



# Minutes

## Library Advisory Committee

MEETING NO.	2022 – Meeting 2
DATE / TIME	30/06/2022 - 3:00pm
VENUE	McDonald Room, Menzies Library and Zoom
ATTENDING	Chair: Associate Professor Keturah Whitford, ANU College of Business & Economics Roxanne Missingham, University Librarian Associate Professor Roald Maliangkay, ANU College of Asia & the Pacific Christian Flynn, ANU Student Association (ANUSA) Gunjan Dixit, Postgraduate and Research Student Association (PARSA) Dr Lexing Xie, ANU College of Engineering & Computer Science Dr Clement (Yongxi) Chen, ANU College of Law Dr Rosalie Aroni, Medical School, ANU College of Health & Medicine Margaret Prescott, Secretary
APOLOGIES	Professor Rosalind Smith, ANU college of Arts & Social Sciences
OBSERVERS	Heather Jenks Kathryn Dan, University Archivist Tom Foley, Senior Client Services Manager

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### Part 1 Procedural items

#### 1. Apologies and announcements

The Chair welcomed the committee members to the meeting.

An apology was received from Prof Rosalind Smith.

#### 2. Minutes

The Minutes of the meeting of Monday 11 April 2022 were approved with no corrections.

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<b>Resolution</b>	The minutes were accepted as an accurate record of the meeting.
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### 3. Matters arising

Action ID	Description	Responsibility	Status	Notes
<b>Meeting 2/2022 #1</b>	University Librarian to pass on to staff in SIS the Committee's appreciation for their work during the pandemic	Roxanne Missingham	Complete	
<b>#2</b>	The Library to review messaging to students to ensure that availability of support and library access is clearer	Roxanne Missingham	Commenced	
<b>#3</b>	The Library to provide a briefing on ACM and Read & Public licencing.	Library	Complete	
<b>#4</b>	The Library to provide a briefing on Sage and Read & Public licencing.	Library	Complete	
<b>#5</b>	The Library to provide a paper to the next meeting of the committee on Law Library 24x7	Library	Complete	

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**Resolution**                  Noted

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## Part 2. Reports

### 2.1. Open Access and Read & Publish

Read and Publish Agreements – these new agreements remove the payment of Article Processing Fees for journal articles to make them openly accessible. 112 articles from ANU authors this year have been published openly under these agreements. ANU has Read and Publish agreements with the following publishers:

- Association for Computing Machinery (ACM) (co-funded with the College of Engineering and Computer Science.)
- Brill
- Future Science
- Microbiology Society
- Portland Press Biochemical Society
- Springer Nature
- Wiley

Presentations to colleges have commenced.

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**Resolution**                  Noted

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<b>Action # 1</b>	Report to be provided to the University Research Committee on achievements under read and Publish Agreements.
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### **2.2. Client survey (Insync) progress report**

Implementation plan activities on track. Major areas of work are in relation to the replacement of library systems and collection maintenance including shelving reviews.

Extended hours in the Menzies Library for semester 2 2022 were discussed. The Library will be opening the Menzies Library for at least one night a week and the 2 Saturdays before end of year exams and during exams.

Committee members provided feedback that Monday night would be the best night for late opening.

The ANU Community will be reminded that they can have material that they would like to have access to from the Menzies Library send to the JB Chifley Library for pick up on evenings and weekends.

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<b>Action #2</b>	Menzies Library to be open in semester 2 on Monday nights.
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<b>Action #3</b>	ANU Community to be reminded that material from the Menzies Library can be requested for pick up in the JB Chifley Library on weekends and evenings.
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### **2.3. Chifley Flood collection replacement report**

The team of staff dedicated to the flood replacement. If anyone requires an item that has not yet been replaced it will be prioritised, Many items still to be located are out of print so there are often delays with location but the Team can sometimes request digitised copies.

Over 10mil items have been acquired including titles acquired to add to the collection in areas where lost titles cannot be purchased.

