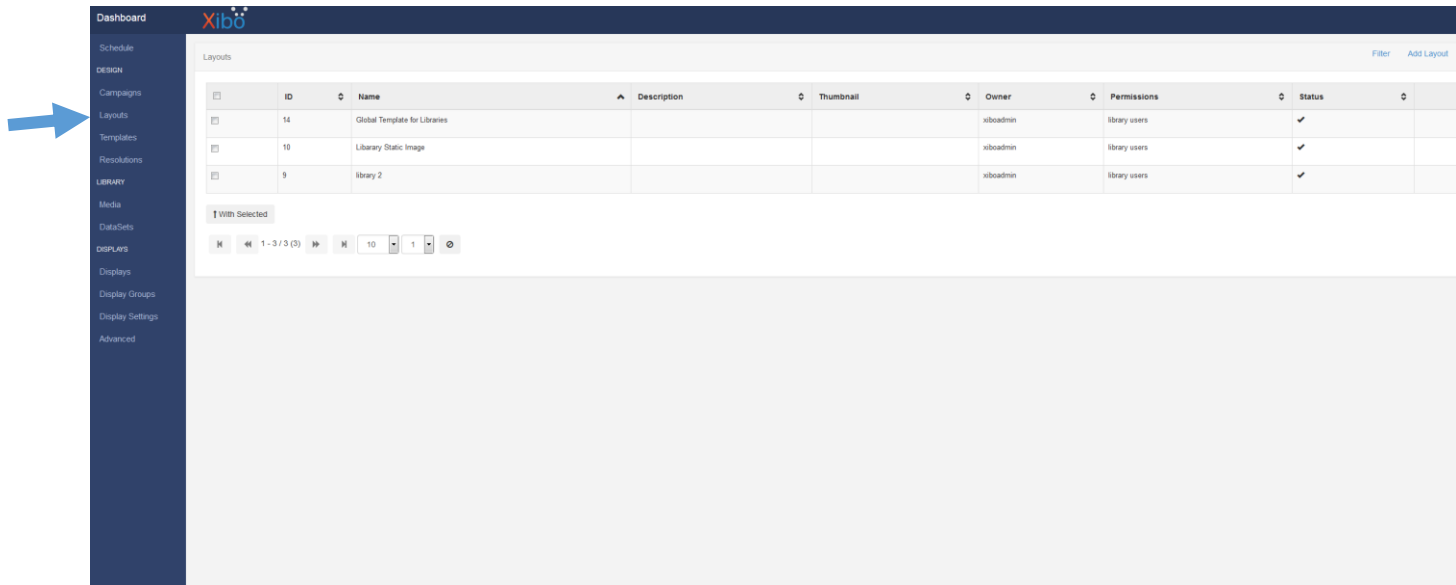


Adding a Layout that scrolls through Images/text (Slideshow experience)

Once logged into Xibo, click on “Layouts” in the left hand column.

