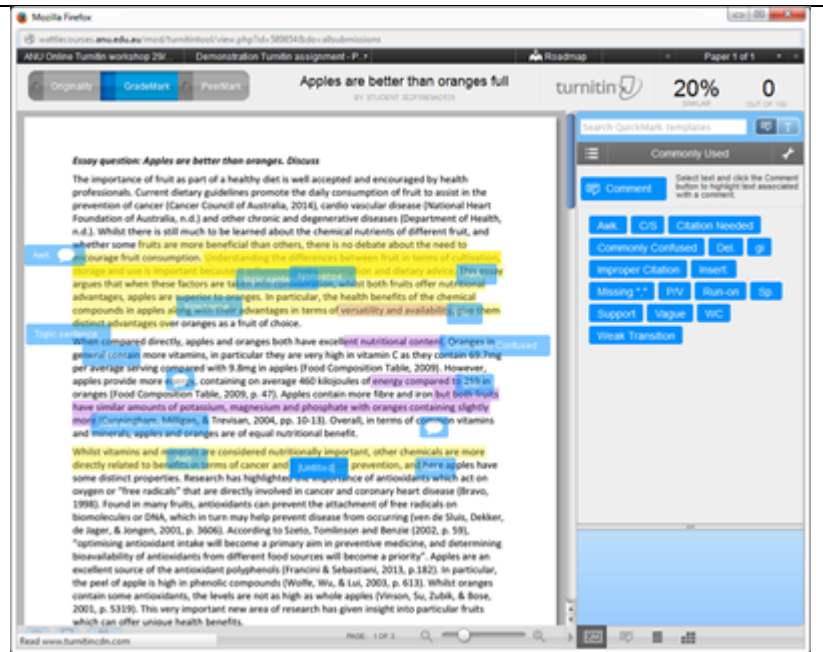




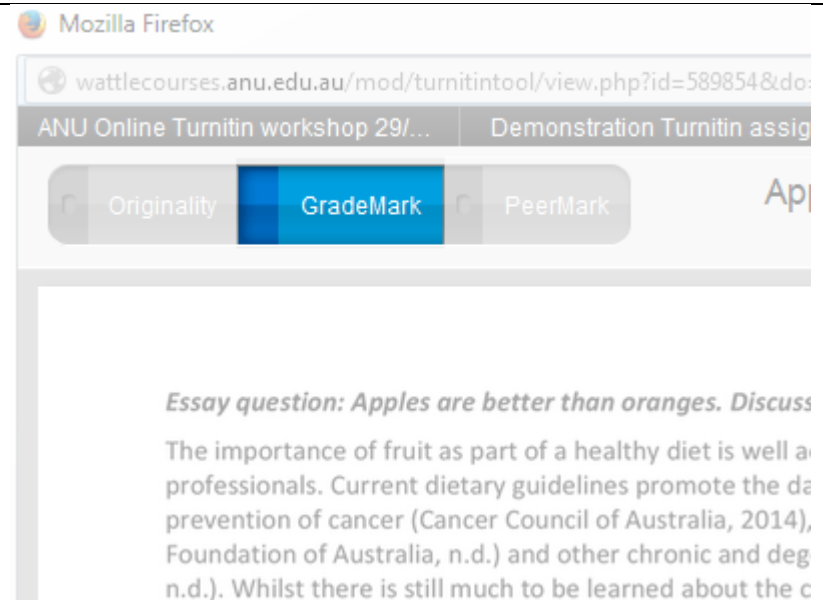
Using Turnitin's GradeMark

THE SUBMISSION INBOX																					
<p>Access the GradeMark view from the Submission Inbox.</p>	<div style="text-align: center;"> Summary Submission Inbox Options </div> <hr/> <table border="1"> <thead> <tr> <th>Turnitin Identifier</th> <th>Paper ID</th> <th>Submitted</th> <th>Similarity</th> <th>Grade</th> </tr> </thead> <tbody> <tr> <td>6E9AD535</td> <td></td> <td></td> <td></td> <td>83%</td> </tr> </tbody> </table>	Turnitin Identifier	Paper ID	Submitted	Similarity	Grade	6E9AD535				83%										
Turnitin Identifier	Paper ID	Submitted	Similarity	Grade																	
6E9AD535				83%																	
<p>From the Submission Inbox you can see the list of enrolled students and whether or not they have submitted their assignment.</p> <p>If a student has submitted the assignment, you will see the title of the submission/s.</p> <p>Click on the title of the assignment you want to mark.</p>	<div style="text-align: center;"> <input type="text" value="Search:"/> </div> <div style="text-align: center;"> First Previous 1 Next Last </div> <table border="1"> <thead> <tr> <th>Student Submission</th> <th>Turnitin Identifier</th> <th>Paper ID</th> <th>Su</th> </tr> </thead> <tbody> <tr> <td>Student, Other - (2 Submissions)</td> <td colspan="3" style="text-align: center;"></td> </tr> <tr> <td>Part 2: Apples are better than oranges full comparison</td> <td></td> <td>499044547</td> <td>28/01</td> </tr> <tr> <td>Part 1: Paraphrasing examples</td> <td></td> <td>499044338</td> <td>28/01</td> </tr> <tr> <td>Student, Typical - (0 Submissions)</td> <td colspan="3"></td> </tr> </tbody> </table>	Student Submission	Turnitin Identifier	Paper ID	Su	Student, Other - (2 Submissions)				Part 2: Apples are better than oranges full comparison		499044547	28/01	Part 1: Paraphrasing examples		499044338	28/01	Student, Typical - (0 Submissions)			
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Part 1: Paraphrasing examples		499044338	28/01																		
Student, Typical - (0 Submissions)																					

The assignment will open in a Document Viewer window.




