



Rehabilitation program closure record

This closure record must be completed for all rehabilitation program closures. It should record the final outcome of the rehabilitation program and be forwarded to the University.

Employee's name

ANU claim number

Date of injury

Nature of injury

Employee's occupation

Employer

Rehabilitation program start date

Actual closure date

If NO, why not?

Employee is totally and permanently incapacitated T

Employee is partially incapacitated but unable to be placed in suitable employment U

Employee is temporarily incapacitated for work Z

Provider ceased involvement P

Voluntary retirement V

Redundancy R

Rehabilitation authority (usually employer) ceased involvement C

Return to work was not a goal N

Closure details

Why is the rehabilitation program being closed?

A. Services finalised and rehabilitation program completed

B. Employee not capable of continuing program

C. New rehabilitation program required because

Goals changed

New provider required

D. Other (please specify)

If you ticked boxes in B, C or D, the determination on page 2 must be completed.

Was a non-vocational goal achieved? (please specify)

Were non-vocational goals identified but not achieved? (please specify)

Return to work details

Did a return to work occur?

If YES

Actual return to work date

(Leave blank if maintained at work)

Final rehabilitation goal achieved

Employer Same S New N

Duties Same S New N Modified M

Hours Same S Reduced R

(specify hours)

Date this goal was achieved

Closure comments

Is a copy of the WRP's final report attached? No Yes

Employee signature

Date

Name

Work rehabilitation provider (WRP) signature

Date

Name

Organisation

Consultant ID number

Supervisor signature

Date

Name

Case Manager signature

Date

Name

Distribution: Employee Case Manager WRP Supervisor ANU Doctor



Rehabilitation program cessation

Determination under subsection 37(1) of the *Safety, Rehabilitation and Compensation Act 1988* (SRC Act)

I, (holding a delegation under s. 41A of *the SRC Act 1988*), have determined under ss. 37(1) of *the SRC Act 1988* that the rehabilitation program

which commenced on / / should be closed prior to completion.

Having regard to (please tick):

Section 36 rehabilitation assessment report dated / /

Any reduction in the future liability to pay compensation if the program is continued

The cost of the program

Any improvement in the employee's opportunity to be employed after completing the program

The likely psychological effect on the employee of not providing the program

The employee's attitude to the program

The relative merits of any alternative and appropriate rehabilitation program

Other relevant matters (please specify)

I make this decision for the following reasons:

Signature of delegate

Date / /

Name

Organisation

Position

Information for employees

Closure prior to the end date

Where the delegate decides to close the rehabilitation program prior to completion because the objectives of that program are no longer achievable, they are required to issue a formal determination notifying you of the reasons for that closure and your right to request a review of that decision (refer to the Notice of rights and responsibilities on this page). The delegate may develop a new rehabilitation program for you or arrange an assessment of your capability to undertake a new rehabilitation program.

Where the rehabilitation program has been completed (i.e. goals have been achieved or the end date reached), a formal determination is not required, however the decision to close the rehabilitation program must be discussed with you. This form is used to certify the completion of your rehabilitation program, or to close the current rehabilitation program if a new one is required.

Notice of rights and responsibilities

What is a determination?

A determination is a decision. In this case a decision made by the delegate (usually a Case Manager) under s. 37 of *the SRC Act 1988* to cease your rehabilitation program prior to completion.

What if I don't agree with a rehabilitation determination made by the delegate?

If you do not agree with the determination made by the delegate you may ask the University to reconsider the determination that your rehabilitation program cease.

To request a reconsideration of your rehabilitation program

You must provide the following information to ANU within 30 days of receiving the determination:

- a copy of the rehabilitation program and closure record
- a written request for a reconsideration explaining why you don't agree with the determination
- any new information that supports your request, such as medical reports that have not previously been considered.

Send the information to:

Manager Injury and Claims
Australian National University
10B East Road, Chancelry Building
ACTON ACT 2601
Email: injurymanagement@anu.edu.au

30 day time limit

If you are unable to put your request to ANU within 30 days, you may apply for an extension of time.

What happens next?

Your review officer will consider the information available and will decide to affirm, revoke or vary the determination.

Legal costs

If you decide to engage a solicitor to assist you with this process, any legal costs will be your responsibility regardless of the outcome of the University's decision.

Privacy information

For information about how we handle personal information, please visit www.anu.edu.au/privacy or contact us on 02 6125 5111 and request a copy of our Privacy Policy.