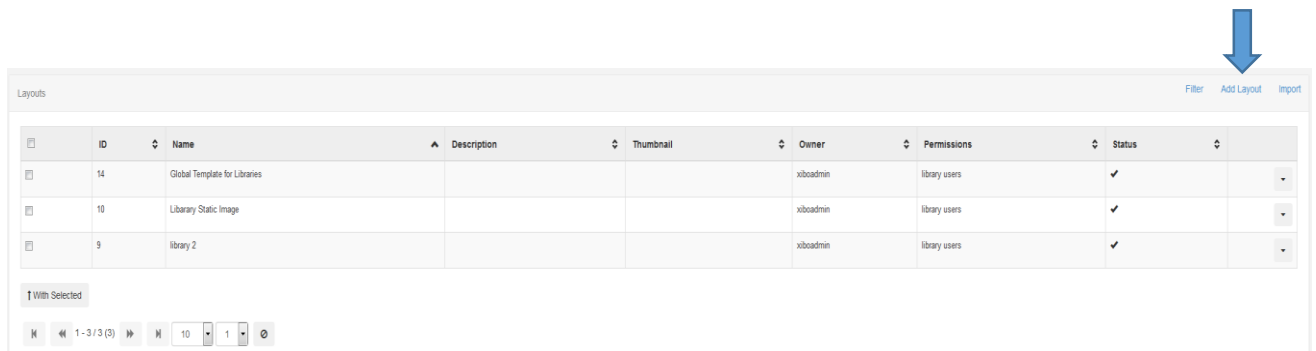


The screenshot shows the Xibo dashboard interface. On the left, there is a dark blue navigation sidebar with the following menu items: Dashboard, Schedule, DESIGN, Campaigns, Layouts, Templates, Resolutions, LIBRARY, Media, DataSets, DISPLAYS, Displays, Display Groups, Display Settings, and Advanced. A blue arrow points to the 'Layouts' menu item. The main content area is titled 'Layouts' and contains a table with the following data:

ID	Name	Description	Thumbnail	Owner	Permissions	Status
14	Global Template for Libraries			xiboadmin	library users	✓
10	Library Static Image			xiboadmin	library users	✓
9	library 2			xiboadmin	library users	✓

Below the table, there is a pagination control showing '1 With Selected' and navigation buttons for '1-3 / 3 (3)', '10', and '1'.

From the next screen, select “Add Layout”



The screenshot shows the Xibo dashboard interface, similar to the previous one, but with a blue arrow pointing to the 'Add Layout' button in the top right corner. The table below the navigation bar is identical to the one in the previous screenshot:

ID	Name	Description	Thumbnail	Owner	Permissions	Status
14	Global Template for Libraries			xiboadmin	library users	✓
10	Library Static Image			xiboadmin	library users	✓
9	library 2			xiboadmin	library users	✓

Below the table, there is a pagination control showing '1 With Selected' and navigation buttons for '1-3 / 3 (3)', '10', and '1'.

Within the “Add Layout” box, give the layout a name and then select the required resolution. You can add a description for the layout if required.

The 'Add Layout' dialog box has two tabs: 'General' and 'Description'. The 'Name' field is filled with 'Menzies images'. Below it is the text 'The Name of the Layout - (1 - 50 characters)'. The 'Tags' field is empty, with the text 'Tags for this layout - used when searching for it. Comma delimited. (1 - 250 characters)' below it. The 'Template' dropdown menu is set to 'None', with the text 'Optionally choose a template you have saved before.' below it. The 'Resolution' dropdown menu is set to '1080p HD Landscape', with the text 'Choose the resolution this Layout should be designed for.' below it. At the bottom right, there are three buttons: 'Help', 'Cancel', and 'Save'.

You should now be able to view your new layout within the layouts area.

You are now ready to setup a new design for your layout, if you click on the drop down arrow in the far right column and select “design”, this will take you to the design interface.

The 'Layouts' interface shows a table with the following data:

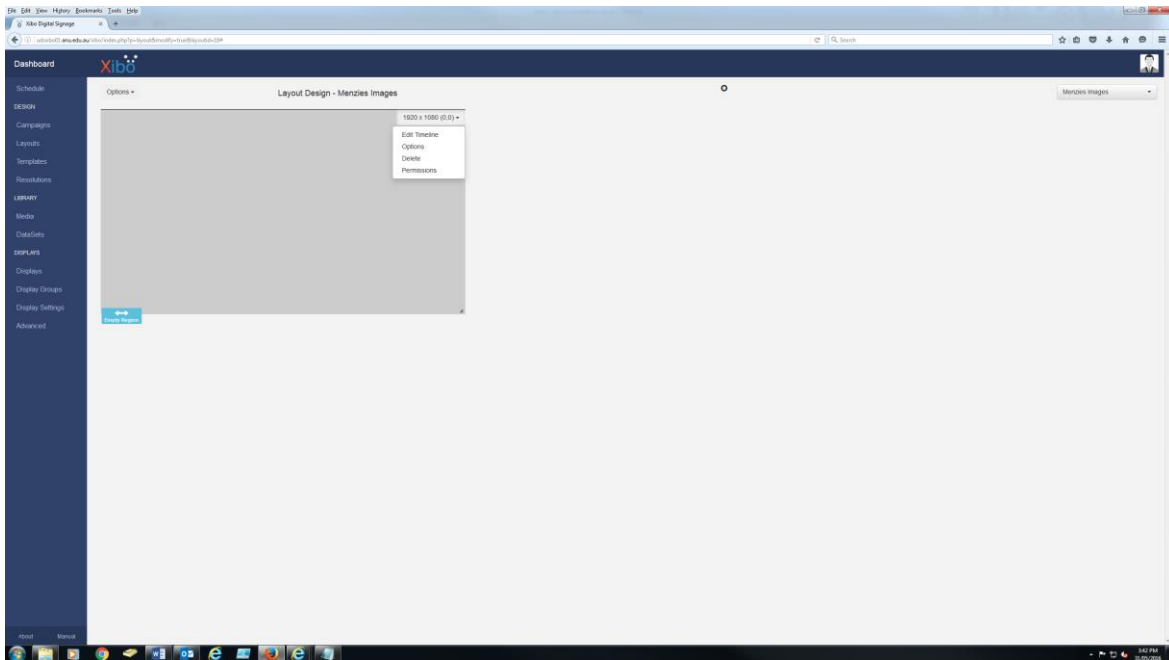
ID	Name	Description	Thumbnail	Owner	Permissions	Status
14	Global Template for Libraries			xiboadmin	library users	✓
10	Library Static Image			xiboadmin	library users	✓
9	library 2			xiboadmin	library users	✓
15	Menzies images			patrickb		✗