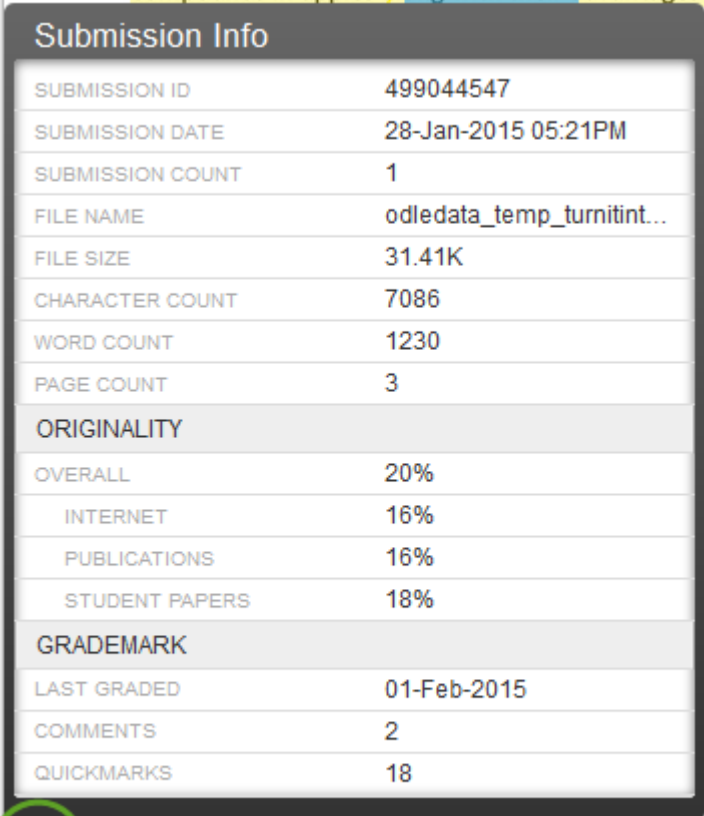
You know that you are in the GradeMark view if "Grademark" is the active button at the top left of the window.



PARTS OF THE GRADEMARK DOCUMENT VIEWER WINDOW

Submission Info.


The Submission Info. button  is found at the lower left of the document viewer. It contains important information about the assignment such as submission ID, submission date, file size, overall originality score and number of comments.



Submission Info	
SUBMISSION ID	499044547
SUBMISSION DATE	28-Jan-2015 05:21PM
SUBMISSION COUNT	1
FILE NAME	odledata_temp_turnitint...
FILE SIZE	31.41K
CHARACTER COUNT	7086
WORD COUNT	1230
PAGE COUNT	3
ORIGINALITY	
OVERALL	20%
INTERNET	16%
PUBLICATIONS	16%
STUDENT PAPERS	18%
GRADEMARK	
LAST GRADED	01-Feb-2015
COMMENTS	2
QUICKMARKS	18

The screenshot also shows a toolbar at the bottom with three icons: an information icon (circled in green), a square icon, and a printer icon.

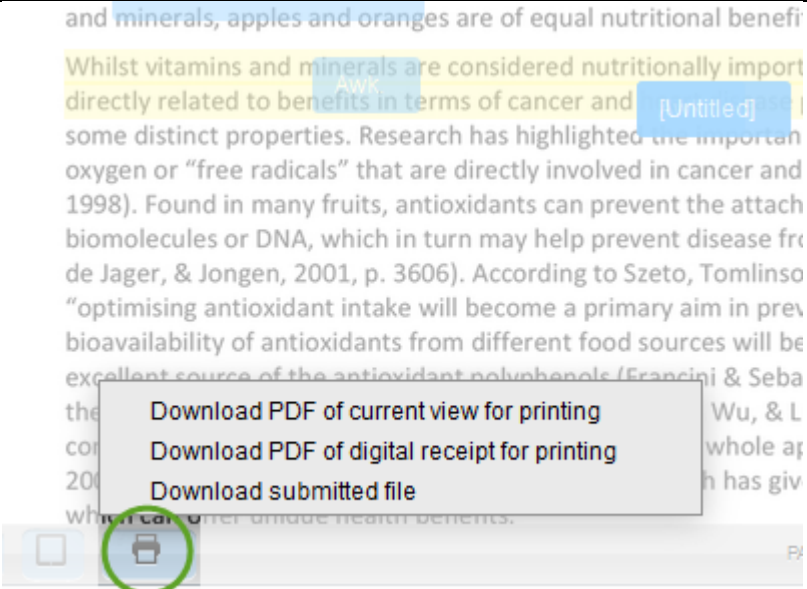
Printer Button

The Printer button  is found at the lower left of the document viewer.

Choose **Download PDF of current view for printing** to save a copy of the submission in pdf including all comments and feedback.

Choose **Download PDF of digital receipt for printing** for a digital receipt that includes information such as submission ID, title, date, and time.

