**Annual Inspection Checklist for PC2 Animal Facility**

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| **Facility name:** | |
| **Inspected by:** | **Date:** |
|  | **OGTR Identifier number:** |

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| **Facility and fitting conditions** | | | | | |
|  | | **Yes** | **No** | **N/A** | **Notes** |
| **Facility** | Fully enclosed space bounded by walls, doors, windows, floors and ceilings |  |  |  |  |
| Any significant structural changes that may affect containment |  |  |  |  |
| **Anteroom** | Facility has an anteroom and entry to the facility is via the anteroom |  |  |  |  |
| **If GMOs or GM products have the potential to be disseminated by invertebrates** – anteroom has strategies in place to prevent entry and exit of invertebrates |  |  |  |  |
| **Boundaries** | Facility boundaries are designed to prevent escape of the animals being contained |  |  |  |  |
| **Drainage exits** | Fitted with barriers or filters to prevent invertebrates or animals entering or escaping via the drains |  |  |  |  |
| **Openings** | Openings in the walls, ceiling or roof are filtered at the facility boundary or screened to prevent entry or exit of invertebrates or animals |  |  |  |  |
| **Open spaces under benches/equipment** | Accessible for decontamination |  |  |  |  |
| Dealings involving GM micro-organisms (these conditions must also be met if any of the dealings in the facility involve GM micro organisms) | | | | | |
|  | | **Yes** | **No** | **N/A** | **Notes** |
| **Surfaces** | Smooth, impermeable to water, cleanable and resistant to damage by cleaning agents used in the facility (includes furnishings, benches, walls, floors etc.) |  |  |  |  |
| **Decontamination of hands** | Hands free washbasin fitted  **OR** |  |  |  |  |
| Other means of decontamination of hands (eg: dispensers containing decontaminant solution) |  |  |  |  |
| **Eyewash** | If Risk Group 2 PC2 GMOs are present in facility, eyewash provided and maintained |  |  |  |  |
|  | | **Yes** | **No** | **N/A** | **Notes** |
| **Aerosol containment** | Dealings involving Risk Group 2 PC2 GMOs produce aerosols |  |  |  |  |
| BSC or other equipment specifically approved in writing present |  |  |  |  |
| **If BSC Class I or II used to contain the aerosols:** | | | | |
| BSC inspected and tested at least once within last 12 months |  |  |  |  |
| Certificate of test results and date of next test affixed to side of cabinet |  |  |  |  |
| **Heat based decontamination equipment** | Validated monthly |  |  |  |  |
| Calibrated annually |  |  |  |  |
|  | | **Yes** | **No** | **N/A** | **Notes** |
| **Backflow prevention** | **If installed** – maintained and tested annually (if testable) |  |  |  |  |
| Changes to or new connections made to the water supply  (**If yes** - new Risk Assessment required) |  |  |  |  |
| If RA requires backflow protection, is it installed and functioning properly |  |  |  |  |
| **General Conditions** | | | | | |
|  | | **Yes** | **No** | **N/A** | **Notes** |
| **Ownership of facility** | Certification holder owns or has authority to maintain facility and fittings |  |  |  |  |
| **If no** – has owner failed to carry out or refused to carry out required maintenance |  |  |  |  |
| **Signs** | OGTR signage and biohazard signs affixed to access door/s (signs are on or near access door/s and able to be clearly seen by persons entering facility) |  |  |  |  |
| **Disinfectant** | Supply suitable for use against the GMOs dealt with in the facility available |  |  |  |  |
| **Pests** | Pest control strategy in place |  |  |  |  |

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| **Obligations of the certification holder in respect to the users of the facility** | | | | | |
|  | | **Yes** | **No** | **N/A** | **Notes** |
| **Authorised persons** | Facility access restricted to authorised persons (as described in Part B, conditions 1 to 9, of the *Guidelines for Certification of Physical Containment Facilities PC2 Animal Facility Version 3.2 – issued 1 March 2013)* |  |  |  |  |
| **Behavioural Requirements** | | | | | |
| **Training** | Persons conducting dealings with GMOs in the facility have been trained in the behavioural requirements (as listed in Part C of *Guidelines for Certification of Physical Containment Facilities PC2 Animal Facility Version 3.2 – issued 1 March 2013)* |  |  |  |  |