A context menu is open over the 'Menzies images' row, showing options: Design, Preview Layout, Schedule Now, Edit, Copy, Paste, Delete, Export, and Permissions.

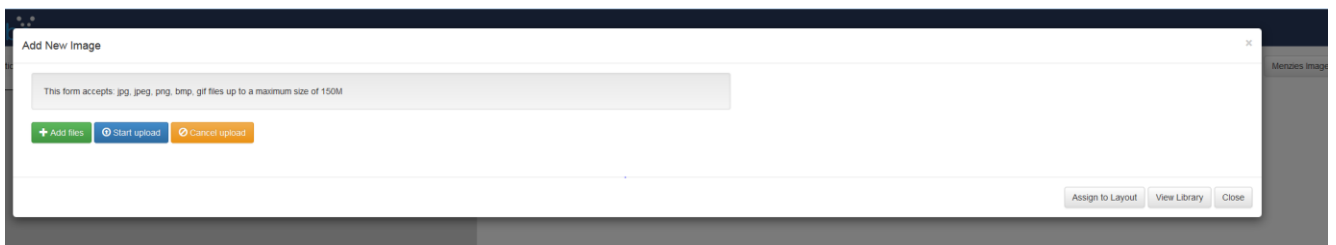
With every new layout there is by default an empty “full screen” region. Regions are defined areas on the Layout that can hold sets of content. Regions can be moved around inside the Layout using drag and drop, and resized using the Resize Handle in the Lower Right hand corner of the Region. With each change to a Region a "Save Position" button will appear at the top of the Layout. This must be clicked to Save the Changes that have been made.

The Display clients have limited support for overlapping Regions - for the best compatibility please make sure the Regions do not overlap

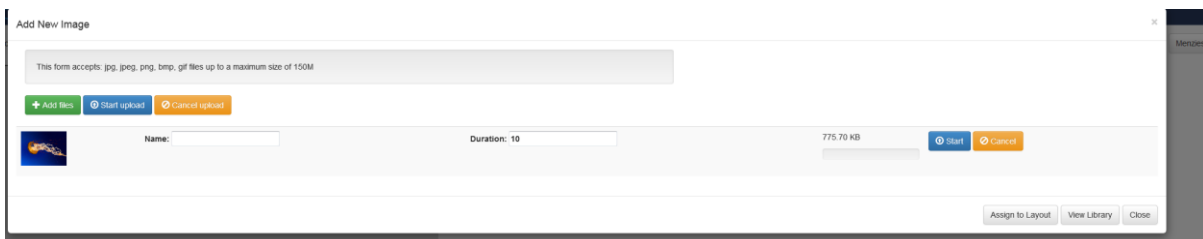
To modify the region, move mouse over region then click on the displayed resolution in the top right hand corner and select “edit timeline”



