Minutes

Library Advisory Committee

MEETING NO.	2023 – Meeting 2
DATE / TIME	18/9/2023 - 12:00pm
VENUE	Graneek Room, Chifley Library and Zoom
ATTENDING	Chair: Associate Professor Keturah Whitford, ANU College of Business & Economics Roxanne Missingham, University Librarian Associate Professor Roald Maliangkay, ANU College of Asia & the Pacific Ben Yates, ANU Student Association (ANUSA) Edan Habel, Postgraduate Representative (ANUSA) Steve Leahy, College of Science Dr Lexing Xie, ANU College of Engineering & Computer Science Cameron Roles, ANU College of Law Margaret Prescott, Secretary
APOLOGIES	Professor Rosalind Smith, ANU college of Arts & Social Sciences Dr Rosalie Aroni, Medical School, ANU College of Health & Medicine
OBSERVERS	Christian West, Associate Director, Library Services Kathryn Dan, University Archivist Tom Foley, Senior Manager, Client Services

Part 1 Procedural items

1. **Apologies and announcements**

    The Chair welcomed new committee member Edan Habel, the Postgraduate Representative from ANUSA and thanks members for attending.

2. **Minutes**

    The Minutes of the meeting of Tuesday 2 May 2023 were approved with no corrections.

    It was suggested that the past Minutes section of the Agenda document would be better if there was a link to minutes rather than having them in the agenda document

Resolution	**The minutes were accepted as an accurate record of the meeting.**

	Action # 1/2	Consider presenting the minutes from the past meeting through a link in the agenda papers.

3. Matters arising

Action ID	Description	Responsibility	Status	Notes
Meeting 1/2023 #1	University Librarian to meet with Representative from CoL to discuss survey options for feedback from clients.	Roxanne Missingham and Cam Roles	In progress	See paper on Student voice
#2	Feedback from colleges and students on priorities for digitisation of audio visual material to be encouraged.	Roxanne Missingham	Digitisation plan for 2024-5 to be presented to next meeting	
#3	Law publishers and opportunities for open access to be discussed. (University Librarian and ANU College of Law representative)	Roxanne Missingham and Cam Roles	In progress	Meeting scheduled
#4	Library to seek quotations from OUP and CUP for Read and Publish licences and report back to committee on outcomes	Rebecca Barber	Completed	
#5	Summary of meeting to be prepared and provided to members. Members to advise if their College Manager should communicate the summary in the college.	Roxanne Missingham	Completed	
#6	Next meeting	Margaret Prescott	Completed	

	Resolution	Noted -

Part 2. Reports

2.1. Terms of reference of the Committee - membership

The Committee discussed the proposed amendment to the terms of reference taking into consideration the cessation of PARSA and representation of postgraduates by ANUSA. It was agreed that including a general statement on membership would be usefully inserted before the listing of individual members.

Resolution	Agreed
Action # 2/2	That the Terms of Reference to be amended to replace add:
	Membership of the Committee will include:
	- a member from each college, - a postgraduate student nominated by ANUSA - an undergraduate student nominated by ANUSA.

2.2. Open Access

Open access significantly increases the impact and engagement of the work of ANU researchers.

The opportunity to significantly increase open access through Read and Publish agreements both reduces the payments required from schools and colleges and academics and increases number of articles openly available. Publishers have begun to discuss open access for books with some changing Book Professing Charges (BPCs).

ANU will be celebrating reaching the 100 millionth download/view of works in ANU Press and the research collection with a celebration on Thursday 2 November.

SIS staff are happy to give presentations regarding the process for using ANU Press and the exposure it can provide.

A roundtable of Open Access Scholarly Publishers in Australia will be held in November to discuss issues of concern and opportunities to expand collaboration and activities in the future.

It was raised that Cloudstor 2 closing soon and many academics are seeking alternatives solutions for their storage. It was suggested that ITS are responsible for storage. The Data Commons managed by SIS has some storage. Anyone seeking to use that should contact the Digital Scholarship team.

Resolution	Noted

2.3. SIS Business Plan

2023 has seen SIS deliver a wide range of services and stay on track with planned developments.

Given changes at the University and the preparation of the 2024 SIS plan input is sought from the Committee on the priorities that the Library should be considering for business activities for coming years.

Open text books through ANU Press – an overall strategy for ANU would be an Important part of the plan.

Cameron suggested that with the change about to occur, is would be prudent to maintain our strengths until the University's priorities are confirmed in 2024.

Noted that a significant project for 2024 will be led by the Indigenous Officer.

Keturah suggested that a brief for the incoming executives that is clear and concise will be valuable.