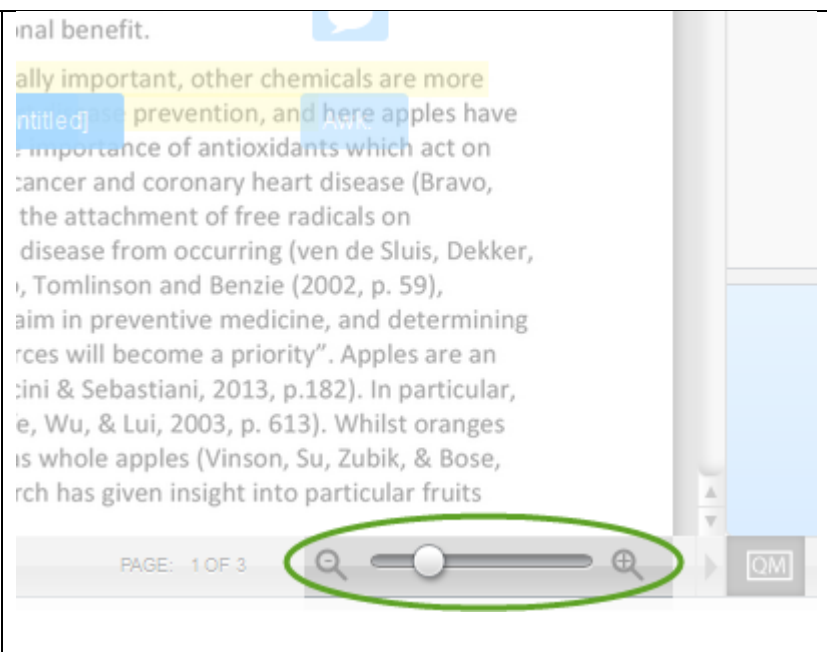
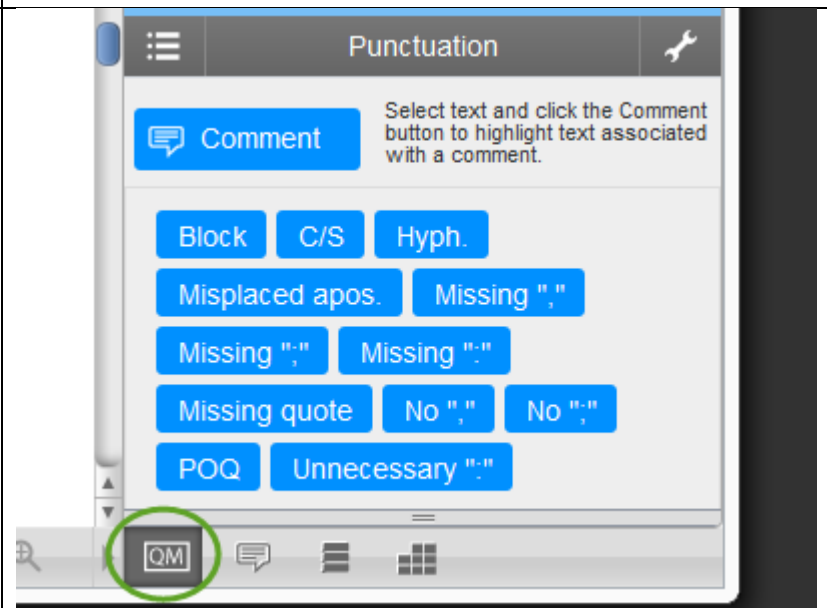
Choose **Download submitted file** to download the file that was submitted by the student.



The screenshot shows a document viewer displaying text about antioxidants. A context menu is open over the printer icon in the toolbar, listing three options:

- Download PDF of current view for printing
- Download PDF of digital receipt for printing
- Download submitted file

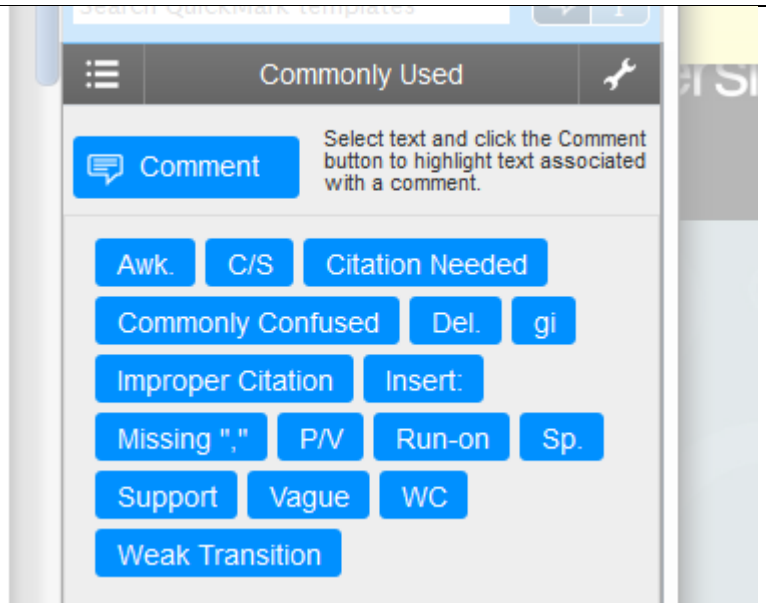
The printer icon in the toolbar is circled in green.