How are the funds holding out? We have spent around 50% of the insurance funds.

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<b>Resolution</b>	Noted
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### **2.4. Supporting teaching through a pandemic: ANU Library's collection development and use during COVID**

The paper outlines analysis of how the Library's collection strongly supported education in the university through the pandemic. A significant investment was made to add digital textbooks which has been beneficial in the move to online education. Greater engagement with academics resulted in improved collection building.

The Chair noted appreciation for the digital access particularly for students not yet on campus

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<b>Resolution</b>	Noted.
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### **2.5. Rare Book Collection**

The report contained details of much of the Rare Books collection. A tour conducted at the close of the meeting

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<b>Resolution</b>	Report noted.
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### **2.6. Workforce plan**

SIS has had 3 yearly workforce plans over the past decade to assist with developing for workforce into the future.

The plan allows for awareness of flexibility, language and cultural requirements including indigenous sensitivity.

A program to delivery University life wellness to enable staff to identify and work on local issues for improved workplaces, for example; communication; inductions and processes is being discussed.

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<b>Resolution</b>	Noted.
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### **2.7. SIS Business plan**

Library systems changes – from 2 August you will see a new set of systems from the library replacing the library catalogue, interlibrary loan, Supersearch and introducing a new system to replace the current Ereserve process. Focus groups with students and academic staff have provided a wealth of information to assist in the configuration and design of the systems.

University Librarian has been in discussion with the Commonwealth Office of the Arts regarding a potential storage arrangement.

The plan is largely on track except for the delays to hail repairs due to supply issues.

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<b>Resolution</b>	Noted
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### **2.8. Library report**

Progress has not been as quick as hoped with making Art & Music 24x7. Moving forward work with Facilities and Services and the School of Art & Design continues. Tom Foley noted that the school sees it as a positive development. That would improve the student experience.

System change is in progress – new platform provides greater flexibility and more user friendly. Launch 2 Aug. Sessions have been held to obtain student and Academic feedback. More sessions with Academics are planned..

The evening hours in Menzies have achieved reasonable attendance. Visitation during the weekends before exams has been higher with 40 around 40 using the library each time.

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<b>Resolution</b>	Noted
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<b>Action #4</b>	Provide information on the library system upgrade including a link to the test site to the Committee.
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### **2.9. Digitisation report**

- New Treventis machine, air blown page turning for scanning books. We can arrange do a tour of the Digitisation team.

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<b>Resolution</b>	Notes with appreciate for the work of staff.
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**2.10. Archives and Records report**

- Researchers are returning
- Asbestos in collection of Humes (Pipes). Established a hazardous materials register and our disaster manual worked well.
- Access and outreach going well including Alumni week and Marie Reay exhibition – opening tomorrow.
- Still taking donations including AMP
- Heritage to the world application to Friendly Societies collections
- We have contributed to JSTOR for exposure.
- Records – making good progress for upgrading training materials for system.

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<b>Resolution</b>	Notes with appreciate for the work of staff
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**Part 3 Other business and closing remarks**

- Next meeting to be September/October and include a tour of Underhill.



### 3.1 New and ongoing action items

Item minutes

Action ID	Description	Responsibility	Status	Notes
<b>Meeting 2 2022</b>				
<b>#1</b>	Report to be provided to the University Research Committee on achievements under read and Publish Agreements	Roxanne Missingham		
<b>#2</b>	Menzies Library to be open in semester 2 on Monday nights	Heather Jenks		
<b>#3</b>	ANU Community to be reminded that material from the Menzies Library can be requested for pick up in the JB Chifley Library on weekends and evenings.	Heather Jenks		
<b>#4</b>	Provide information on the library system upgrade including a link to the test site to the Committee	Tom Foley		
<b>#5</b>	Next meeting – to include tour of Underhill archives repository	Margaret Prescott		

**3.2 Completed action items**

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<b>Action ID</b>	<b>Description</b>	<b>Responsibility</b>	<b>Status</b>	<b>Notes</b>
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