1.2 Matters arising from the last meeting -----	2
1.3 Attendance and apologies -----	2
Part 2. Reports and policy matters -----	2
2.1 Report from the Chair (Christian) -----	2
2.2 Library and Work Health & Safety report (Christian) -----	2
2.3 Reports from work areas present (5 dot points, copy to Margaret asap please)---	2
Part 3. Other business-----	3
3.1 Any other business -----	3
3.2 Next meeting-----	3
6.1 New and ongoing action items -----	4

Part 1. Formal items:

1.1 Minutes from the previous meeting

[Previous Minutes](#)

Action required For information For discussion For decision

1.2 Matters arising from the last meeting

Meeting	Item	Status	Responsible officer/notes
3.1	Cleaning contract: Information provided to SIS to be forwarded to staff as appropriate	completed	Rob Carruthers

1.3 Attendance and apologies

Action required For information For discussion For decision

Welcome to the members in attendance and new members.

Part 2. Reports and policy matters

2.1 Report from the Chair (Roxanne)

- Chair's report
- Business planning 2024

Action required For information For discussion For decision

2.2 Library and Work Health & Safety report (Tom)

- WHS
- Library

Action required For information For discussion For decision

2.3 Reports from work areas present (5 dot points, copy to Dinah please)

Action required For information For discussion For decision

Part 3. Other business

3.1 Any other business

Action required For information For discussion For decision

3.2 Next meeting

Action required For information For discussion For decision

Tuesday 13th February 2024, 2:00 - 3:30pm



4.1 New and ongoing action items

Item minutes

Action ID	Description	Responsibility	Status	Notes