<p>Sliding Tool</p> <p>Use the Sliding tool to zoom in or out the document.</p>	
<p>Right Side Bar – QuickMark Manager</p> <p>The QuickMark Manager displays one of the options to grade or give feedback.</p>	

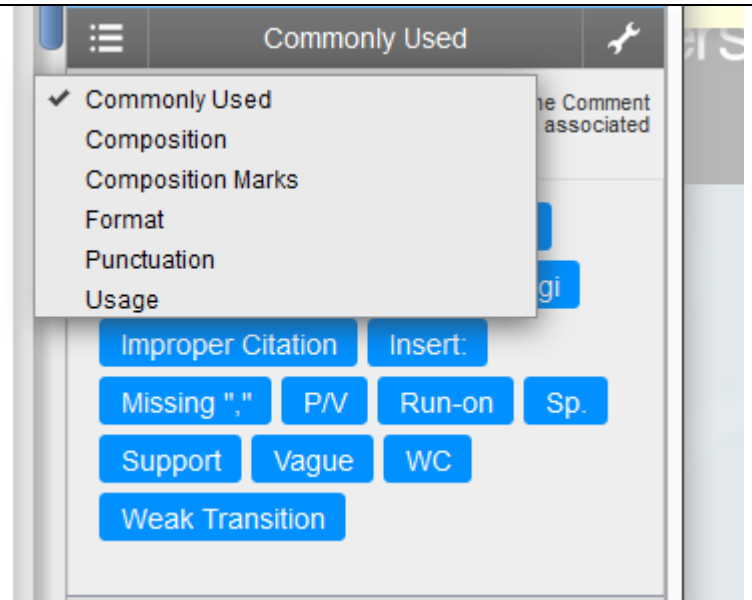
QUICKMARK COMMENTS

QuickMarks are common or standard editing marks you can use as you review and grade your student's submission.

They are stored in sets on the QuickMark manager.



To use the QuickMark tool, select your set.

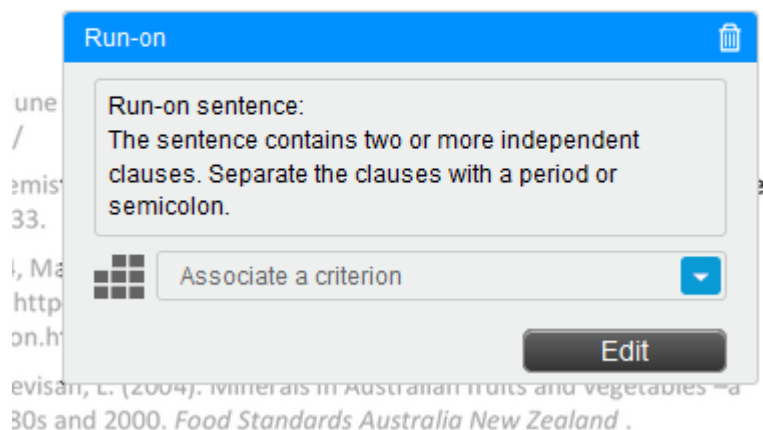


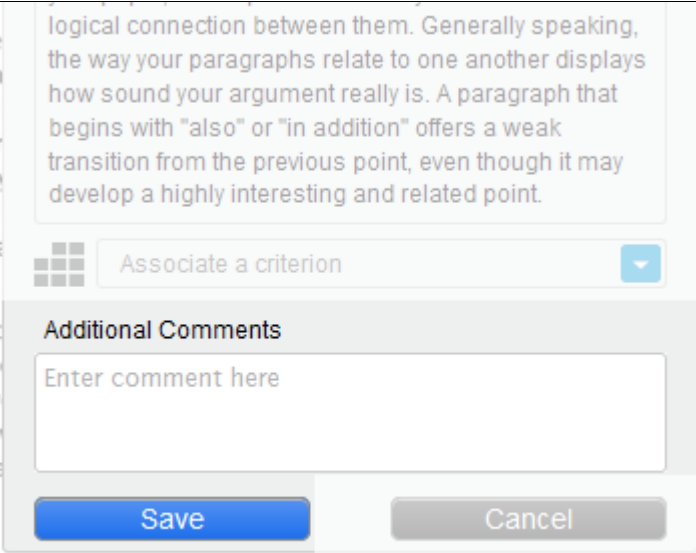
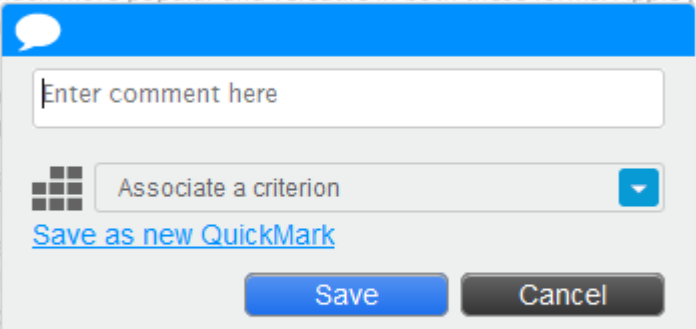
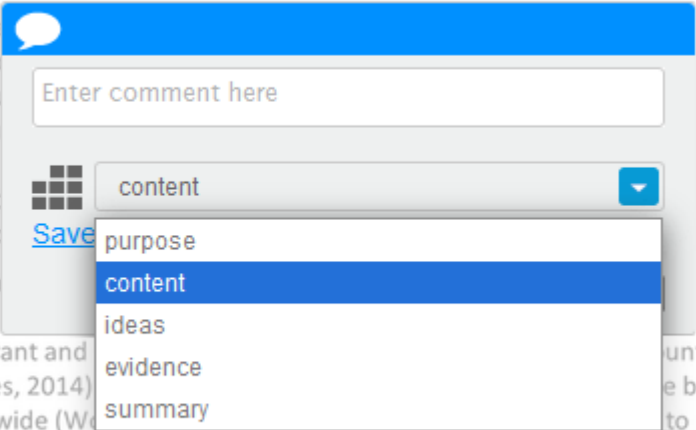
Find the area in the assignment that you want to add a QuickMark to. There are 2 ways to add the mark.