Resolution	Noted
Action # 3/2	Committee for provide input for the Library priorities for 2024
Action # 4/2	Prepare a Briefing paper on the value of Library services for the new VC and COO

2.4. Student voice and feedback

Feedback this year has been overwhelmingly positive.

There are a wide variety of formal and informal channels for feedback to the Library

In previous years the Insync survey has been used however the scope of the survey is now quite dated.

What should be the priorities for students be next year? What processes could be investigated to obtain useful feedback from students? ANUSA asked about the possibility of a heat map or a QR code for feedback?

The Committees views are sought in relation to:

> The framework for the Division for managing feedback
> mechanisms for feedback in the coming year,
> reporting on feedback and actions taken in response to feedback - should there be a section on this In the annual report.

Resolution	Noted.
Action #5/2	Include in the SIS Annual report a section on student feedback and actions taken in response to the feedback.
Action #6/2	Investigate display of a QR for easy feedback from students.

2.5. Supporting the ANU Learning and Teaching Strategy & Graduate Attributes

SIS is continuing to undertake work to support the ANU graduate attributes

Library staff are working with a team of Academic staff led by Professor Gabriele Bammer to develop Library resources and guidance to support transdisciplinary problem solving.

Work is occurring with the Centre for Learning and Teaching on development of resources and services

Improvements in learning spaces have been identified for action including new study spaces suitable for neuro-diverse students

Resolution	Report noted.
Action #7/2	Ensure Library terminology in reports is well described rather than using system names.

2.6. Indigenous knowledge: SIS strategic approach

The project for 2023/4 will address indigenous knowledge issues to better support the University's commitment to education including Graduate attributes and the reconciliation Action Plan. The project lead will commence on 5 October.

Resolution	**Noted.**

2.7. Chifley Flood collection replacement report

The project is almost complete with significant purchasing adding a wealth of new materials to the collection.

Staff in the Flood team will transition to other work with any flood work done as business as usual.

Regarding the materials that were put into the freezers they will go through a process of moisture removal before defrosting.

Resolution	**Noted**

2.8. Storage

The university has leased space at the old TGA building in Symonston. The 1500m2 will accommodate archive, library and art collections and there may be room to expand in the future.

Material has begun to be moved. A visit to the new storage can be arranged for committee members if desired.

The national proposal for a joint Commonwealth store is not likely to be funded in the near future.

Resolution	**Noted**
Action #8/2	Write a note to DVCIC from the Chair to thank her for support for the storage solution.

2.9. Resource Sharing

Trends from ANU and broader industry indicate that over the past decade resource sharing has been reducing with the availability of material through subscriptions increasing.

At ANU resource sharing has increased since the introduction of the new library systems in August 2022 Analysis of the material requested shows that demand is highest for recent books from major publishers. The Library will acquire some collections to fill this gap.

Resolution	**Noted**

2.10. Library Report

Highlights include:

- Hancock has had its millionth visitor since going 24/7
- Reduced hours or Art & Music as it was too expensive with security guard hire for the amount of utilisation.
- Symonston collection selection will be based on usage.

Resolution	Noted

2.11. Digitisation Report

The digitisation program enables online access to resources that are critical for teaching and research.

Resolution	Noted

2.12. Archives and Records Report

Highlights include:

- Extensive work on online guides to enable better access to the collection and records
- Upgrade to the website with a program of work identified to upgrade pages
- A successful training program for ANU staff to improve knowledge of data governance across the University.

Resolution	Noted

Part 3   Other business and closing remarks

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3.1 New and ongoing action items

Item minutes

Action ID	Description	Responsibility	Status	Notes
#1/1	University Librarian to meet with Representative from CoL to discuss survey options for feedback from clients.	Roxanne Missingham and Cam Roles	Commenced	Meeting scheduled
#3/1	Law publishers and opportunities for open access to be discussed. (University Librarian and ANU College of Law representative)	Roxanne Missingham and Cam Roles	Commenced	Meeting scheduled
#1/2	Consider presenting the minutes from the past meeting through a link in the agenda papers.			
#2/2	Terms of Reference to be amended		Completed	
#3/2	Committee for provide input for the Library priorities for 2024			
#4/2	Prepare a Briefing paper on the value of Library services for the new VC and COO			
#5/2	Include in the SIS Annual report a section on student feedback and			

	actions taken in response to the feedback			
#6/2	Investigate display of a QR for easy feedback from students.			
#7/2	Ensure Library terminology in reports is well described rather than using system names	Christian		
#8/2	Write a note to DVCIC from the Chair to thank her for support for the storage solution	Roxanne and Keturah		
#9/2	Arrange next meeting			