



Rehabilitation assessment/examination

Under section 36 of the *Safety, Rehabilitation and Compensation Act 1988* (SRC Act)

Determination

Determination under sub-section 36(3) of the SRC Act 1988

As you

an employee, have suffered an injury / /

resulting in an incapacity for work or an impairment, I (holding a delegation under s. 41A of the SRC Act 1988) have arranged an assessment of your capability to undertake a rehabilitation program. I have determined under subsection 36(3) of the *Safety, Rehabilitation and Compensation Act 1988* (SRC Act) that you are required to attend an examination for the purposes of that assessment.

The assessment will be carried out by (name of assessor/provider organisation)

Assessor/provider contact details included on next page.

The reasons for this determination are

If you are not satisfied with this determination, you may request a reconsideration by the University. Please refer to the section in the *Notice of rights and responsibilities* below titled 'What if I don't agree with a determination made by the delegate'

Signature of delegate

Date / /

Name

Organisation

Position

Information for employees

About the assessment

The rehabilitation assessment takes place with your involvement and usually in consultation with your treating medical practitioner and supervisor. It may include a review of your workplace to identify any reasonable adjustments that need to be made, or work practices which need to be altered to help you to get back to work quickly and safely.

Any reasonable costs you may incur in attending this assessment examination will be paid by the University, by the forwarding to ANU of any tax invoice receipts for consideration.

What happens after the assessment?

After the assessment, a rehabilitation program may be required. If a rehabilitation program is required it will outline the actions you will be required to undertake to assist your recovery and return to suitable employment. It will also state who is responsible for the various steps in the program and include a timetable for completion.

If a rehabilitation program is required under s. 37 of the SRC Act 1988 your Case Manager should develop this program in consultation with you, and this may involve discussion with your treating medical practitioner and supervisor.

Where required by the Guidelines for Rehabilitation Authorities 2012, an approved Workplace Rehabilitation Provider (WRP) may be involved in developing and monitoring your program.

Privacy information

Your privacy is important to us. For information about how we handle your personal information, please visit www.anu.edu.au/privacy or contact us on 02 6125 5111 and request a copy of our Privacy Policy.

What if I want copies of documents held on my files?

You can write to the University requesting the documents you need held by the University.

Notice of rights and responsibilities

What is a determination?

A determination is a decision. In this case, it is a decision made under s. 36 of the SRC Act 1988, that you attend an examination as part of your assessment for rehabilitation.

What if I don't agree with a determination made by the delegate?

If you do not agree with the rehabilitation determination made by the delegate (usually the Case Manager) you may ask the University to reconsider the determination that you undertake a rehabilitation assessment examination.

To request a reconsideration of your referral for rehabilitation assessment examination

You must provide the following information to ANU within 30 days of receiving the determination:

- a copy of the Rehabilitation assessment examination determination and referral form
- a written request for a reconsideration explaining why you don't agree with the determination
- any new information that supports your request, such as medical reports that have not previously been considered.

Send the information to:

Manager Injury and Claims
Work Environment Group - Human Resources
10B East Road, Chancelry Building
Australian National University
Acton ACT 2601
Email: injurymanagement@anu.edu.au

30 day time limit

If you are unable to put your request to the University within 30 days, you may apply for an extension of time.

What happens next?

Your review officer will consider the available information and will decide to affirm, revoke or vary the determination.

What if I do not undergo the assessment examination?

If you refuse or fail, without reasonable excuse, to undergo or in any way obstruct an assessment examination, your rights to compensation entitlements under the SRC Act 1988 (excluding medical treatment costs), and your right to institute or continue any proceedings under the SRC Act 1988 will be suspended until the assessment examination takes place. This means you cannot claim compensation entitlements (excluding medical treatment costs) for the period of that suspension. Your compensation entitlements for this period will not be reimbursed even if the suspension is lifted and your rights to full compensation entitlements are reinstated (see ss. 36(4) of the SRC Act 1988).

Legal costs

If you decide to engage a solicitor to assist you with this process, any legal costs will be your responsibility regardless of the outcome of the University's decision.

Rehabilitation assessment examination referral

Under section 36 of the *Safety, Rehabilitation and Compensation Act 1988* (SRC Act)

Referral Information

Assessor—Name of organisation and

State	Postcode

Assessor's name

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Phone number ()

Fax number ()

- Legally Qualified Medical Practitioner
 Suitably Qualified Person (as described in the section 41 Guidelines for Rehabilitation Authorities 2012)
 Panel (as described in the section 41 Guidelines), list additional panel members on a separate sheet as an attachment.

Injured employee—Name and address

State	Postcode

Date of birth / / Sex
Male Female

Home contact ()

Work contact ()

Interpreter required? Language
No Yes ▶

Doctor—Name and address

State	Postcode

Employer—Name of organisation/agency and address

State	Postcode

Supervisor—Name

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Phone number ()

Injured employee's current employment status with this employer

- Ongoing Full-time Casual (irregular/intermittent)
Non-ongoing Part-time Not employed
Is the employee currently at work? No Yes

Employee's current job title

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Rehabilitation Case Manager name

--

Phone number ()

Fax number ()

ANU claim details

Claim number

Liability for compensation determined? Yes No
(Please read 'Costs' below.)

Nature of injury

--

Assessment services requested

--

Rehabilitation assessment / examination / appointment details:

Date / / Time

Venue address

State	Postcode

Phone number ()

Assessor's name

1

2

3

The assessment provider will contact you shortly to arrange a time, date and location for your rehabilitation assessment examination.

Costs

The University will pay the cost of an assessment provided under section 36 where liability for a claim is accepted. When liability for a claim is denied by the University under s. 14 of the SRC Act 1988, compensation is not payable for any rehabilitation costs incurred by the employer from the date that determination of liability being issued, then rehabilitation costs incurred up to the date liability has been denied will be reimbursed by the University.

Authorised assessment costs \$

ATTACHMENTS Medical release authority Existing medical information attached Not available Notice of rights attached
DISTRIBUTION Employee Case Manager Provider Supervisor Doctor