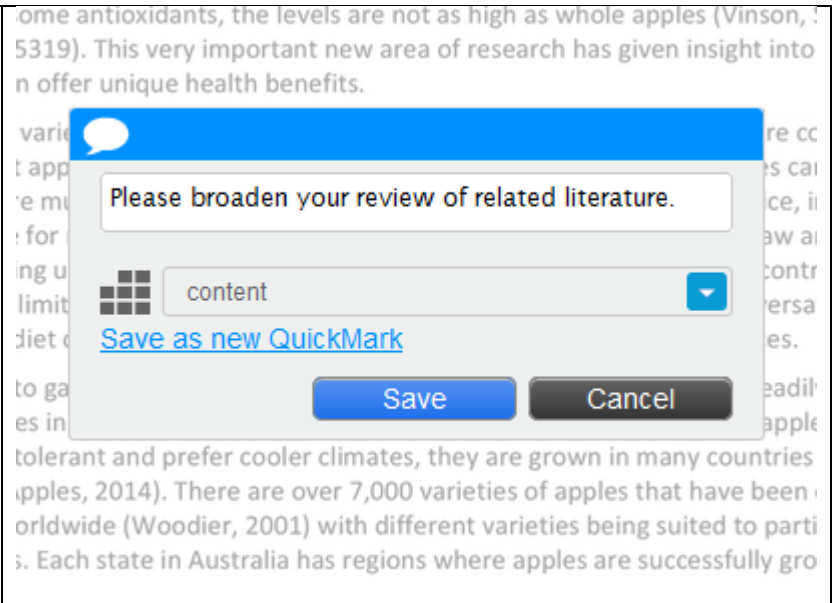
1. Highlight the text and select the QuickMark.
- or
2. Drag the QuickMark to an area of the assignment.

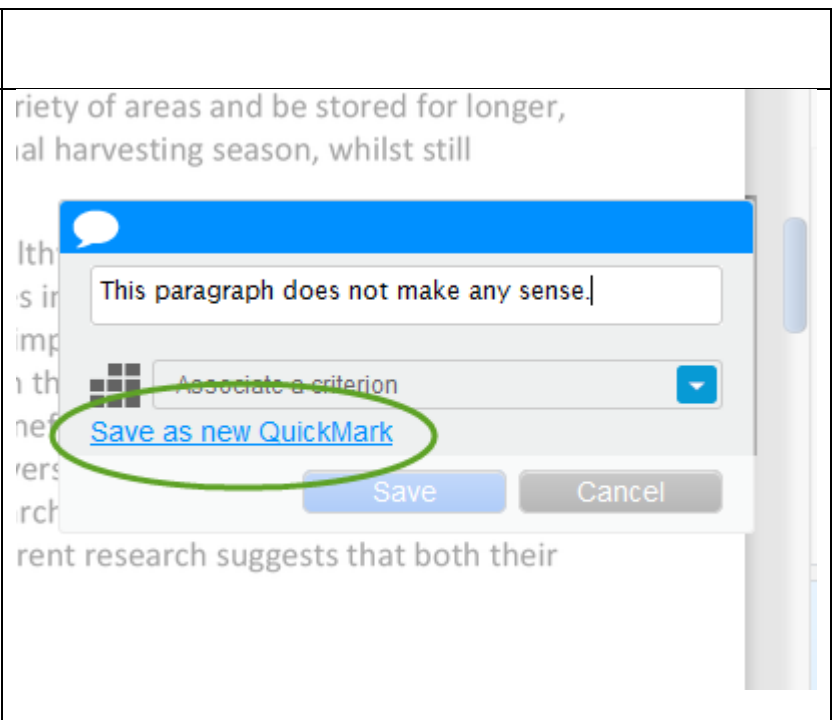
Hover over the mark to read the explanation.

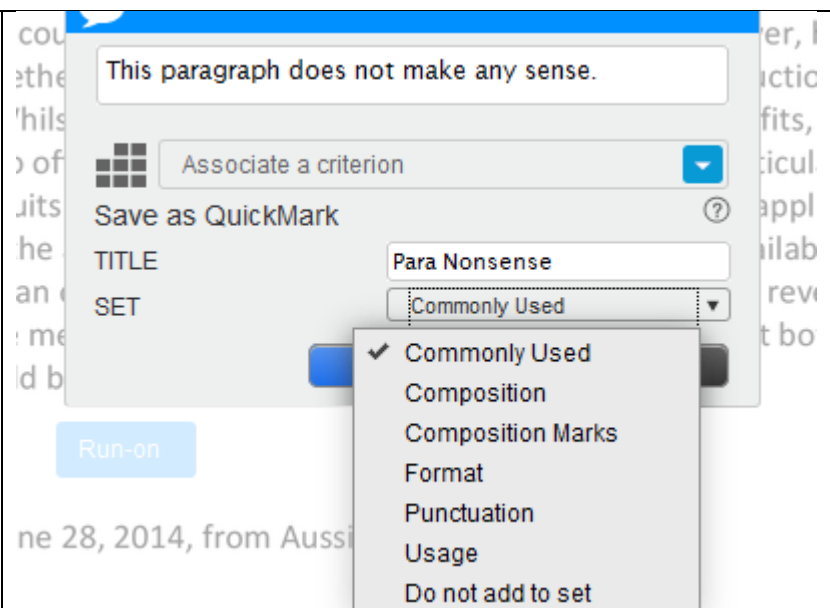
the added advantages of versatility and excellent availability, than oranges. Further research into these factors may reveal more in the meantime, however, current research suggests that both their uses could be promoted.

