



Minutes

Library Advisory Committee

MEETING NO.	2023 – Meeting 1
DATE / TIME	2/5/2023 - 12:00pm
VENUE	Graneek Room, Chifley Library and Zoom
ATTENDING	Chair: Associate Professor Keturah Whitford, ANU College of Business & Economics Roxanne Missingham, University Librarian Associate Professor Roald Maliangkay, ANU College of Asia & the Pacific Ben Yates, ANU Student Association (ANUSA) Irina Sampsonova, Postgraduate and Research Student Association (PARSA) Steve Leahy, College of Science Cameron Roles, ANU College of Law Dr Rosalie Aroni, Medical School, ANU College of Health & Medicine Professor Rosalind Smith, ANU college of Arts & Social Sciences Margaret Prescott, Secretary
APOLOGIES	Dr Lexing Xie, ANU College of Engineering & Computer Science
OBSERVERS	Christian West, Associate Director, Library Services Kathryn Dan, University Archivist

Part 1 Procedural items

1. Apologies and announcements

The Chair welcomed new committee member Cameron Roles, representing the ANU College of Law, and thanked everyone for attending.

2. Minutes

The Minutes of the meeting of Monday 6 December 2022 were approved with no corrections.

- Question raised during the discussion by the representative from College of Law regarding the change from student surveys to focus group discussions for feedback. The University Librarian explained the very low number of responses to surveys and

that the Go8 University Libraries have suggested moving for a model using focus groups. It was agreed a discussion outside this meeting would be useful.

Resolution	The minutes were accepted as an accurate record of the meeting.
Action # 01/1	University Librarian to meet with Representative from CoL to discuss survey options for feedback from clients.

3. Matters arising

Action ID	Description	Responsibility	Status	Notes
Meeting 3/2022 #1	Paper on ILL and Document Supply-strategy and trends	Roxanne Missingham	To be prepared for meeting 2 2023	
#2	Members asked for ideas on future of the Library and Archives	Committee	Completed	
#3	Liaise with Advancement to explore philanthropy to fund a new building.	Roxanne Missingham	Discussion commenced	
#4	University Archivist to contact Dr Rosalie Aroni re: teaching	Kathryn Dan	Commenced	
#5	Digitisation plan 2023 report for next meeting	Roxanne Missingham	Included in agenda item 2.6	
#6	Next meeting	Margaret Prescott	Commenced	

Resolution	Noted -
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Part 2. Reports

2.1. Audio visual collection at risk

Updating the progress on the paper that was given in 2022 regarding the approaching 'end of life' for various formats with in ANU Library and Archival collections, including, for example, VHS tapes and film.

- The project aim is to limit loss of collection by converting material to a digital format. The tender put out in 2022 has been finalised with the successful candidate, DAMsmart being appointed. They have experience working with many Institutions including the National Library of Australia.
- Library and archives staff have identified around 5,500 items to be digitised as audio visual material 'at risk'. The project will take a number of years to complete. Items have been selected based on importance and difficulty in sourcing from other universities or institutions. Archival materials are largely unique and the of the Library

material selected, there is little that is commercially available or have streaming services available. Feedback from the university on priorities would be welcomed.

- If Colleges/Schools have materials they would like to be considered for inclusion in this project, they can be under this contract.
- There is a plan for a general communication to GMs and an article in 'On Campus'.

Resolution	Noted
Action # 2/1	Feedback from colleges and students on priorities for digitisation of audio visual material to be encouraged.

2.2. SIS Annual Report

Notable points from the report:

- Read and Publish
 - 375 articles were published without requiring APCs because of the agreements. Most are negotiated by CAUL.
 - Law publishers are notably difficult in Open Access publishing. University Librarian and Representative from CoL to discuss.
 - Number of publishers now available 12. Question raised regarding open access to OUP and CUP - quotations were received but the costs were unaffordable. Revised quotes to be sought.
- New library software launched which has allowed streamlining of many processes.
- The integration of ACDC (formerly Academic Skills) in on going with the recommendations for the 2022 review underway. Key aim is to have a seamless system of access to services for the patrons.

Resolution	Noted
Action # 3/1	Law publishers and opportunities for open access to be discussed. (University Librarian and ANU College of Law representative)
Action # 4/1	Library to seek quotations from OUP and CUP for Read and Publish licences and report back to committee on outcomes.

2.3. SIS Business Plan

- Laptop Loan Plan – SSAF funding bought 5 laptops – very high demand – 75 loans since started. 2 day loan with no restriction on access (students can take them home.)
- Diversity, Equity and Inclusion ANU Press– report of working group led by Prof Fiona Jenkins has identified areas for action, particularly for indigenous authors.

Resolution	Noted
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2.4. Chifley Flood collection replacement report

- Replaced 300,000 lost items with around 14 million including many extended digital collections.
- Monographs and Serials – mostly completed, digitisation of material held by other institutions where possible. for example: the NLA.
- Lord John Russell papers – now available.