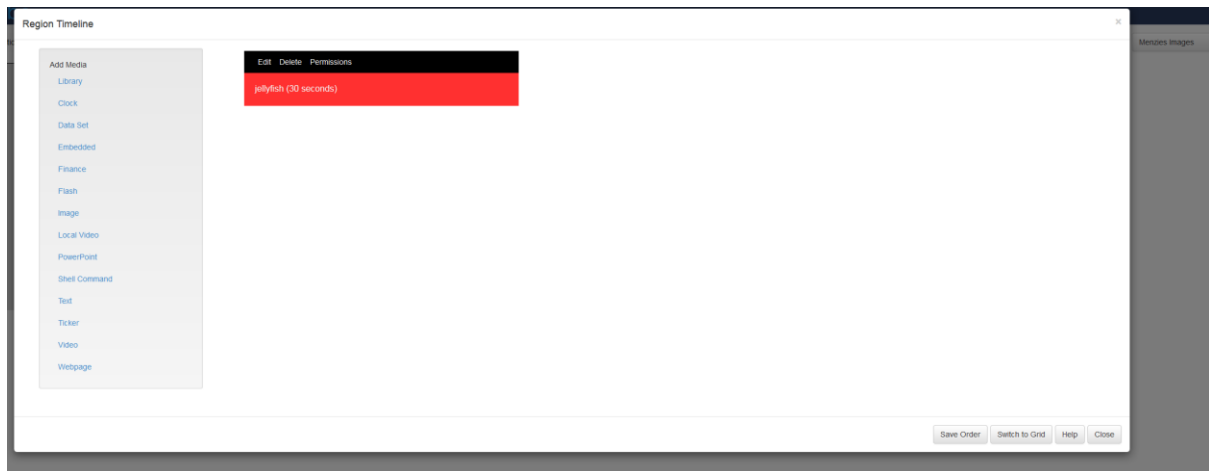
For setting up images, select the “Image” option, then click “add files” and select the image that you want to use.



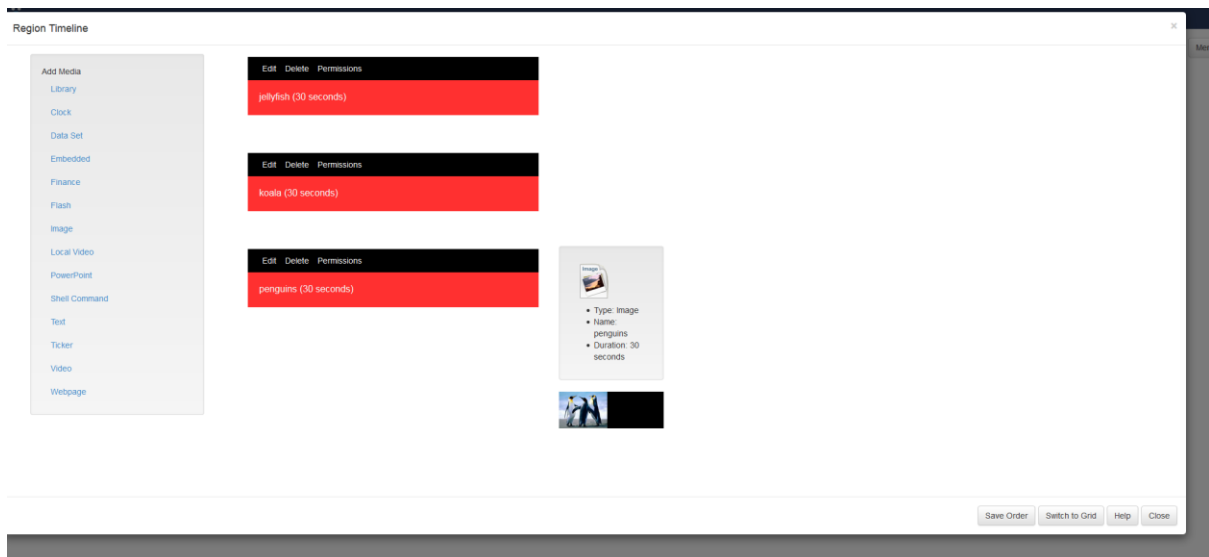
Give the image a name and set the duration (only need to set duration if you are wanting to scroll between different images)