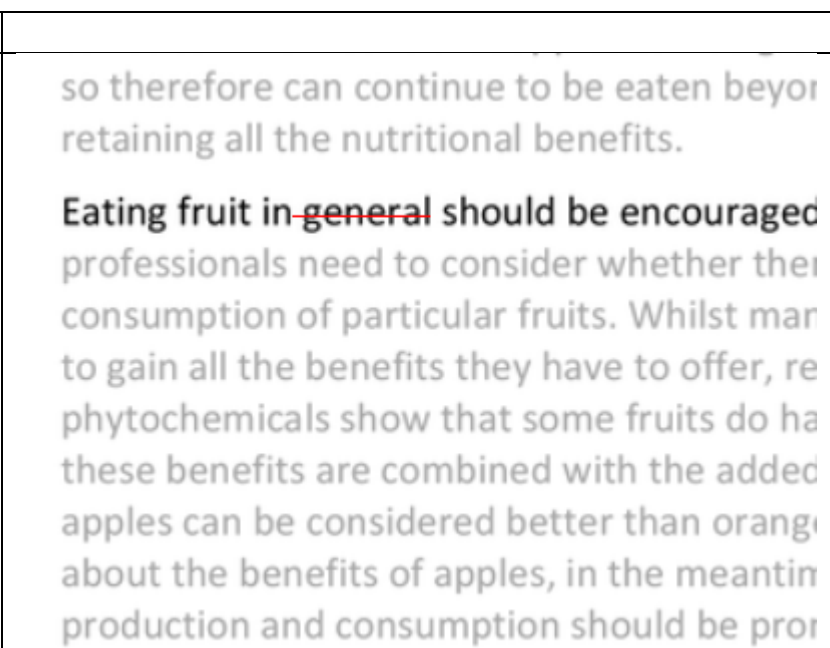


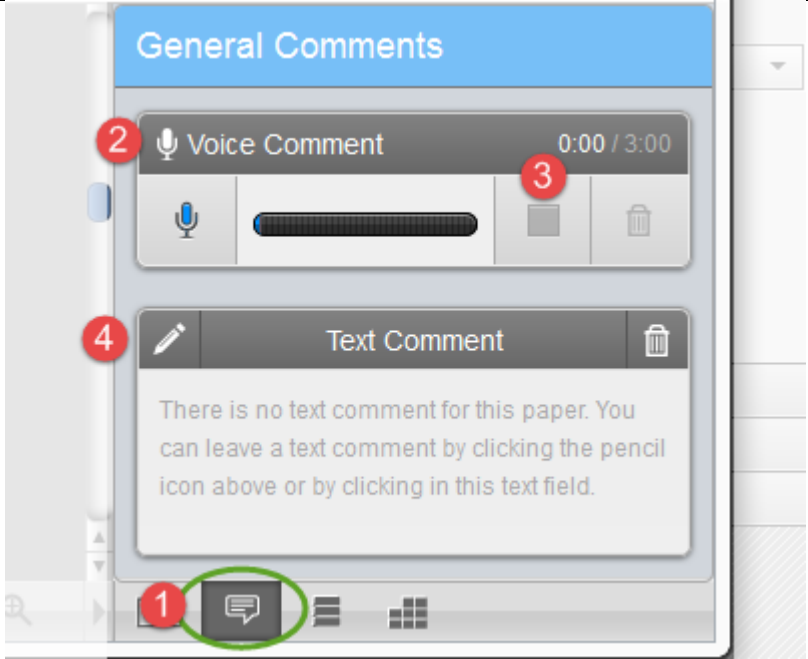
<p>Click Edit to leave your comment then Save.</p>	 <p>A screenshot of a comment dialog box. At the top, there is a text area containing a paragraph of text. Below the text area is a dropdown menu labeled 'Associate a criterion'. Below the dropdown is a text input field labeled 'Additional Comments' with the placeholder text 'Enter comment here'. At the bottom of the dialog are two buttons: 'Save' (blue) and 'Cancel' (grey).</p>
<p>To add a standalone comment, click anywhere on the assignment text.</p> <p>Type your comment on the text field of the comment box that will appear.</p>	 <p>A screenshot of a standalone comment dialog box. It features a blue header bar with a speech bubble icon. Below the header is a text input field labeled 'Enter comment here'. Underneath is a dropdown menu labeled 'Associate a criterion'. Below the dropdown is a blue link labeled 'Save as new QuickMark'. At the bottom are two buttons: 'Save' (blue) and 'Cancel' (grey).</p>
<p>Criterion section</p> <p>If you've attached a rubric you can associate a criterion with each mark.</p>	 <p>A screenshot of a comment dialog box with a criterion dropdown menu open. The dropdown menu shows a list of criteria: 'content', 'purpose', 'content', 'ideas', 'evidence', and 'summary'. The 'content' option is currently selected and highlighted in blue. The dialog also includes a text input field labeled 'Enter comment here', a dropdown menu labeled 'Associate a criterion', and 'Save' and 'Cancel' buttons at the bottom.</p>


