Enterprise Research Management System (ERMS) Steering Committee

18 February 2013

TERMS OF REFERENCE

The ERMS Steering Committee is charged with the strategic management of the University's research data management systems.

Role

The ERMS Steering Committee shall be advisory to the Deputy Vice-Chancellor (Research) on the strategic priorities, planning, management and organisation of research data management related activities at the ANU.

Thus, the responsibilities of the ERMS Steering Committee include, but are not limited to:

Development of a research data management strategy

i.   To ensure that the ANU is a national leader in research data management
ii. To provide an integrated, efficient and de-duplicated repository of ANU's research outputs
iii. To capture the data collection and resulting statutory and management reporting requirements for the University's research outputs
iv. To ensure these collection and reporting requirements are reflected in the specifications of the University's research data management system (ARIES)

Governance of research data management

i.   To integrate research data management into the University's policies and procedures via the Academic Board Research Committee
ii. To ensure alignment of ARIES development strategies with those of other, integrated ANU Enterprise Systems via the Information Systems Policy Advisory Committee (ISPAC)
iii. To provide advice on the relative priorities for investment in ARIES via reporting though the University Information and Communications Technology Committee (UICT)

Membership
- Chair: Director, Research Services Division
- Director, Office of Research Excellence
- Director, Planning and Statistical Services
- Chief Information Officer
- University Librarian
- College General Manager
- College Research Office Manager
- Local area administrator
- 2 Associate Deans (Research)

Meetings
- The ERMS Steering Committee will meet on a bi-monthly basis
- A quorum for meetings shall be the nearest whole number above one half of the membership
- The Chair will be appointed by the Deputy Vice-Chancellor (Research)
- The Executive Officer, CIO will record minutes of the meeting and forward these to members within two weeks of the meeting