Resolution	Noted.
2.5. Storage	
	<ul style="list-style-type: none"> • Vitally important and has been under discussion for more than a decade. F&S looking at space in Hume near our existing storage. • We are still perusing a part in a commonwealth storage project however it is unlikely in the immediate future.

Resolution	Report noted.
2.6. Library Report	
	<ul style="list-style-type: none"> • New system for Library – Leganto reading list system – Colleges have strong update of the system. Very easy to use. • New library guide being developed on transdisciplinary studies • Library hours – <ul style="list-style-type: none"> ○ Menzies change to late opening on Monday has been very successful ○ The change at the Art and Music Library to opening 24/7 has had a mixed success. Usage after 10pm has been very limited, (one person so far). This is a high cost for security. Consultation has commenced with the schools and students to identify whether open hours should be 9am-midnight 24x7. The committee provided advice indicating that modifying the hours seemed reasonable. The Library will continue to monitor the attendance with the assistance of Security and the door counter. • Still going with hail remediation. Chifley is nearly complete. Next Art & Music and Law. Art & Music will have minimal impact with Law likely to have greater impact with potential closures required to the entrance and top level. More information to be provided. Cameron will communicate with ANU College of Law staff,

Resolution	Noted.
2.7. Digitisation Report	
	<ul style="list-style-type: none"> • CSR photographs and Pacific Reports under way. • Larry Sitski – materials being digitised and his new work will be published by ANU Press.

Resolution	Noted
2.8. Archives and Records report	
	<ul style="list-style-type: none"> • Usage of archives items increased by 80% over the same period 2022 • Support into teaching regarding what are archives and how to research in archives • Engagement via exhibitions continues with current exhibition in association with Pacific Studies conference curated by HDR students with support from archivists • The Annual Lecture was held early this year, with the keynote speaker, Professor Diane Kirkby, who spoke on 'Here to Stay!' – Militancy and Longevity in Australia's Maritime Labour History. It was a very successful event and linked with exhibition at the time on maritime unions. • Storage – collection continues to grow while we await storage solution. This effects the timing of taking on new collections which can be problematic. • Projects

- Archives are contributing to a project by Adam Matthew Digital looking at Shopping and Department Stores
- Archives staff are working with the Australian Agricultural Company to source material for publications and displays celebrating the company's bicentenary in 2024.
- Digitisation – Result of recent research – collection being digitised related to stolen wages and sources recording names of Aboriginal and Torres Strait Islander peoples working on pastoral stations.
- Representative from College of Science asked about the flooding incident in the Underhill storage last year from carpark cleaning. University Archivist responded that it has been addressed with Facilities and Services and if there is to be any future cleaning it is not to use water or chemicals and will include Archives in discussions prior to cleaning.

Resolution	Noted
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Part 3 Other business and closing remarks

- Representative from CHM – Thank you to University Archivist regarding archives discussion and arranging information for students
- University Librarian offered to provide a one-page general summary of the meeting. Members agreed this would be useful and individual members would advise if they would like the summary to be sent to their General Manager for distribution in their college.
- Next meeting to be Oct/Nov 2023.

Resolution	Summary of meeting to be prepared and provided to members. Members to advise if their College Manager should communicate the summary in the college.
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3.1 New and ongoing action items

Item minutes

Action ID	Description	Responsibility	Status	Notes
#1/1	University Librarian to meet with Representative from CoL to discuss survey options for feedback from clients.	Roxanne Missingham and Cam Roles		
#2/1	Feedback from colleges and students on priorities for digitisation of audio visual material to be encouraged.	Roxanne Missingham		
#3/1	Law publishers and opportunities for open access to be discussed. (University Librarian and ANU College of Law representative)	Roxanne Missingham and Cam Roles		
#4/1	Library to seek quotations from OUP and CUP for Read and Publish licences and report back to committee on outcomes	Rebecca Barber		
#5/1	Summary of meeting to be prepared and provided to members. Members to advise if their College Manager should communicate the summary in the college.	Roxanne Missingham		

#6/1	Next meeting	Margaret Prescott		
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3.2 Completed action items

Action ID	Description	Responsibility	Status	Notes
#1	Paper on ILL and Document Supply- strategy and trends	Roxanne Missingham	Scheduled for meeting 2/2023	
#2	Members asked for ideas on future of the Library and Archives	Committee	Commenced	
#3	Liaise with Advancement to explore philanthropy to fund a new building.	Roxanne Missingham	Underway	
#4	University Archivist to contact Dr Rosalie Aroni re: teaching	Kathryn Dan	Completed	
#5	Digitisation plan 2023 report for next meeting	Roxanne Missingham	Completed	
#6	University Archivist to discuss HIV/AIDS exhibition with Dr Rosalie Aroni.	Kathryn Dan	Completed	
#7	Next meeting	Margaret Prescott	Completed	