DISABILITY PERMITS - 2024

The ANU Parking Office

Level 1 of the Anthony Low Building #124 Garran Road ACTON ACT 2601

Phone: 02 6125 0179
Email: parking@anu.edu.au

To apply for a 2024 parking permit:

- 1. Sign in to vPermit at https://www.vpermit.com.au/anu/ using the email and password that you registered for vPermit with. If you have not used vPermit before, you will need to register for an account.
- 2. If you have a current permit select "Cancel Permit"
- **3.** Select 'Apply for a vPermit'
- 4. Contact the parking office to have a disability permit space opened for your use
- 5. Select the permit that you would like from the drop-down menu. Please ensure that the expiry date of your permit reflects your eligibility for a disabled permit, as determined by Access & Inclusion (students) or Work Environment Group (staff). If you require a permit for a shorter period please email parking@anu.edu.au for assistance.
 - Disability Surface permit 2024
 Expires 31 December 2024
 - Disabled parking station permits
 Valid in one of the following parking stations Baldessin, Dickson, Kingsley, or Acton Underhill
 Expiry dates available are the same as those for the disabled surface permits. NB payment is required for this type of permit
- 6. Select 'Pay in Person'
- 7. Enter your postal address and car registration plate number
- **8.** Attach your supporting documentation from Access and Inclusion or Safety and Wellbeing to your permit application pdf or jpeg format
- 9. Select 'Register'
- 10. Contact the Parking Office (either in person, by phone, or by email) to have your permit activated. You are not permitted to park on campus until the Parking Office has activated your permit.
 - If you have selected a disablility parking station permit, your permit is not active until payment has been processed.
- 11. If you require a physical permit please attend the Parking Office to collect your disability permit. This must be displayed on the dashboard of your active vehicle i.e. the vehicle parked on campus.

Using your parking permit

Your account details (including car registration details) can be managed by logging in to vPermit online.

You may have up to three cars registered against your parking but <u>only one vehicle at a time can be</u> <u>nominated as the active vehicle</u>. When parking on campus ensure that the active vehicle registration matches the registration of the vehicle you have parked on campus.

You can easily update your active registration via vPermit. This can be done by either logging into the vPermit site or downloading the ANU vPermit app to your iPhone or Android smart phone. Simply search for 'vpermit app' on the Apple App Store or Google Play, install the app and log in using your university ID.

Please see over the page for information on how to use your disability permit correctly.

Information for disability/accessible permit holders:

ACT Government disability permits are valid for use on the ANU Acton campus (provided the permit is valid). If you have a valid ACT Government disability permit you do not need to obtain an ANU disability permit. Please adhere to the ANU disability/accessible parking rules if using an ACT Government disability permit on the ANU campus.

Correctly displayed ANU Disability Parking Permits allow a person to park in:

- o marked accessible 'disability' parking bays
- o pay or voucher parking spaces (at no charge)
- o for extended times in timed parking bays
 - o a maximum of 2 hours if the signposted time limit is 30 minutes or less
 - o unlimited time if the signposted time limit is more than 30 minutes.
- Allocated disability parking spaces are available in various areas around the ACTON campus. Please refer to the disability access map: http://imagedepot.anu.edu.au/fs/Parking/Disability_Map_September2019.pdf
- The permit is valid for parking on ANU campus only. Please be mindful that some disability parks outside ANU buildings are on ACT Government land and ANU Disability Parking Permits cannot be used in these areas, e.g. Marcus Clarke St or the ANU Medical School at the Canberra Hospital.
- The permit does not allow you to park in contravention of the road rules e.g. parking in loading zones, bus zones, contrary to no stopping and no parking signs, next to, alongside or over yellow edge lines or similar restricted areas.