



Australian  
National  
University

**DOI Form 1: Interest Disclosure Form (General Disclosure & Conflict)**

*Note: Prior to completing this form, please read the DOI Policy and Procedure*

**In-Confidence  
(When completed)**

1. University Representative's Given name/s:
2. University Representative's Surname:
3. Position(s):
4. Business Unit/Service Division/School/College:
5. Supervisor's Name:

***NB: If you have no clearly defined supervisor, your primary contact at the ANU is to be used.***

6. Describe the interests that you currently maintain and wish to disclose.

***NB: The University's DOI framework requires disclosure of an external interest regardless of whether the interest creates a conflict or has the potential to impact on your ability to carry out, or be seen to carry out, your official duties associated with your role(s) at the University in a manner that is impartial and in the public interest.***



Australian  
National  
University

**In-Confidence  
(When completed)**

7. Describe the roles/duties you are required/expected to perform as part of your role(s) at the ANU.

8. Has/will the interest being disclosed in this form require any alteration in the roles or duties that you are required to perform as part of your employment at the ANU?

**Yes**                      **No**

9. If the response to Q8 was 'Yes', please provide additional details.



Australian  
National  
University

**In-Confidence  
(When completed)**

**The interest has been identified as:**

**General Disclosure of Interest**

10. A general disclosure where no conflict or serious risk is involved, solely to ensure ANU has appropriate visibility over the interest.

OR

**Disclosure of a Conflict of Interest** *(Please select all that apply - definitions provided in DOI Procedure)*

11. Pecuniary interest (Financial)
12. Non-pecuniary interest (Non-Financial)
13. An actual conflict of interest
14. A perceived conflict of interest
15. A potential conflict of interest
16. Other (Specify)



Australian  
National  
University

### Documents for Managing Interests

17. Has an Interest Risk Assessment been undertaken?

**Yes**

**No**

18. If not, why not?

19. Is an Interest Management Plan required to mitigate any existing or potential risks associated with the Interest? (regardless of whether a conflict exists at present)

**Yes**

**No**

**Not Required**

20. If not, why not?

21. Has an Interest Management Plan been completed?

**Yes**

**No**

**Not Required**

***NB: If the response to Q8 was 'Yes', an interest management plan must be completed.***



Australian  
National  
University

**In-Confidence**  
*(When completed)*

**University Representative Declaration**

I declare that the above details of my private interests are correct to the best of my knowledge and am aware of my responsibilities to take reasonable steps to avoid any real or apparent conflict of interest in connection with my employment and to advise my supervisor (or other relevant person) of any relevant changes in my personal circumstances.

Name of University Representative

Signature of University Representative:

Date:

**Supervisor Declaration**

The above interest and associated documentation has been discussed and where necessary, developed with the disclosing University Representative and the action taken is appropriate to mitigate the risks posed by the interest (regardless of whether a conflict exists or not).

Name of Supervisor

Signature of Supervisor

Date

**When finalised, this form is to be forwarded to [disclosure@anu.edu.au](mailto:disclosure@anu.edu.au) for retention on the University's Central Interest Register, which is maintained by the Corporate Governance and Risk Office (CGRO).**