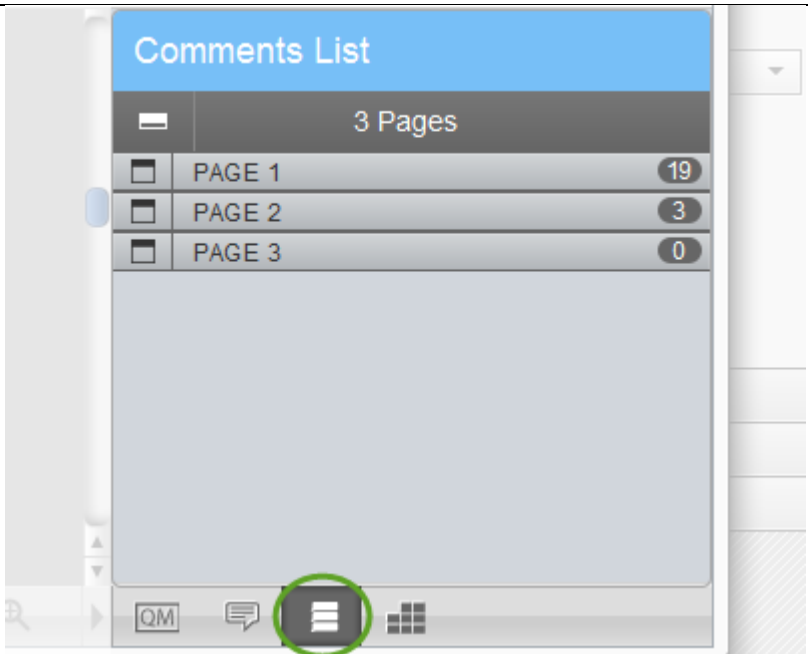
<p>Click Save to complete your comment/s.</p>	 <p>The screenshot shows a comment box with a blue header and a white text area. Below the text area is a dropdown menu with a grid icon and the word 'content'. Below the dropdown is a blue link that says 'Save as new QuickMark'. At the bottom of the dialog are two buttons: 'Save' (blue) and 'Cancel' (grey).</p>
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<p>CREATING YOUR OWN QUICKMARK</p> <p>To create your own QuickMark, click anywhere on the document to display the comment box.</p> <p>Add your own comment to the text box.</p> <p>Click the Save as new QuickMark link when you are done.</p>	 <p>The screenshot shows a comment box with a blue header and a white text area containing the text 'This paragraph does not make any sense.'. Below the text area is a dropdown menu with a grid icon and the text 'Associate a criterion'. Below the dropdown is a blue link that says 'Save as new QuickMark', which is circled in green. At the bottom of the dialog are two buttons: 'Save' (blue) and 'Cancel' (grey).</p>
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<p>Give your QuickMark a title and select which set you want to append it.</p> <p>Click Save.</p>	
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<p>DELETING TEXT</p> <p>Highlight the text you want to delete and hit delete or backspace on your keyboard.</p> <p>The strikethrough means the text should be deleted by the student.</p>	
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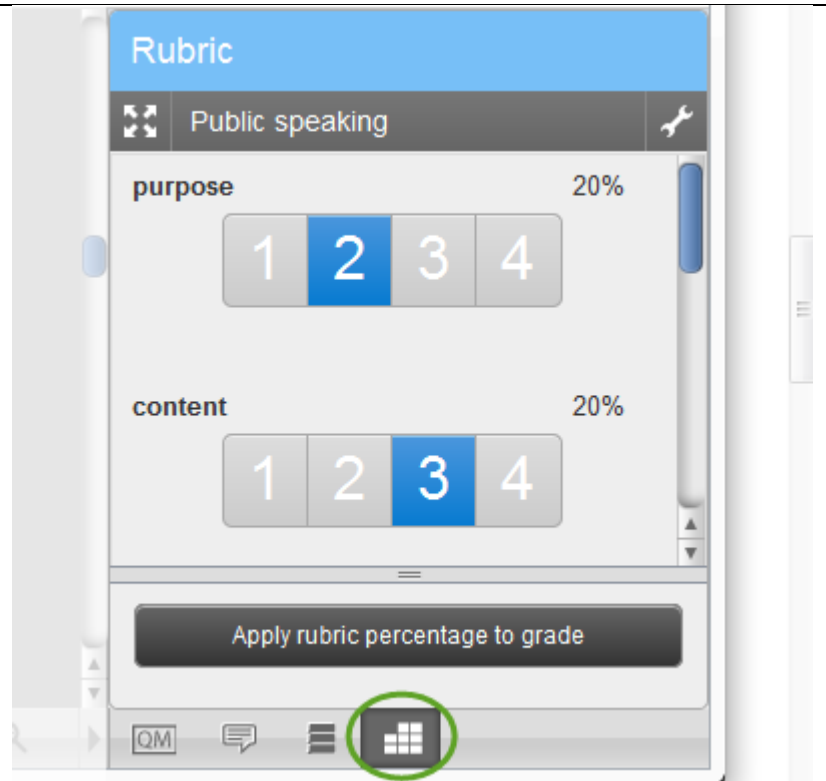
GENERAL COMMENTS	
<p>Click on the Bubble icon (1) at the lower right of the document viewer to leave general comments about your student's work.</p> <p>To leave a Voice Comment (2) click on the microphone, then the stop button (3) if you're done with your comment/s. 3 minutes is the maximum length of each voice comment.</p> <p>To leave a general Text Comment (4) click on the pencil, enter your comment and click Save.</p>	

