![Australian National University]

Agenda

ANU Library Staff Consultative Committee

MEETING NO.   Meeting number. 01/2024

DATE / TIME   Tuesday 13th February, 2024, 2:00 - 3:30pm

VENUE   Graneek Room, JB Chifley Library and Zoom
(https://anu.zoom.us/j/83633558623?pwd=Vk9Ob01yWWdUVkN3a2pkeXJBYU11dz09

CONTACT   Meeting ID: 836 3355 8623 Password: 898833)

Dinah Withey/Roxanne Missingham

Contents

Part 1. Formal items:

1.1   Minutes from the previous meeting

Minutes of the meeting of 12th December 2023 Meeting 06/2023
https://services.anu.edu.au/planning-governance/governance/library-staff-consultative-committee-lscc

Action required   ☐ For information   ☒ For discussion   ☐ For decision

1.2   Matters arising from the last meeting

Meeting	Item	Status	Responsible officer/notes
	No actions		

1.3   Attendance and apologies

Action required   ☐ For information   ☐ For discussion   ☐ For decision

Welcome to the members in attendance and new members.

Note a number of members have reached the end of their terms

The term of appointment of members shall be 2 years, with members not serving more than 2 consecutive terms. Retiring members will be asked to recommend a replacement.

https://services.anu.edu.au/files/committee/TOR_0.pdf

Part 2. Reports and policy matters

2.1   Report from the Chair (Roxanne)

- Chair's report
- Business planning 2024
- SIS staff meetings:
  - #1 Wednesday 6 March   China in the World Auditorium
  - #2 Tuesday 4 June   McDonald Room
  - #3 Tuesday 3 September   McDonald Room
  - #4 Tuesday 3 December   McDonald Room

Possible speakers
- Prof Geoff Hinchliffe, PVD Digital & Education available 9.15-9.45 6 March
- Chris Price, COO
- Prof Katherine Dnaielle, School of Cybernetics
- Sheren Al-Obaidi, Senior WHS Consultant Safety Management
- F&BS
- F&S

Action required	☐ For information	☒ For discussion	☐ For decision

2.2   Library and Work Health & Safety report (Tom)

- WHS
  - [Static Risk Assessment Register (DOCX, 90KB)](#)
  - [Annual Risk Profile Review (DOCX, 210KB)](#)
  - [Due Diligence Reports 2023 (DOCX, 100KB)](#)
  - [Traffic Light Status Reports 2023 (DOCX, 130KB)](#)
  - Audit actions closed
  - Hazards closed
  - Static risk assessment lodged
  - HSR representative call for nominations sent out

- Library

Action required	☐ For information	☒ For discussion	☐ For decision

2.3   Reports from work areas present (5 dot points, copy to Dinah ea.universitylibrarian@anu.edu.au please)

Action required	☐ For information	☐ For discussion	☐ For decision

Part 3. Other business

3.1 Any other business

Action required	☐ For information	☐ For discussion	☐ For decision

3.2 Next meeting

Action required	☒ For information	☐ For discussion	☐ For decision

Tuesday 2nd April 2024, 2:00 - 3:30pm

4.1   New and ongoing action items

Item minutes

Action ID	Description	Responsibility	Status	Notes