



Minutes

Library Staff Consultative Committee

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| MEETING NO. | 3/2023 |
| DATE / TIME | 13 th June 2023 2 pm |
| VENUE | Graneek Room and Zoom |
| ATTENDING | Christian West - Chair Tina Anderson Sarah Sky Nic Welbourn (for Michelle) Jerome O'Connor Carly Finley Bee Shumway Margaret Prescott - Secretariat |
| APOLOGIES | Roxanne Missingham Michelle Chudzinski Candida Spence Fiona Nelson Campbell Jo Boyanton Kumudini Watawala Belinda Carriage Rob Carruthers |
| UNION REPRESENTATIVE | Ivo Lovric |
| HSR | Peter Shaw |
| OBSERVERS | |

Part 1. Attendance and Apologies

1.1 Membership

Chair welcomed committee and noted apologies.

Welcome to the LSCC meeting and formal acknowledgement of country.

1.2 Minutes from the previous meeting

No amendments request of the Minutes 11th April 2023

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| Resolution | That the minutes of the meeting of 11 th April 2023 be approved. Agreed |
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1.3 Action Items from previous meeting

| Action ID | Description | Responsibility | Status | Notes |
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Part 2. Reports and policy matters

2.1 Report from the Chair (Christian)

- Copyright – negotiating for changes with government and other interested parties
 - Quotations
 - Remote learning – changes to the Copyright Act this to be incorporated
- Roxanne and Christian have commenced visiting each Team meeting across the Division
- Staff survey – our division had quite good numbers of staff who participated. HR will discuss the results shortly with senior managers
- Symposium – is tentatively arranged for 11 September. Note: this has been changed to October 11
- Discussion regarding parenting rooms – University looking to upgrade rooms
- MFD rollout – in the process of testing new machines at A&M, once OK will be progressively rolled out.
- LibGuide to the Voice – information does not push an agenda and is information provision only
- Christian is working with two external groups re: equity and identity – survey data is now being assessed and whenever a result is shared across the sector it will be shared with all SIS staff
- Go8 working with staff development across the sector -

2.2 Library and Work Health & Safety report (Christian)

- Reminder to complete statistics for end of Quarter 2.
- WHS please make sure your training is up to date
- Hail remediation – going well and progressing to other buildings

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2.3 Reports from work areas present

JB Chifley Library and Art & Music

WK Hancock Library

- New Psychology display is up at Hancock, so please come visit.
- We've been updating links in Science LibGuides to ensure they meet accessibility standards by opening in the same window.
- New Internal telephones have been installed throughout the building
- Many security cases have been removed during stocktake project
- The courtyard sculpture will begin being installed over the weekend over the next 12 months
- We're currently down to 4 MFDs out of 9

RG Menzies Library

- CAD Team
 - We've accepted a new Read and Publish agreement with the Company of Biologists
 - Started new process for making serial items loanable for print serials at the front desk
 - 3 new label printers have been approved, ordered, and arrived at Menzies- staff are working to get them set up
 - Amberlyn and Justine from UQ stopped by for the first Open Access Working Group meeting and met with myself and Katy Najafi (and later online with Ben, Erin and Rebecca Barber)
 - Delegate (myself) travelled to Melbourne for the 2023 CAUL Vendor Exhibition
- Monos
 - Working on Course Reserves for Semester 2
 - Microsoft Stream on Sharepoint - We are using new film streaming software and it is working well so far
- CIA Team
 - Menzies staff recently hosted morning team for CAP academics and staff. Excellent turn out with presentations on Read and Publish, Sage research methods and library services from staff. Thanks to Roxanne for joining us and Wan for organising.
 - Hail remediation work in Menzies is due to commence this month – some planning around protecting the Rare Books collection is currently underway with Construction Control, ANU F&S and the Library.
 - Circ staff have been busy removing DVD cases in the collection and respacing as they go.
 - Circ staff have also been working through the technical migration lists provided by CAD – approx 1250 items being checked.
 - IA staff are preparing for O-week in July.

Laws

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SIS Facilities

- Hail works ongoing. Chifley about to finish and Law then to start. Menzies will follow on from this.
- No updates from FS regarding the hot water tank issues in Menzies. I have email the group involved and asked for updates and also included Christian into the email stream. Need to have this sorted for when the roof is lifted off.
- Colin Steele book donation has been picked up by Rob and Peter and delivered to Menzies.
- Van was out of action last week for two days so I used my car for the Hume run and to get the red tubs delivered to the branches.
- Electrical test and tag – I have been chasing but getting no answers. Hume still not done. Hancock Lv2 staff area only half done and a box of items in Menzies still needs doing. I will resend another email asking about it today.

Archives and Records

Digital Scholarship

- Digitisation
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- CartoGIS
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- Open Research
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ANU Press

- Fifteenth title for the year published last week (East Asia Forum Quarterly), five titles published in May. Almost 30 books in production, a number of books copyediting, proposals continuing to be submitted.
- Online shopping cart reinstated on website – steady stream of orders
- Downloads on an increase – B.A.D. and website statistics both picked up in last three months
- Editorial Board and Advisory Committee meetings scheduled for next month
- Book launch next week at Parliament House – *'Order, Order'* (Stephen Wilks ed.)

SIS Communications

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ACDC

- **Staffing News**
 - New Manager position: HR still working on finalising contract
- **Orientation week 17-21 July 2023**
 - Mix of online and face to face 21 sessions
 - Kambri Venue has confirmed all room bookings (Room 5.02, Superfloor & T2 at Cultural Centre)
 - Promotion and bookings available soon
- **EndNote upgrade**
 - Currently ANU Community receiving notices when opening EndNote about the importance of signing up for EndNote 21 and doing so before the end of May to access an early bird rate.
 - Messaging to the ANU Community: You don't need to do anything about upgrading to EndNote 21 – you will be upgraded through the University's subscription when the University makes the switch but we will still be using EndNote 20 for now.
 - Request for upgrade to EndNote 21 has been raised with IC Software liaison on 31 May 2023.
- **New Videos**
 - Two new videos have been published – please do promote these to students in classes and consults where appropriate!
 - What is a Literature Review? <https://youtu.be/CBCxxizG6cE>
 - Welcome to the Scholarly Conversation (rights and responsibilities around academic work and integrity) <https://youtu.be/vrAGwCTkV6A>

ARDC

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Other business

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Union Rep:

- Key point is ANU have voted for industrial action, probably in semester 2.
- Response to pay offer, very disappointing and below NTEU expectations. Below the rest of the education sector. Offer needs to be improved. The NTEU is bargaining for improved pay and conditions for ANU staff.
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HSR:

- Had a meeting with Christian outlining several issues with Archives areas

Part 3. Next meeting and action items

The next meeting is scheduled for Tuesday 8th August 2023 - 2pm.



4.1 New and ongoing action items

| Action ID | Description | Responsibility | Status | Notes |
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4.2 Completed action items

Item minutes

| Action ID | Description | Responsibility | Status | Notes |
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