COMMENTS LIST									
<p>Click on the Comments List button  at the lower right of the document viewer to display all the marks and comments you've made on the assignment per page.</p>	 <table border="1" data-bbox="746 1182 1353 1361"> <thead> <tr> <th colspan="2">3 Pages</th> </tr> </thead> <tbody> <tr> <td><input type="checkbox"/></td> <td>PAGE 1 19</td> </tr> <tr> <td><input type="checkbox"/></td> <td>PAGE 2 3</td> </tr> <tr> <td><input type="checkbox"/></td> <td>PAGE 3 0</td> </tr> </tbody> </table>	3 Pages		<input type="checkbox"/>	PAGE 1 19	<input type="checkbox"/>	PAGE 2 3	<input type="checkbox"/>	PAGE 3 0
3 Pages									
<input type="checkbox"/>	PAGE 1 19								
<input type="checkbox"/>	PAGE 2 3								
<input type="checkbox"/>	PAGE 3 0								

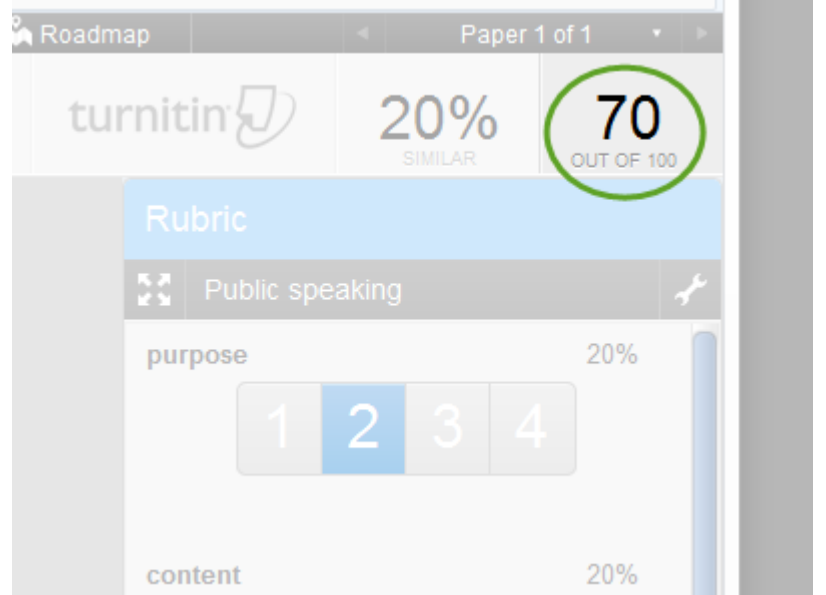
RUBRICS

The **Rubrics** button  found at the lower right of the document viewer displays the rubric attached to the assignment. You can use it to grade the assignment by clicking on the corresponding criterion value.

When you're done grading, click on **Apply rubric percentage to grade**.




It will update the score next to the Similarity Index.

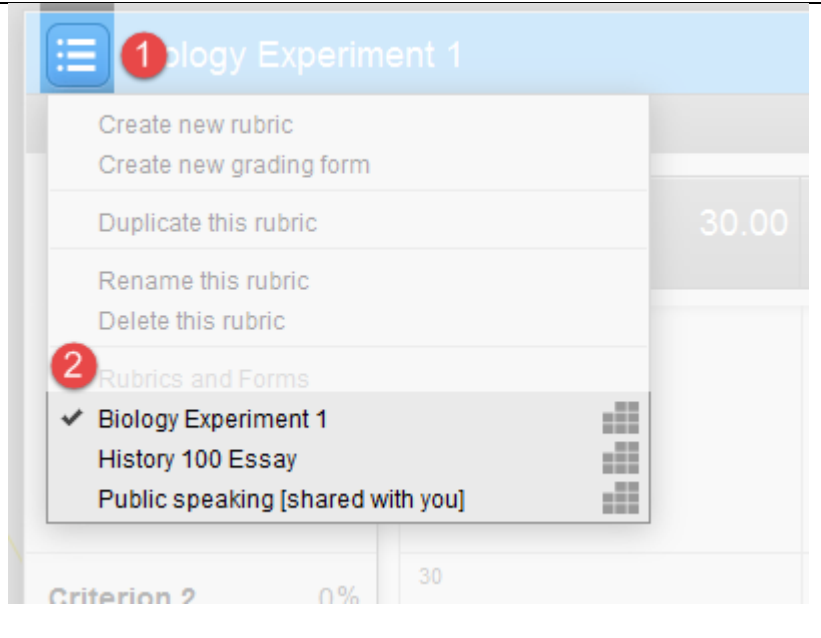


If no rubric has been attached to the assignment yet, click on the icon of the **wrench** to open the Rubric/Form Manager.



Click the **View available rubrics and rubric options** button  on the upper left of the window.

This will display all the available rubrics. Choose the appropriate rubric.



On the upper right of the Rubric/Form Manager window click the **Attach this rubric to this assignment** button and close the window.

The rubric is now attached to the assignment.

