



# Minutes

## Library Advisory Committee

MEETING NO.	2022 – Meeting 3
DATE / TIME	6/12/2022 - 3:00pm
VENUE	Graneek Room, Chifley Library and Zoom
ATTENDING	Chair: Associate Professor Keturah Whitford, ANU College of Business & Economics Roxanne Missingham, University Librarian Associate Professor Roald Maliangkay, ANU College of Asia & the Pacific Ben Yates, ANU Student Association (ANUSA) Irina Sampsonova, Postgraduate and Research Student Association (PARSA) Steve Leahy, College of Science Dr Clement (Yongxi) Chen, ANU College of Law Dr Rosalie Aroni, Medical School, ANU College of Health & Medicine Professor Rosalind Smith, ANU college of Arts & Social Sciences Margaret Prescott, Secretary
APOLOGIES	Dr Lexing Xie, ANU College of Engineering & Computer Science
OBSERVERS	Heather Jenks, Associate Director, Library Services Kathryn Dan, University Archivist Tom Foley, Senior Manager, Client Services Rebecca Barber, Senior Manager, Collection Access and Discovery

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### Part 1 Procedural items

#### 1. Apologies and announcements

The Chair welcomed new committee members Ben Yates and Steve Leahy and thanked everyone for attending. Appreciation was given to Heather Jenks, who is retiring from ANU, for her years of service and excellent work for the Library.

An apology was received from Dr Lexing Xie.

The Minutes of the meeting of Monday 30 June 2022 were approved with no corrections.

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<b>Resolution</b>	The minutes were accepted as an accurate record of the meeting.
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**3. Matters arising**

Action ID	Description	Responsibility	Status	Notes
#1				

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<b>Resolution</b>	Noted - University Librarian advised the Menzies Library late opening has move to Monday as recommended by the committee and attendance has increased.
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## Part 2. Reports

### 2.1. Future library and archive planning and budget 2023

This report flagged the need to take a longer term planning approach now we are largely past COVID. There is a need examine the needs for library and archives services in 2023, particularly in light of the 2023 budget constraints.

The budget for 2023 has a reduction in both salary and non-salary funding. Advice from the Library Advisory Committee will assist in the shaping of the strategic vision for the future library and archives and establishing priorities to consider service change to meet the budget for 2023. SIS is looking to move to focus group discussion in lieu of traditional surveys.

Questions raised by committee regarding the report and addressing budget impact:

- New Library system which will hopefully save money as it will assist to streamline services and make ordering collection material faster.
- Changing some work practices such as commencing the staffing of branch information desks an hour later in the morning in line with when client's enquiries generally occur. Clients can also phone the enquiries number for a library and a staff member will assist them.
- Interlibrary loan (ILL), process to understand client needs and how to best meet them. This may be purchasing material as ILL can take over a week to arrive. Older materials not easily sourced could still be requested via ILL. ANU is no longer part of the Bonus+ system as it is not possible with the new library system. Group of 8 Universities are looking to set up a pod for interlibrary loans. An 'Australia pod' has already been set up, it's part of the Rapido system, and it replaces the BONUS+ service.
- The Library has reactivated the T&F Evidenced Based Acquisitions (EBA), and now many more back sets available. The JSTOR and ProQuest *Patron Driven Acquisition programs* also allow titles to be made available through records in the catalogue immediately as they are needed.
- There will be some salary savings due to the time taken to fill positions.
- Concerns regarding the accuracy of metadata from outsourcing cataloguing was raised and addressed by noting that most of this data comes with this information from the publishers with e-resources. The area for most traditional hardcopy materials is Asia-Pacific and we still do in-house cataloguing or source records from OCLC or the ANBD.
- Student spaces is an ongoing issue and it was suggested we discuss with Advancement for a potential philanthropic solution to fund a new library.

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<b>Resolution</b>	Noted
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<b>Action # 1</b>	Paper on ILL and Document supply trends and issues
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<b>Action # 2</b>	Members asked for ideas on future of the Library and Archives
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### **2.2. Buildings including storage**

Storage is in crisis. Loss of space from basements and current storage full. Speaking with Facilities & Services about more temporary storage. Great need for student space particularly pre-exams and Innovative spaces.

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<b>Resolution</b>	Noted
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<b>Action #3</b>	Liaise with Advancement to explore philanthropy to fund a new building.
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### **2.3. ANU Archives**

Highlights - ANU fortunate to have unique research collection. The extensive collections are as large as many government archives. We continue to be well utilised by both local and international researchers from academia and the Australian community.

A key issues is encouraging research usage. Archives are seeking to increase training through embedded sessions in courses and online means. They are keen to connect with lecturers to provide students with an introduction on how to use the Archives.

Challenges - storage, working with digital materials, systems and interfaces for discovery need improvement, infrastructure requires improvement. Archival literacy skills for ANU staff and students are a priority for the future.

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<b>Resolution</b>	Noted
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<b>Action # 4</b>	University Archivist to contact Dr Rosalie Aroni re: teaching opportunities
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### **2.4. Chifley Flood collection replacement report**

- Latest report highlights the exciting acquisition of 46 ebook packages with more than 56,000 scholarly monographs. Vendors have been very helpful for flood replacements. Monographs are nearly complete. Focusing on serials and microfilm replacements.
- Working with ABS to arrange for back catalogue to be digitised.
- Over 4000 Items have been donated.
- Again please contact us if a lost item is required and it will be prioritised.

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<b>Resolution</b>	Noted.
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### **2.5. SIS Business Plan**

On track, storage still the issue.  
Symposium - program attached.

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<b>Resolution</b>	Report noted.
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### **2.6. Library Report**

5 branches and repository and ACDC are included in library services. 2022 included a successful academic integrity training program with staff and students. It included how plagiarism is dealt with and integrity in academic life.

Thanks to Heather for leadership and direction over the past very challenging years. She will be sorely missed.

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<b>Resolution</b>	Noted.
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### **2.7. Digitisation Report**

Report covers the selection of company for digitising the at risk materials.

2022 has seen many important research collections digitised.

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<b>Resolution</b>	Noted
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<b>Action # 5</b>	Digitisation plan report for next meeting
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### **2.8. Archives and Records report**

The next exhibition will be on the maritime unions. Other planned exhibitions for 2023 include:  
Pacific – in association with Australian Association for Pacific Studies ‘To Hell With Drowning’  
conference

HIV/AIDS and public health

Vulnerable formats

Voice referendum.

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<b>Resolution</b>	Noted
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<b>Action # 6</b>	University Archivist to discuss HIV/AIDS exhibition with Dr Rosalie Aroni.
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## **Part 3 Other business and closing remarks**

- Next meeting to be March/April 2023.



# Australian National University

## 3.1 New and ongoing action items

Item minutes

Action ID	Description	Responsibility	Status	Notes
#1	Paper on ILL and Document Supply-strategy and trends	Roxanne Missingham		
#2	Members asked for ideas on future of the Library and Archives	Committee		
#3	Liaise with Advancement to explore philanthropy to fund a new building.	Roxanne Missingham		
#4	University Archivist to contact Dr Rosalie Aroni re: teaching	Kathryn Dan		
#5	Digitisation plan 2023 report for next meeting	Roxanne Missingham		
#6	University Archivist to discuss HIV/AIDS exhibition with Dr Rosalie Aroni.	Kathryn Dan		
#7	Next meeting	Margaret Prescott		

## 3.2 Completed action items

Action ID	Description	Responsibility	Status
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