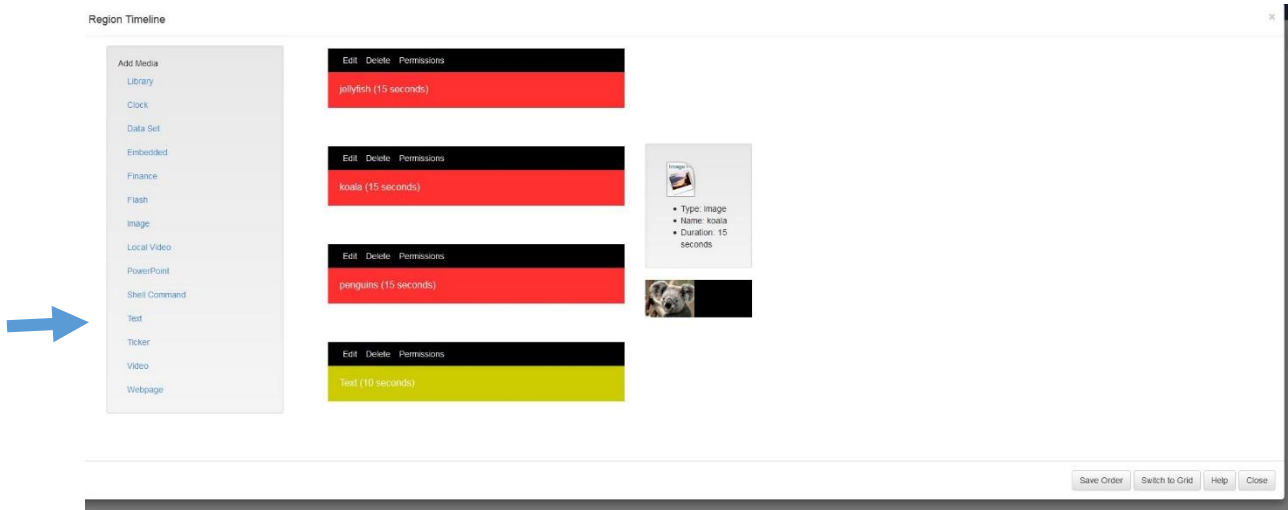
When ready, select “start” to upload image to Xibo library and then click “assign to layout”, you should then see the following screen.



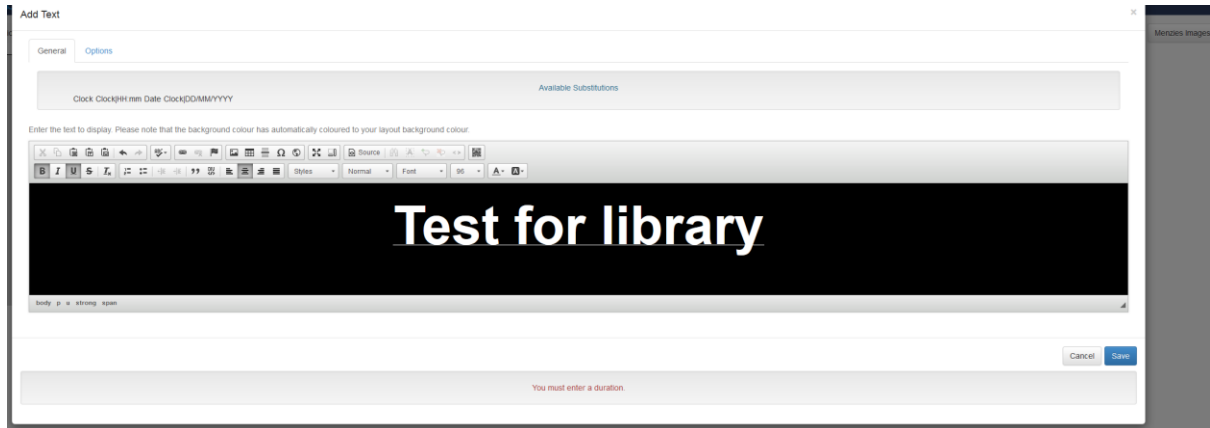
To add a 2nd image for this region follow the same steps as above, remembering to set a duration for the length of time you want to display the image. Once complete click on “save order”



If you would like to include text in your slide show (timeline), select “edit timeline” from the region and then select text



Enter and modify text as needed.



Once happy with text, click on options and enter duration for the amount of time you wish to display text, then click save.