Your rights regarding a determination

If you disagree with a determination issued by ANU under the *Safety, Rehabilitation and Compensation Act 1988* (SRC Act) you can submit a request for reconsideration.

Request for reconsideration

A request for a reconsideration must be made within 30 days of receiving the determination.

To request a reconsideration please complete a *'Request for Reconsideration'* form, which can be found on the University's website. The use of this form is not mandatory but is preferred to ensure all information is received. If you do not wish to use this form you can make your request by sending an email to workerscomp@anu.edu.au. Your request must include:

- the date of the determination you would like reconsidered
- reasons for the request, including why you disagree with the determination
- any new information that supports your request, such as medical reports or other evidence that has not previously been provided to the Claims Delegate.

Please ensure you provide all new information and evidence when you submit your request for reconsideration as there is limited opportunity to do this later. If you can't make your request within 30 days you must apply for an extension of time.

Note that the ANU also has the right to decide to reconsider a determination previously made. This is known as a reconsideration on own motion.

Upon receipt of a request for reconsideration, ANU may arrange for Comcare to undertake the reconsideration as part of our agreement with Comcare for claims management services.

Please note that any legal costs incurred by you as a result of the reconsideration process is your responsibility.

A 'reviewable decision' will be issued to you in writing by ANU or Comcare following the completion of the reconsideration. Please note that if you disagree with the reviewable decision you may make an application to the Administrative Appeals Tribunal for review of that decision.

For more information email workerscomp@anu.edu.au.